

**TITLE Espace Musique (FILE CODE : MUS 195)  
(ACCESSION NUMBER 1990-6)**

## **Preliminary Processing Report**

**Date(s) of accession:**

**Inclusive dates:**

**Description:** Music by Vivienne Spiteri and Richard Desilets; commentary by Charles Haines (CBC Radio - All in A Day - 1 Nov 1990) on a concert of music by Louis Applebaum

**Restrictions:**

**Document Transferred:**

**Dimension:**

**Boxing:** (Date, folders and boxes) - placed on 3M for processing 5 Aug 1994

SIGNATURE

DATE 5 Aug 1994



MUSIC DIVISION - ARCHIVE'S PRELIMINARY PROCESSING FORM
DIVISION DE LA MUSIQUE - BORDEREAU DE TRAITEMENT PRÉLIMINAIRE DES DOCUMENTS D'ARCHIVES

Title of Fonds/Titre du fonds

Espace Musique

File Code of the Fonds (Accession Number)/Cote de fonds (Numéro d'acquisition)

MUS 195 (1990-6)

Box Number/Numéro de boîte

Dimension

Restrictions

Medium/Support

- Recorded Sound, Enregistrement Sonore, Audiovisual, Audiovisuel, Machine Readable, Ordinolingue, Photographic, Photographique, Printed, Imprimé, Paper, Papier, Other, Autre

Table with 3 columns: Date of/de description (5 Aug 1994), Signature, Page of/de (1/1)

Main table with 4 columns: FOLDER CHEMISE, DESCRIPTION, CM, DATE(S). Contains one entry about 3 audio tape cassettes.

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MUSIC DIVISION

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NUMERICAL LIST  
OF THE

ESPACE MUSIQUE FONDS  
(MUS 195)

PREPARED BY  
NANCY LEMIEUX

MAY 1994

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## TABLE OF CONTENTS

<b>INTRODUCTION</b>		1
<b>ADMINISTRATIVE HISTORY</b>		2
MUS 195/A	<b>FOUNDING DOCUMENTS</b>	4
MUS 195/B	<b>ADMINISTRATION</b>	6
	B1 Board of Directors	7
	B2 Annual General Meetings	9
	B3 President's Reports	9
	B4 Music Director's Reports	9
MUS 195/C	<b>FINANCES</b>	10
	C1 Financial Statements and Auditor's Report	11
	C2 Budgets	11
	C3 Bank Transactions	12
	C4 Grants	12
	C5 Fund-raising	13
MUS 195/D	<b>CORRESPONDENCE</b>	15
	D1 General Correspondence	16
	D2 Form Letters	16
MUS 195/E	<b>CONCERTS AND ARTISTS FILES</b>	18
	E1 Concert Production	19
	E2 Artists Files	20
	E3 Programmes	23
	E4 Tickets	24
	E5 Publicity	24
	E6 Survey	25

MUS 195/F	CLIPPINGS	26
MUS 195/G	MISCELLANEOUS DOCUMENTS	28
	NAME INDEX	30
	FILE CODE INDEX	32

## INTRODUCTION

### Presentation of the Fonds

When the Espace Musique fonds was acquired by the Music Division of the National Library of Canada in 1990, it consisted of 2 linear meters of documents encompassing the years 1978 to 1991. These archives give evidence of the activities of the society.

At the time of their acquisition, the documents of the fonds were not organized in any particular manner on which the classification scheme could be based. As a result, the seven series were based, for the most part, upon the principal activities of the society.

The first series contains documents relating to the foundation of the concert society. The following two series entitled **ADMINISTRATION** and **FINANCES**, comprise certain documents which have been placed under restriction for a period of ten years. However, the researcher may consult the President's and the Music Director's reports. The series D consists of general correspondence and form letters which are mostly sent by Espace Musique to promote future concerts. The series **CONCERTS AND ARTISTS FILES** contains the largest portion of documents within the fonds. The documents pertain to concert production, artists, concerts programmes and tickets, publicity and surveys. The final two series are those of **CLIPPINGS** and the **MISCELLANEOUS DOCUMENTS**.

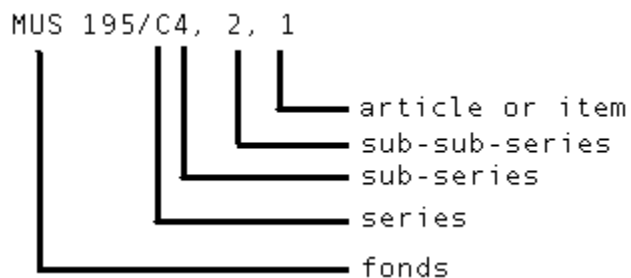
### Classification, Selection and Description.

Different methods of classification have been used in the development of the series and sub-series. For example, the series **ADMINISTRATION** (B) is based upon the duties and activities of the society. The series **CLIPPINGS** (F) illustrates a classification by the type of document. Items within certain sub-series such as the **GENERAL CORRESPONDENCE** and the **PROGRAMMES** follow a chronological order.

A total of 1.18 m. of documents were eliminated from the fonds (42cm of duplicates and 40 cm of receipts, cheques, stubs and account statements.) In addition, a total of 36 cm. of concert programmes and posters, as well as pamphlets and brochures, which were not related in any way to Espace Musique were transferred to the Music Division's Printed Collection. This brings the Espace Musique fonds to a final measurement of 82 cm.

Describing the fonds at the level of the article, this finding aid is of the numerical list type.

A file code facilitates the retrieval of the articles. It is presented as follows.



Lastly, a name index and a file code index complete the finding aid.

There are restrictions which apply to the consultation of certain documents within the Espace Musique fonds. The financial documents and the minutes of the board meeting are under restriction for a period of ten years, from the date of the document.

### ADMINISTRATIVE HISTORY

The Espace Musique Concert Society of Ottawa was founded in 1979 by Gerald Corey with the help of Jane Forner, Gary Hayes, Trudi Le Caine, Keith MacMillan, Robert Richard and Jean-Jacques Van Vlasselaer. One year later, the society was incorporated with the following objectives: to promote interest in the art of music and contemporary musical ideas and; to advance knowledge and appreciation of musical culture with special emphasis on contemporary music.

This new concert society offers composers the possibility of having their works performed. Espace Musique organizes informal workshops and demonstrations, presents multi-media concerts and commissions new works. In its infancy, the society presented music from all periods, including rarely heard works. By 1985, their concerts were almost exclusively of contemporary music.

Espace Musique's first concert was presented on May 24, 1979 at the Château Laurier. *Offrande III* by Serge Garant was performed under the direction of the composer. Since then, the concert society has been the host of numerous musical ensemble such as the Canadian Electronic Ensemble, l'Ensemble Daedaleus, Arraymusic, the Schoenberg Ensemble and the British Ensemble Lontano. With the collaboration of the embassies in Ottawa, the society has been able to present works of composers including Luciano Berio, Leo Brouwer, and Krzysztof Penderecki.

The society's visiting artistes are often recognized not only nationally but internationally. It also has its own resident ensemble, the Pierrot Ensemble, which was formed in 1987 and composed largely of musicians from the National Arts Center Orchestra.

Espace Musique is a non-profit organization, relying on donations, grants or otherwise to function. It's members are all volunteers with the exception of the Pierrot Ensemble and secretarial staff. Artistic directors of the society have been Gerald Corey (1979 – 85), Christina Petrowska (1985 – 88), and Robert Cram (1988 – 91.) Presidents have been Trudi LeCaine (1980 – 81), Keith MacMillan (1981 – 83) David Piper (1983 – 84), Guy Huot (1984 – 87), Patrick Cardy (1987 – 88), and Florence Hayes (1988-89) succeeded by Louis Majeau.



MUS 195/A  
FOUNDING DOCUMENTS  
1980 – 1983, n.d.

MUS 195/A	<b>Founding documents.</b>
MUS 195/A,1	1981 – n.d. Structure of the organization 4 items, originals and copies.
MUS 195/A,2	Jan.29, 1980 – Sep.21, 1981 Documents on incorporation; Letters patent. 4 items, copies.
MUS 195/A,3	Feb.22, 1980 – March 28, 1983. By-laws 2 items, original and copy.

MUS 195/B  
ADMINISTRATION  
1980 – 1990, n.d.

MUS 195/B	<b>Administration</b>
MUS 195/B1	<b>Board of Directors</b>
MUS 195/B1,1	June 27, 1981 –1989, n.d. List of the members of the Board of Directors. 3 items, original and copies.
MUS 195 /B1,2	Feb.5 – Dec.9, 1980 Agenda and minutes of meetings of Board of Directors. 6 items, originals and copies.
MUS 195/B1,3	Jan.4 – Nov.17, 1981 Agendas and minutes of meetings of Board of Directors 1 cm., originals and copies.
MUS 195/B1,4	Jan.19 – Nov.16, 1982 Reports; agendas and minutes of meetings 0.5 cm., originals and copies.
MUS 195/B1,5	Jan.13 – Dec.5, 1983 Agendas and minutes of meetings; proposed amendments to by-laws; map of location 1 cm., originals and copies.
MUS 195/B1,6	Jan.16 – December 19, 1984 Letter of resignation; agendas and minutes of meetings 0.5 cm, originals and copies.

- MUS 195/B1,7      Jan.18 – Nov.05, 1985  
Agendas and minutes of meetings  
0.5 cm., originals and copies.
- MUS 195/B1,8      Jan. 14 – Dec.9, 1986  
Agendas and minutes of meetings.  
0.5 cm., originals and copies.
- MUS 195/B1,9      Feb.11 – Dec.15, 1987.  
Agendas and minutes of meetings.  
0.5cm., originals and copies.
- MUS 195/B1,10      Feb.10 – Dec.5, 1988.  
Agendas and minutes of meetings  
0.5cm., originals and copies.
- MUS 195/B1,11      Feb.6 – Nov.6, 1989  
Agendas and minutes of meetings  
5 items, originals and copies.
- MUS 195/B1,12      Feb.20 – Sep. 5, 1990, n.d.  
Agendas and minutes of meetings  
9 items, copies.
- MUS 195/B1,13      1979 – 1981.  
Draft notes of meetings.  
1.5 cm., originals.

- MUS 195/B1,14      1981 – 1988  
Draft notes on meetings.  
1.5 cm., originals.
- MUS 195/B2      **Annual General Meetings**  
MUS 195/B2,1      Oct. 10, 1978 – Oct. 21, 1990  
Notices of annual meetings; reports agendas and minutes of meetings.  
1 cm., originals and copies
- MUS 195/B3      **Presidents' Reports**  
Mus 195/B3,1      1982 – 1990  
President's reports.  
7 items, originals and copies.
- MUS 195/B4      **Artistic directors' Reports**  
MUS 195/B4,1      1983 – 1990  
Artistic director's reports  
8 items, originals and copies.

MUS 195/C  
FINANCES  
1979 – 1991, n.d.

MUS 195/C	<b>Finances</b>
MUS 195/C1	<b>Financial Statements and Auditors' Reports</b>
MUS 195/C1,1	March 31, 1981 – May 31, 1985. Accountants' comments; auditors' report; financial statements. 1 cm., originals and copies.
MUS 195/C1, 2	May 31, 1986 – May 31, 1990. Accountants' comments; auditors' report; financial statements. 1 cm., originals and copies.
MUS 195/C1,3	July 13, 1982 – Oct. 10, 1989. Correspondence with auditors. 0.5 cm., originals and copies.
MUS 195/C1,4	June 6, 1979 – Dec.1989, n.d. Drafts; financial statements. 1 cm., originals and copies.
MUS 195/C1,5	May 1979 – May 1989. Ledger. 1.5 cm., originals.
MUS 195/C2	<b>Budgets</b>
MUS 195/C2,1	June 10, 1980 – 1984, n.d. Proposed budget; working figures; drafts; ledger. 0.5 cm., originals and copies.



- MUS 195/C2,2            1988 – 1990  
Draft; budget; treasurer's report.  
1 cm., originals and copies.
- MUS 195/C3            **Bank Transactions**  
MUS 195/C3,1        Jan.1984 – May 31, 1989, n.d.  
Correspondence; bank confirmation; statements; receipts.  
1 cm., originals and copies.
- MUS 195/C4            **Grants**  
MUS 195/C4,1        **The Canada Council**  
MUS 195/C4,1,1     June 4, 1979 – Aug.6, 1986.  
Correspondence; grant applications; grant notifications.  
1 cm., originals and copies.
- MUS 195/C4,1,2       Jan.13, 1987 – 1989, n.d.  
Correspondence; grant applications.  
1 cm., originals and copies.
- MUS 195/C4,1,3       1988 – 1991, n.d.  
Correspondence; grant applications  
1.5 cm., originals and copies
- MUS 195/C4,2        **Ontario Arts Council**  
MUS 195/C4,2,1     June 25, 1979 - Nov.8, 1985  
Correspondence; grant applications.  
1 cm., originals and copies

- MUS 195/C4,2,2      May 19, 1986 – Feb.3,1989, n.d.  
Correspondence; grant applications.  
1.5 cm., originals and copies.
- MUS 195/C4,3      **Regional Municipality of Ottawa-Carlton**  
MUS 195/C4,3,1      1979 – Jan.18, 1990, n.d.  
Correspondence; grant applications; policy.  
1.5 cm., originals and copies.
- MUS 195/C4,4      **Employment and Immigration Canada**  
MUS 195/C4,4,1      1979 – June, 1980.  
Application forms; drafts.  
5 items, originals and copies
- MUS 195/C5      **Fund-raising**  
MUS 195/C5,1      June 15, 1979 – May 2, 1989, n.d.  
Fund-raising campaign letters; correspondence with individuals and  
companies on financial support  
1 cm., originals and copies.
- MUS 195/C5,2      1986 – 1990, n.d.  
Membership subscriptions; membership cards.  
1.5 cm., originals and copies.
- MUS 195/C5,3      Feb.1, 1981 – May 1988, n.d.  
Lists of members and suggested new members  
1 cm., originals and copies.

- MUS 195/C5,4      May 19, 1984, n.d.  
Correspondence; lists of supporters, individual and corporate donors; lists of foundations.  
1 cm., originals and copies.
- MUS 195/C5,5      1989, n.d.  
Miscellaneous notes; invoices;  
0.5 cm., originals and copies.

MUS 195/D  
CORRESPONDENCE  
1979 – 1990, n.d.

MUS 195/D	<b>Correspondence</b>
MUS 195/D1	<b>General Correspondence</b>
MUS 195/D1,1	May 10, 1979 – Dec.1, 1982. 1 cm., originals and copies
MUS 195/D1,2	Jan. 17, 1983 – Dec.13, 1984 1 cm., originals and copies.
MUS 195/D1,3	Jan. 9 – Dec.19, 1985 1 cm., originals and copies.
MUS 195/D1,4	Jan. 6 – Dec. 25, 1986. 0.5 cm., originals and copies.
MUS 195/D1,5	Feb. 12, 1987 – Dec.12, 1988. 1 cm., originals and copies.
MUS 195/D1,6	Jan. 6 – Dec. 12, 1989. 1 cm., originals and copies.
MUS 195/D1,7	Jan. 3 – May 18, 1990, n.d. 1 cm., originals and copies.
MUS 195/D2	<b>Form letters</b>
MUS 195/D2,1	Dec. 3, 1979 – 1986. 0.5 cm., originals and copies

- MUS 195/D2,2      Feb. 16 – Dec. 18, 1987.  
1 cm., originals and copies.
- MUS 195/D2,3      Feb. 1 – Nov. 17, 1988.  
1 cm., originals and copies.
- MUS 195/D2,4      Jan. 10 – Sep. 16, 1989, n.d.  
0.5 cm., originals and copies.

MUS 195/E  
CONCERTS AND ARTISTS' FILES  
1979 - 1991, n.d.

MUS 195/E	<b>Concerts and artists' files</b>
MUS 195/E1	<b>Concert Production</b>
MUS 195/E1,1	Dec. 11, 1979 – Jan. 16, 1985. Contracts. 3 items, originals.
MUS 195/E1,2	May 24, 1979 – Aug. 1, 1989. Correspondence; license (CAPAC); credit notes, statements. 13 items, originals and copies.
MUS 195/E1,3	1988 – May 16, 1989, n.d. Notes on travel expenses for concerts. 0.5 cm., originals.
MUS 195/E1,4	Oct. 31, 1985 – Jan. 4, 1989. Rental orders; statement of accounts Music rental; purchase; maintenance 17 items, originals and copies.
MUS 195/E1,5	April 1985 – March 13, 1989. Invoices; rental contracts; equipment rental; purchase; maintenance. 0.5 cm., originals and copies.
MUS 195/E1,6	June 19, 1984 – 1988, n.d. Programming suggestions and planning. 0.5 cm., originals and copies.



- MUS 195/E1,7      April 22, 1979 – March 28, 1980, n.d.  
 Lists of various works; artists and equipment; correspondence; music rental; drafts of set-up.  
 0.5 cm., originals and copies.
- MUS 195/E1,8      Jan. 7, 1980 – May 28, 1985, n.d.  
 Correspondence; lists of expenses, technical and artists fees.  
 1.5 cm., originals and copies.
- MUS 195/E1,9      April 23, 1985 – Oct. 1, 1989, n.d.  
 Expenses for receptions; invitation list for reception.  
 11 items, originals and copies.
- MUS 195/E2      **Artists' files**
- MUS 195/E2,1      1979 – 1980, n.d.  
 Robert Aitken : publicity.  
 5 items, 2 photos.
- MUS 195/E2,2      March 24, 1986 – Jan. 7, 1988. n.d.  
 Arraymusic : details about the group; publicity (includes one poster); correspondence.  
 16 items, originals and copies.
- MUS 195/E2,3      June 28, 1985 – Oct. 30, 1986, n.d.  
 Luciano Berio : details about the composer; publicity; correspondence, arrangements for the concert.  
 1 cm., 2 photos, originals and copies.

- MUS 195/E2,4      Dec. 8, 1986, n.d.  
Richard Désilets : curriculum vitae; cassette.  
2 items, 1 cassette, originals and copies.
- MUS 195/ E2,5      Oct. 1984 – 1986.  
Tsippi Fleisher : details about the composer; curriculum vitae; scores;  
commercial audio disc.  
4 items, copies
- MUS 195/E2,6      March 18, 1981 – Feb. 24, 1987, n.d.  
Sandra Graham; publicity; details score.  
5 items, copies.
- MUS 195/E2,7      June 6, 1983 – Aug. 2, 1985, n.d.  
Peter Hannan : biography; clippings; correspondence.  
6 items, copies.
- MUS 195/E2,8      Jan. 1980 – Oct. 13, 1981, n.d.  
Gary J. Hayes : brochure; biography; correspondence; information;  
curriculum vitae.  
7 items, 1 photo, originals and copies.
- MUS 195/E2,9      June 1981, Dec. 10, 1986, n.d.  
Michael S. Horwood : brochure; correspondence; list of recent work; score  
5 items, originals and copies.
- MUS 195/E2,10      Oct. 1985  
Odaline de la Martinez/ Lontano : press release; publicity.  
7 items, originals and copies.

- MUS 195/E2,11      March 9 – July 18, 1979, n.d.  
Nexus : biographies; brochures; correspondence.  
0.5 cm., 1 photo, originals and copies.
- MUS 195/E2,12      May 1980 – 1984, n.d.  
Pauline Oliveros : resume; publicity; correspondence.  
4 items, 1 photo, originals and copies.
- MUS 195/E2,13      Oct. 20, 1979 – Dec. 13, 1980, n.d.  
Orford String Quartet : administrative history and biographies; clippings.  
10 items, copies.
- MUS 195/E2,14      Aug. 1986, n.d.  
Christina Petrowska : biography; brochures.  
7 items, copies.
- MUS 195/E2,15      Nov. 8, 1983, n.d.  
Sound Pressure : brochures; administrative history.  
5 items, copies.
- MUS 195/E2,16      Sep. 29, 1977 – Nov. 1, 1990, n.d.  
Other artists : correspondence; biographical notes; curriculum vitae;  
brochures; photos : (R.Murray Schafer, l'Ensemble d'oades de Montréal.)  
1 cm., 9 photos, originals and copies.
- MUS 195/E2,17      June 23, 1983 – n.d.  
Lists of composers; different works; scores and words.  
2 cm., copies.

- |              |  |
|--------------|--|
| MUS 195/E3   | <b>Programmes</b>  |
| MUS 195/E3,1 | Oct. 15, 1986 – Feb. 13, 1989.<br>Concert programmes.<br>1.5 cm., 1 photo, copies.               |
| MUS 195/E3,2 | March 20, 1989 – Sep. 22, 1991.<br>Concert programmes.<br>1.5 cm., copies.                       |
| MUS 195/E3,3 | Oct. 17, 1988 – May 11, 1989<br>Concert programmes.<br>2 cm., originals.                         |
| MUS 195/E3,4 | Nov. 28, 1989 – Oct. 1, 1990<br>Concert programmes.<br>1.5 cm., originals.                       |
| MUS 195/E3,5 | May 24, 1979 – Dec.12, 1982<br>Concert programmes and publicity.<br>2 cm., originals and copies. |
| MUS 195/E3,6 | April 5, 1983 – May 30, 1986.<br>Concert programmes and publicity.<br>1.5 cm., copies.           |

- MUS 195/E4  
NUS 195/E4,1      **Tickets**  
May 24, 1979 – May 14, 1990, n.d.  
Subscribers' list; correspondence; ticket specimens; draft notes on sales.  
0.5 cm., originals and copies.
- MUS 195/E5  
MUS 195/E5,1      **Publicity**  
Oct. 22, 1985 – Mar. 17, 1989, n.d.  
Invoices; draft notes for concert promotion.  
0.5 cm., originals and copies.
- MUS 195/E5,2      1988, n.d.  
Media lists.  
1 cm., originals and copies.
- MUS 195/E5,3      Dec. 1, 1981 – May 5, 1991, n.d.  
Brochures; pamphlets; posters.  
0.5 cm., copies.
- MUS 195/E5,4      1986 – 1989.  
Posters.  
2 cm., originals and copies.
- MUS 195/E5,5      1986 – 1988, n.d.  
Logos and art works for posters and programmes.  
1.5 cm., originals and copies.

MUS 195/E6	<b>Survey</b>
MUS 195/E6,1	1988 – 1989 Audience survey. 1.5 cm., originals and copies.
MUS 195/E6,2	1988 – 1989. Audience survey. 1.5 cm., originals and copies.

MUS 195/F  
CLIPPINGS  
1979 - 1991, n.d.

MUS 195/F	<b>Clippings</b>
MUS 195/F,1	1979 – 1989. Concert reviews; ads. 1.5cm., copies.
MUS 195/F,2	1990 – 1991, n.d. Concert reviews; ads. 1.5 cm., copies



MUS 195/G  
MISCELLANEOUS  
1979 – 1989, n.d.

- MUS 195/G                    **Miscellaneous Documents.**  
MUS 195/G,1                Dec. 15, 1979 – Sep. 18, 1989, n.d.  
                                     Mailing lists; correspondence.  
                                     1.5 cm., originals and copies
- MUS 195/G,2                Jan. 1989, n.d.  
                                     Conference, draft notes; correspondence; expenses.  
                                     0.5 cm., originals and copies.
- MUS 195/G,3                n.d.  
                                     Essay : "A Critique of Music Policy on the Development of the Cultural  
                                     Formation – Espace Musique."  
                                     1 item, copy.

## NAME INDEX

Aitken, Robert MUS 195/E2,1	Horwood, Michael S. MUS 195/E2,9
Arraymusic MUS 195/E2,2	Lontano MUS 195/E2,10
Berio, Luciano MUS 195/E2,3	Martinez, Odaline de la MUS 195/E2,10
Canada Council MUS 195/C4,1	Nexus MUS 195/E2,11
Désilets, Richard MUS 195/E2,4	Oliveros, Pauline MUS 195/E2,12
Employment and Immigration Canada MUS 195/C4,4	Ontario Arts Council MUS 195/C4,2
Ensemble d'oades de Montréal MUS 195/E2,16	Orford String Quartet MUS 195/E2,13
Fleisher, Tsippi MUS 195/E2,5	Petrowska, Christina MUS 195/E2,14
Graham, Sandra MUS 195/E2,6	Regional Municipality of Ottawa Carlton MUS 195/C4,3
Hannan, Peter MUS 195/E2,7	Schafer, R. Murray MUS 195/E2,16
Hayes, Gary J. MUS 195/E2,8	Sound Pressure MUS 195/E2,15

## FILE CODE INDEX

<b>FILE CODE</b>	<b>BOX #</b>
A,1 to C4,1,3	1
C4,2,1 to E1,3	2
E1,4 to E2,1	3
E2,2	3, map cabinet
E2,3 to E2,5	3
E2,6	3,5
E2,7 to E2,8	3
E2,9	3,5
E2,10 to E2,16	3
E2,17	3,5
E3,1 to E5,1	3
E5,2	4
E5,3	4, map cabinet
E5,4	4
E5,5	5
E6,1 to G,3	4