

FINDING AID: 3-70

RECORD GROUP: RG 3 - Post Office

SERIES: F-3 - General Correspondence

REELS: T-8968 to T-8970 (formerly 1990-91/085)
T-8971 to T-8972 (formerly 1990-91/086)
T-8976 to T-8982 (formerly 1990-91/088)
T-8983 (formerly 1990-91/089)
T-9383 (formerly 1990-91/096)
T-9384 (formerly 1990-91/097)

DESCRIPTION: The finding aid consists of a general content description of the microfilm. A detached finding aid by file number is not available.

Reel T-8983 is **Restricted**

INSTRUCTIONS: The following information is required to order a reel:

RG No.:
File No.:
Microfilm Reel No.:

DATE: June 2002

T-8983

FROM

228 *Pod*

Admin Br

Zoo. Blackburn Bldg

DESCRIPTION OF ITEMS PHOTOGRAPHED

Admin Br

Postal Censorship files

Administration Branch
Postal Censorship Files
1940-1945
Post Office Dept. Old Reel No. 228
National Archives Reel No. T-8983

The files are numbered. A finding aid is required.

Contents

The personnel files of postal censorship examiners including internal correspondence re:

- Language proficiency of postal censorship examiners
- Additional staff required in the Postal Censorship Office at Ottawa
- Examination of mail to and from Central America, South America, Mexico and the West Indies. Also, German prisoners of war mail
- Removal expenses of postal censorship examiner
- Pending reclassifications of employees
- Salary range of postal censorship examiners
- Retroactive adjustment of salary
- Debts due to the Crown
- Over-payment of employee and refusal of employee to refund the amount
- Appointment of Assistant Chief Postal Censor, 13 Feb. 1945
- Payment of War Duties Supplement
- Submission of resignation as postal censorship examiner

Also:

- Requisition for Temporary Employment
- Supplementary list of temporary positions authorized by Treasury Board, 12 June 1941
- Minutes of meetings of the Treasury Board
- Duties of a censorship clerk. Also, duties as of 7 November 1941
- Application for Leave of Absence
- Application for Membership in the Ottawa Civil Service Recreational Association and Authority for Deduction of Membership Fees
- Census of Government Employees
- Annual Efficiency Report
- Physician's Certificate of Inability to Perform Duties
- Claim for Married Status or Dependents (Income Tax)
- Statement of Leave Credits
- Oath of Allegiance and Oath of Secrecy
- Particulars of Appointment
- Supplementary list of temporary positions authorized by Treasury Board, 19 December 1940
- Central Pay Office - Staff Questionnaire

- Statement of expenses incurred by an examiner in connection with the transfer of his family and furniture from Toronto to Ottawa
- Staff Pay Certificate
- Instructions for Compilation of Staff Pay Certificate
- Duties of the General Executive Assistant under the Chief Postal Censor and the Assistant Chief Postal Censor
- Absence Record
- List of postal censorship examiners, Ottawa, 19 March 1940