

1999-01282-F

17-192

ACCESSION #12
CFIA HEADQUARTERS - ADMINISTRATIVE FILES
PAC # 86/001

#1 ADMINISTRATIVE RECORDS - HISTORICAL RECORDS THAT HAVE MET THEIR RETENTION PERIODS

FILE #	RET	DISP. DATE	SEC	VOL	FROM	TO	LOC	TITLE
Box 1								
105-2	2*	12/1996	N	07	01/07/1993	31/01/1994	220	Access to Information - General
105-2	2*	12/1996	N	08	01/02/1994	30/09/1994	220	Access to Information - Requests
105-2	2*	12/1997	N	09	01/10/1994	31/03/1995	220	Access to Information - Requests
[REDACTED]								
Box 2								
[REDACTED]								
110-2A6-10	5A	12/1997	N	01	01/11/1987	30/09/1992	220	Maple Products Regulations
Box 3								
110-2A6-17	5A	12/1992	N	01	01/02/1987	30/06/1987	220	Dairy Products Regulations
110-2A6-20	5A	12/1997	N	01	01/01/1991	31/03/1992	220	Organic Food Production Regulations
110-2A6-20	5A	12/1998	N	02	01/04/1992	30/04/1992	220	Organic Food Production Regulations
110-2A6-20	5A	12/1998	N	03	01/05/1992	30/11/1993	220	Organic Food Production Regulations
110-2A10-1-1 Consultations	5A	12/1997	N	01	01/09/1992	30/09/1992	220	Administrative Monetary Penalties Act (AMPA) - Regulations -
110-2A10-5	5A	12/1997	N	01	01/01/1988	30/04/1992	220	Administrative Monetary Penalties Act (AMPA) - Legal Opinion
110-2A10-5	5A	12/1998	C	01	01/09/1993	31/10/1993	220	Administrative Monetary Penalties Act (AMPA) - Legal Opinion
110-2A10-5	5A	12/1998	S	01	01/04/1992	31/08/1993	220	Administrative Monetary Penalties Act (AMPA) - Legal Opinion
110-2A10-8 Departments	5A	12/1995	N	01	01/12/1990	31/12/1990	220	Administrative Monetary Penalties Act (AMPA) - Other Federal
110-2A10-8 Departments	5A	12/1996	C	01	01/11/1991	30/11/1991	220	Administrative Monetary Penalties Act (AMPA) - Other Federal
110-2F4	5A	12/1998	N	01	01/05/1980	31/09/1993	220	Farm Products Marketing Act
110-2H3-1	5A	12/1998	N	01	01/03/1992	31/12/1993	220	Health of Animal Act Regulations-Quarantine & Inspection Serv
110-2H3-1-1/95017	5A	12/1996	N	01	01/09/1991	31/12/1991	220	Health of Animal Act & Regulations Amendments - Cervidae Prob

EXEMPTION/EXCEPTION, 19(1)
ACCESS TO INFORMATION ACT/
LOI SUR L'ACCÈS À L'INFORMATION

EXEMPTION/EXCEPTION, 19(1)
ACCESS TO INFORMATION ACT/
LOI SUR L'ACCÈS À L'INFORMATION

Prohibition Orders

110-2H3-1-1/97018	5A	12/1996	N	01	01/01/1987	31/12/1991	220	Health of Animal- Acts & Regulations Amendements - Honeybee
110-2P1	5A	12/1998	N	01	01/12/1981	30/09/1993	220	Pest Control Products Act
110-2P3	5A	12/1995	N	01	01/07/1985	31/05/1990	220	Plant Protection Act
110-2P3-1	5A	12/1998	N	01	01/08/1984	30/09/1993	220	Plant Protection
110-2-6	5A	12/1995	N	02	01/01/1989	31/05/1990	220	Uniformity of Acts

Box 4

140-1	1*	12/1996	N	01	01/07/1987	31/03/1995	220	Circulars and Directives
140-1A1	1*	12/1995	N	01	01/12/1984	30/11/1994	220	Administration Circulars
140-1B1	1*	12/1995	N	01	01/01/1985	30/11/1994	220	Branch Circulars and Directives
140-1F1	1*	12/1981	N	01	01/04/1978	31/05/1980	220	Finance and Administration Circulars
140-1P1	1*	12/1992	N	01	01/02/1990	31/03/1991	220	Finance and Administration Circulars
140-1P2	1*	12/1986	N	01	01/07/1981	31/08/1985	220	Circulars and Directives - Public Service of Canada
140-1S1	1*	12/1995	N	01	01/02/1984	28/02/1994	220	Circulars and Directives - Supply and Services Canada
140-1T1	1*	12/1996	N	01	01/04/1988	28/02/1995	220	Circulars and Directives - Treasury Board
140-1T2	1*	12/1995	N	01	01/07/1982	28/02/1994	220	Circulars and Directives - Treasury Board - Minutes
150-1	2*	12/1997	N	01	01/01/1989	31/03/1995	220	Correspondence Management
150-1-1	2*	12/1997	N	02	01/07/1992	31/01/1995	220	Office Procedures
150-1-2	2*	12/1995	N	01	01/10/1984	31/10/1993	220	Procedures Correspondence
150-1-2/D01	2*	12/1996	N	01	01/08/1987	30/06/1994	220	Correspondence - Minister's
150-1-2/D01	2*	12/1996	N	02	01/07/1994	31/12/1994	220	Correspondence - Minister's
150-1-2/D02	2*	12/1997	N	01	01/01/1986	31/03/1995	220	Correspondence - Decision-Making Heads
150-1-3	2*	12/1996	N	01	01/06/1965	30/09/1994	220	Procedures Submissions to Treasury Board
150-1-6	2*	12/1997	N	01	01/11/1990	31/03/1995	220	Treasury Board Submissions
150-1-6-1	2*	12/1996	N	01	01/02/1985	31/03/1994	220	Treasury Board Submissions - Board of Decision
150-1-9	2*	12/1996	N	01	01/06/1988	28/02/1994	220	Correspondence Management - Protocol
185-1-6	5*	12/1998	N	01	01/11/1989	28/02/1990	220	Federal Law Enforcement Under Review (FLEUR)
185-1-6	5*	12/1998	N	02	01/03/1990	31/08/1993	220	Federal Law Enforcement Under Review (FLEUR)
185-1-10	5*	12/1996	C	01	01/10/1991	31/10/1991	220	Government Liability
185-1-10	5*	12/1997	S	01	01/12/1991	28/02/1992	220	Government Liability

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205-1	1*	12/1995	N	02	01/01/1991	31/07/1994	220	Manuals
205-1-7	1*	12/1995	N	01	01/12/1986	31/03/1994	220	Administration Manuals
210-1A1	5A	12/1994	N	01	01/03/1989	31/10/1989	220	International Affairs Committee
210-1A2	5A	12/1998	N	02	01/03/1992	31/05/1993	220	Affairs Division Management Committee
210-1B2-1	5A	12/1998	N	01	01/08/1989	31/05/1993	220	Branch Management Committee Secretaries' Meetings
210-1D1	5A	12/1997	N	03B	01/09/1992	31/10/1992	220	Directors' and Senior Staff Meetings
210-1D1/P3	5A	12/1994	N	01	01/01/1986	30/04/1989	220	Directors' Meetings - Atlantic
210-1D1/P4	5A	12/1998	N	03	01/03/1992	31/10/1993	220	Directors' Meetings - Quebec
210-1D1/P5	5A	12/1997	N	01	01/11/1984	30/09/1992	220	Directors' Meetings - Ontario
210-1D1/P6	5A	12/1994	N	01	01/04/1981	30/09/1989	220	Directors' Meetings - Manitoba
210-1D1/P7	5A	12/1993	N	01	01/02/1986	28/02/1988	220	Directors' Meetings - Saskatchewan
210-1D1/P8	5A	12/1993	N	01	01/12/1986	30/11/1988	220	Directors' Meetings - Alberta
210-1D1/P9	5A	12/1992	N	01	01/01/1987	30/06/1987	220	Directors' Meetings - British Columbia
210-1D2	5A	12/1997	N	01	01/10/1990	31/05/1992	220	District Managers' Meetings
210-1E2-3	5A	12/1997	N	01	01/09/1988	30/04/1992	220	Agriculture Canada Policy Committee
210-1E2-4	5A	12/1995	N	01	01/07/1989	31/08/1990	220	Resource and Program Review Committee (RPRC)
210-1E2-4-1	5A	12/1998	N	04	01/03/1993	21/07/1993	220	RPRC - Sub-Committee on Informatics

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210-1M3/D40-2	5A	12/1994	N	01	01/01/1989	30/11/1989	220	Management Meetings - AID
210-1M3/D40-8	5A	12/1995	N	01	01/09/1987	30/09/1990	220	Management Meetings - Program Services
210-1P2	5A	12/1998	N	01	01/06/1987	31/10/1993	220	Program Officers' Meetings

210-1P5/E805	5A	12/1993	N	01	01/04/1988	31/07/1988	220	Program Managers' Meetings - Pesticides
210-1S1/B408	5A	12/1998	N	01	01/04/1990	31/03/1993	220	Staff Meetings - Primary Product Inspectors (PPI)
210-1S1/D72	5A	12/1996	N	01	01/09/1990	28/02/1991	220	Staff Meetings - Research Branch
210-1S1/E590	5A	12/1996	N	01	01/06/1986	30/11/1991	220	Staff Meetings - Health of Animals
210-1S1/E810	5A	12/1989	N	01	01/05/1965	31/03/1984	220	Staff Meetings - Livestock and Poultry
210-1S1/E811	5A	12/1991	N	01	01/02/1967	31/01/1986	220	Staff Meetings - Plant Products and Quarantine
210-1S1/E812	5A	12/1989	N	01	01/04/1967	31/01/1984	220	Staff Meetings - Dairy, Fruit and Vegetable
220-1	2A	12/1997	N	03	01/09/1993	31/01/1995	220	Organization

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220-1/D40	2A	12/1997	N	03	01/10/1993	31/01/1995	220	Organization - Food Production and Inspection Branch
220-1/E592	2A	12/1990	N	01	01/05/1982	28/02/1988	220	Organization - Animal Diseases Research Institute (ADRI)
220-1-2	2A	12/1996	N	01	01/03/1990	28/02/1994	220	Organizational Charts
220-1-2	2A	12/1996	N	01B	01/03/1990	28/02/1994	220	Organizational Charts
250-2	2*	12/1992	N	01	01/06/1987	31/01/1990	220	Safety - Inspections and Liaison Reports
365-1	2A	12/1995	N	01	01/02/1982	30/09/1993	220	Ceremonies and Celebrations
380-1	2A	12/1997	N	01	01/08/1988	31/03/1995	220	Fairs, Exhibitions and Shows
380-1-1C1	2A	12/1986	N	01	01/12/1959	31/01/1984	220	Central Canada Exhibition
380-1-1R1	2A	12/1996	N	02	01/05/1981	31/12/1994	220	Royal Winter Fair
380-1-2E1	2A	12/1990	N	01	01/11/1985	31/03/1988	220	Expo 86, International
380-1-4	2A	12/1997	N	01	01/10/1987	28/02/1995	220	Exhibits - Canadian
390-2/D40	2A	12/1993	N	01	01/03/1981	30/04/1991	220	Information Plan - Food Production and Inspection Branch
390-2/D40	2A	12/1996	N	02	01/05/1991	31/01/1994	220	Information Plan - Food Production and Inspection Branch

Box 7A 8

220-2	2A	12/1992	N	01	01/01/1990	31/10/1990	220	SPECIAL OPERATING AGENCIES
220-2	2A	12/1993	N	02	01/11/1990	28/02/1991	220	SPECIAL OPERATING AGENCIES
220-2	2A	12/1993	N	03	01/03/1991	30/06/1991	220	SPECIAL OPERATING AGENCIES
220-2	2A	12/1993	N	04	01/07/1991	30/09/1991	220	SPECIAL OPERATING AGENCIES
220-2	2A	12/1993	N	05	01/10/1991	30/11/1991	220	SPECIAL OPERATING AGENCIES
220-2	2A	12/1994	N	06	01/12/1991	30/06/1992	220	SPECIAL OPERATING AGENCIES
220-2	2A	12/1994	N	07	01/07/1992	31/08/1992	220	SPECIAL OPERATING AGENCIES
220-2	2A	12/1994	N	08	01/10/1992	30/11/1994	220	Special Operating Agencies (SOA)
220-2	2A	12/1994	N	08A	01/10/1992	30/11/1994	220	Special Operating Agencies (SOA)

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390-3	2A	12/1996	N	01	01/12/1988	31/03/1994	220	Information Services - Departmental Profile
390-3-4	2A	12/1996	N	02	01/02/1992	31/08/1994	220	Information Services - Press Clippings
390-4	2A	12/1996	N	13	01/05/1994	31/10/1994	220	High Visibility Issues (HVI)
390-4-2	2A	12/1996	N	01	01/06/1994	30/06/1994	220	Communications Issues - Diaries
390-5	2A	12/1996	N	01	01/02/1989	31/07/1994	220	Information Services - Programs
400-6	3A	12/1997	N	03	01/06/1994	30/11/1994	220	Reports - General
400-6	3A	12/1998	N	04	01/11/1994	31/03/1995	220	Reports - General
400-6/D40	3A	12/1997	N	01	01/08/1988	31/08/1994	220	Reports - General
400-6-1	3A	12/1997	N	03	01/08/1993	31/08/1994	220	Reports - Weekly
400-6-1	3A	12/1998	N	04	01/09/1994	31/03/1995	220	Reports - Weekly
400-6-1/P0	3A	12/1987	N	01	01/07/1981	30/11/1984	220	Reports - Weekly - Newfoundland
400-6-1/P2	3A	12/1997	N	01	01/07/1981	28/02/1994	220	Reports - Weekly - Maritimes
400-6-1/P4	3A	12/1997	N	01	01/07/1981	31/01/1994	220	Reports - Weekly - Quebec
400-6-1/P5	3A	12/1987	N	01	01/07/1981	31/08/1984	220	Reports - Weekly - Ontario
400-6-1/P6	3A	12/1996	N	01	01/09/1981	31/03/1993	220	Reports - Weekly - Manitoba
400-6-1/P7	3A	12/1996	N	01	01/07/1981	30/04/1993	220	Reports - Weekly - Saskatchewan
400-6-1/P8	3A	12/1996	N	01	01/07/1981	30/11/1993	220	Reports - Weekly - Alberta
400-6-1/P9	3A	12/1987	N	01	01/07/1981	30/06/1984	220	Reports - Weekly - British Columbia

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400-6-2	3A	12/1997	N	02	01/03/1993	30/04/1994	220	Reports - Monthly
400-6-2A2	3A	12/1997	N	01	01/06/1983	30/09/1994	220	Monthly Activity Reports
400-6-2A2/D40 anch	3A	12/1997	N	01	01/09/1981	30/06/1994	220	Monthly Activity Reports - Food Production and Inspection Br
400-6-2A3	3A	12/1997	N	01	01/05/1988	31/07/1994	220	Reports - Publications - Agri-Food Report
400-6-3	3A	12/1997	N	01	01/05/1990	31/10/1994	220	Reports - Quarterly
400-6-3-1	3A	12/1993	N	02	01/02/1989	31/05/1990	220	Reports - Quarterly - Summaries
400-6-4	3A	12/1996	N	06	01/07/1993	31/01/1994	220	Reports - Annual
400-6-4M1	3A	12/1997	N	01	01/08/1989	30/06/1990	220	Minister's Annual Report
400-6-5	3A	12/1998	N	02	01/08/1992	31/03/1995	220	Reports - Trip Reports
420-0	5*	12/1991	N	01	01/11/1959	31/12/1986	220	Publicity - Policy
420-2-1	2A	12/1997	N	02	01/02/1993	28/02/1995	220	Publicity - Press Releases
420-3	2A	12/1995	N	03	01/05/1991	31/08/1993	220	Publicity - Radio
420-5	2A	12/1997	N	02	01/01/1990	31/01/1995	220	Publicity - Video and Television
435-3	1A	12/1995	N	01	01/05/1990	31/10/1994	220	Visits and Tours - Foreign

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470-1-8	10*	12/1997	N	01	01/01/1986	30/09/1987	220	Minor Construction
720-3	1*	12/1995	N	01	01/05/1985	30/06/1994	220	Disposal of Equipment, Furniture and Office Machinery
740-0	5*	12/1998	N	01	01/11/1983	31/12/1993	220	Contracting - Policy
740-2-1	3*	12/1997	N	01	01/11/1988	30/09/1994	220	Personal Service Contracts
740-2-2	3*	12/1996	N	01	01/11/1987	31/01/1993	220	Private Veterinary Practices
740-2-3	3*	12/1997	N	01	01/03/1987	30/11/1994	220	Contracting - Consulting Services
740-2-4	3*	12/1993	N	01	01/04/1986	30/06/1990	220	Personal Service Contract Reports
760-0	5*	12/1992	N	01	01/03/1986	31/03/1987	220	Employment Equity (Affirmative Action) - Policy
770-2	2*	12/1995	N	01	01/05/1987	30/06/1993	220	Incentive Awards
770-2-1	2*	12/1996	N	01	01/08/1983	31/08/1994	220	Suggestion Awards

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770-2-1(90-18)	2*	12/1995	N	01	01/08/1990	31/08/1993	220	Suggestion - Crop Variety Description
770-2-2	2*	12/1995	N	02	01/04/1990	30/09/1993	220	Long Service Award Program
770-2-4	2*	12/1995	N	02	01/09/1989	30/04/1993	220	Merit Award Program
770-2-8	2*	12/1996	N	01	01/05/1987	31/10/1994	220	Agcellence
820-0	5*	12/1997	N	01	01/05/1983	30/06/1992	220	Official Languages Program (OLP) - Policy
850-2	1*	12/1996	N	01	01/12/1980	31/03/1995	220	Allowances
850-2-3	1*	12/1994	N	01	01/06/1986	31/03/1993	220	Salaries and Wages - Acting Pay
860-5	2*	12/1993	N	01	01/05/1987	30/11/1991	220	Discipline
865-1	3A	12/1997	N	02	01/11/1991	31/05/1994	220	Studies, Surveys and Systems
865-1	3A	12/1998	N	03	01/06/1994	31/03/1995	220	Studies, Surveys and Systems