



Date 2021-06-16

RESTRICTED PAPERS

FORMULAIRE DE RESTRICTIONS À L'ACCÈS RÉSERVÉS

Title – Titre

Harry Sutherland fonds

Call number - Cote

R2095

Access conditions - Conditions de consultation

The Harry Sutherland fonds is comprised of records of several different accessions, with Access Conditions previously fixed. This document summarizes the access conditions for each accession along with their bring-forward dates. In addition, Access Conditions for the newly processed accrual (BAN No. 2000-01193) have been set out here.

The records in the new accrual of the Harry Sutherland fonds were assessed for access concerns in regards to the recommendations in the Library and Archives Canada document Establishing and Managing Intellectual Access Conditions for Private Fonds and Archival Collections, which provides guidelines for access restrictions to private records in the Library and Archives Canada collection. These guidelines are based on four considerations: the privacy expectations of persons or organizations whose information is contained in a file, the level of sensitivity of information contained in a file, the foreseeable likelihood of harm should sensitive information be released and the context of the file. Bring forward dates to open or to open with restrictions the closed files of the fonds have been established based on the most-recent documents in the file in conjunction with Branch resources to review these files.

Access Conditions Exemptions: Closed records in the Harry Sutherland fonds may be consulted by a researcher duly approved by the Historian and Archivist of the Vincent Graves Green Philatelic Research Foundation. Any closed record in the Royal Philatelic Society of Canada series of the fonds and its sub-series may be consulted by a researcher duly approved by the Historian and Archivist of the Royal Philatelic Society of Canada. The researcher is responsible for securing approvals

Volume	File numbers Numéro de dossiers	Access conditions Conditions d'accès	Bring forward dates Dates de rappel	Recommendations on expiry date Recommandations après que les dates de rappel soient échues
1-9	All files	90 : Open		
10	1-3	18: Restricted – The researcher must sign a confidentiality agreement stipulating not to disclose sensitive personal or corporate information.	2051-01-01	90: Open
10	4-6; 10-12	10: Closed	2031-01-01	18: Restricted until 1 January 2051 – The researcher must sign a confidentiality agreement stipulating not to disclose sensitive personal or

## Access conditions (Cont'd) – Conditions de consultation (suite)

				corporate information.
10	7-9	10: Closed	2047-01-01	18: Restricted until 1 January 2051 – The researcher must sign a confidentiality agreement stipulating not to disclose sensitive personal or corporate information.
11-34	All files	90: Open		

---

 Summary of the negotiations – Sommaire des négociations

Draft recommendations for access conditions were sent by responsible archivist James Bone to Charles Verge, representative of the donor's estate at the Vincent Graves Greene Philatelic Research Foundation, on 7 July 2016.

Charles Verge and James Bone conversed via email on 8 July 2016 to confirm the access conditions and exemptions. Copy for donor's representative's signature sent out on 12 July 2016.

A new version of the RAF, completed after all volumes were moved to the permanent level, was sent to the donor's representative for signature on 21 September 2016.

---

For access to restricted records (code 18), apply to:  
 Pour consultation des documents restreints (code 18), communiquez avec:

Visual, Sound and Landscape Archives Section  
 Private Archives Branch  
 Library and Archives Canada