



Date 22 June 2016

RESTRICTED PAPERS

FONDS RÉSERVÉS

**Title – Titre**

Charles Verge fonds

**Call number - Cote**

R4618

**Access conditions - Conditions de consultation**

Rationale: the records in the Charles Verge fonds were assessed for access concerns in regards to the recommendations in the Library and Archives Canada document *Establishing and Managing Intellectual Access Conditions for Private Fonds and Archival Collections*, which provides guidelines for access restrictions to private records in the Library and Archives Canada collection. These guidelines are based on four considerations: the privacy expectations of persons or organizations whose information is contained in a file, the level of sensitivity of information contained in a file, the foreseeable likelihood of harm should sensitive information be released and the context of the file. Within the files closed in the Charles Verge fonds, there is at least some personal information about third parties, including names, addresses, financial transactions and financial statements that were or may have been given to the Donor with the expectation of privacy. However, the sensitivity of the information, taken in its context and in consideration of the foreseeable likelihood of harm, does not warrant a lengthy closure. Bring forward dates to open closed files have been established based on the most-recent documents in the file in conjunction with Branch resources to review these files.

Access Conditions Exemption: All closed records in the Charles J. G. Verge fonds may be consulted by researchers duly approved by Charles J. G. Verge or his estate. Researcher is responsible for securing appropriate permission.

Volume	File numbers Numéro de dossiers	Access conditions Conditions d'accès	Bring forward dates Dates de rappel	Recommendations on expiry date Recommandations après que les dates de rappel soient échues
1-5	All files	90: Open		
7	1; 3-11; 13-24	90: Open		
7	2; 12	10: Closed	2026-01-01	90: Open
8	1-3; 7-9	10: Closed	2026-01-01	90: Open
8	4-6; 10-17	90: Open		
9	1-15; 17-18; 20	90: Open		
9	16; 19	10: Closed	2026-01-01	90: Open
10-17	All files	90: Open		

---

Access conditions (Cont'd) – Conditions de consultation (suite)

**Summary of the negotiations – Sommaire des négociations**

The archivist responsible for the fonds, James Bone, contacted the donor, Charles Verge on 22 June 2016 with recommended access conditions.

Charles Verge and James Bone conversed via email on 8 July 2016, confirming access conditions and exemptions. Copy was sent out to donor for signatures on 12 July 2016.

---

**For access to restricted records (code 18), apply to:**

**Pour consultation des documents restreints (code 18), communiquez avec:**

Visual, Sound and Landscape Archives Section  
Private Archives Branch