#### **DUKE STREET RECORDS (MUS 262)**

#### **Preliminary Processing Report**

Date of Accession: May 8, 1995

**Inclusive Dates:** 1981-1994, n.d.

**Description:** Artist files containing agreements, promotional material (including photographs), correspondence, memos, marketing plans, itineraries, budgets, reviews, articles; lyric sheets (including floppy disks with lyrics for songs recorded by group Eye Eye); lead sheets; track sheets; mix notes;

work order sheets; posters.

Duplicates Removed: 3 cm

Item Removed: 1 t-shirt.

Documents Transferred: 1 commercial compact disc.

**Dimension:** 30.5 cm of textual documents. – 49 photographs. – 11 floppy disks.

Boxing: Oct. 11, 15-17 1996; 47 folders; 3 boxes (2 upright; 1 flat - medium).

#### Mouneen Meins

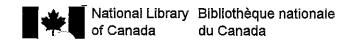
Maureen Nevins October 17, 1996

Title of Fonds/Titr	re du fonds				
DUKE STREET F	RECORDS	·	<del></del>		
File Code of the F MUS 262	Fonds (Accession) (1995-		ds (Numéro d'acquisition)	2000	
Box Number/Num	néro de boîte		Dimension		
1			20 cm		
Restrictions					
Medium/Support					
Recorded Sound AudiovisualEnregistrement SonoreAudiovisuel		Machine Readable Ordinolingue	Photographic <u>✓</u> Photographique	Printed <u>✓</u> Imprimé	
Paper ✓ Papier			Other: Autre:		
Date of/de	Signature			Page 1 of/de 2	
description Oct. 11, 1996	Mouneen 1	leuro			

FOLDER CHEMISE	DESCRIPTION	CM	DATE(S)
1	Artist file for The Barracudas - master license and publishing agreement, biographical notes, reviews, promotional material.	7 items	1992, n.d.
2	Artist file for Willie P. Bennett - master license and publishing agreement, promotional material (includes photograph), articles.	5 items	1989-90, n.d.
3	Artist file for Art Bergmann - agreements (producer, co-publishing, recording), articles, promotional material (includes 7 photographs).	1.5 cm	1988-90 n.d.
4	Artist file for Salome Bey - exclusive artist and publishing agreement, notes from meeting, letter, promotional material (includes photograph), reviews.	13 items	1992, n.d.
5	Artist file for The Bowkun Trio - recording agreement.	1 item	1984
6	Artist file for Danny Brooks - agreements (license, exclusive artist and publishing), notes from meeting, conversation logs, memo, promotional material (includes 3 photographs), reviews, articles, Juno Award nomination.	0.5 cm	1990-93, n.d.
7	Artist files for Chalk Circle - agreements (producer, co-publishing, record production, recording), promotional material (includes 2 photographs), reviews, articles.	1.5 cm	1985-90, n.d.
8	Artist files for Richard Clapton - phonograph record license agreement.	1 item	1985
9	Artist file for John Cody - agreements (producer, recording), marketing plan, correspondence, memos, promotional material (includes photograph), reviews, articles.	1 cm	1993-94, n.d.
10	Artist file for Da Freshmen - exclusive master license and publishing agreement, promotional material (includes photograph), marketing plan, itineraries, articles, reviews.	0.5 cm	1993-94, n.d.
11	Artist file for Aaron Davis - master license agreement, promotional material (includes photograph).	2 items	1988
12	Artist file for Bobby Edwards - master license agreement.	1 item	1987
13	Artist file for Rik Emmett - recording agreement, marketing plan, promotional material, reviews, articles.	0.5 cm	1991-94, n.d.
14	Artist file for Eye Eye - agreements (recording, co-publishing, producer, copyright), promotional material (includes photograph), reviews.	1 cm	1985-88, n.d.

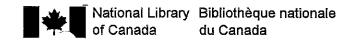
Title of Fonds/Tit					
File Code of the MUS 262	Fonds (Accessi		nds (Numéro d'acquisition)		
Box Number/Nur	méro de boîte		Dimension 20 cm		
Restrictions					
Medium/Support		-	-		
Recorded Sound AudiovisualEnregistrement SonoreAudiovisuel			Machine ReadableOrdinolingue	Photographic <u>✓</u> Photographique	Printed <u>✓</u> Imprimé
Paper ✓ Papier			Other: Autre:		
Date of/de	Signature			Page 2 of/de 2	·· <del>-</del> ·
description Oct. 15, 1996	Mouseer	News			

FOLDER CHEMISE	DESCRIPTION	СМ	DATE(S)
15	Artist file for FM - agreements (co-publishing, copyright, recording), promotional material (includes photograph).	0.5 cm	1987, n.d.
16	Artist file for Hagood Hardy - agreements (license, producer, recording), review.	4 items	1983-92
17	Artist file for The Front - agreements (co-publishing, recording, administration).	5 items	1981-83
18	Artist file for Moe Koffman - agreements, promotional material (includes 4 photographs), reviews.	13 items	1985-95, n.d.
19	Artist file for Mark Korvan - agreements (publishing, recording), promotional material (includes photograph), reviews, articles.	1 cm	1986-87, n.d.
20	Artist file for Lake - license agreement.	1 item	1988
21	Artist file for Manteca - agreements (license, recording), promotional material, reviews, articles.	1.5 cm	1984-90, n.d.
22	Artist file for Hugh Marsh - agreements (producer, assignment, recording, copublishing), marketing plans, promotional material (includes photograph), reviews, articles.	1 cm	1984-87, n.d.
23	Artist file for Rob McConnell - agreements (license), correspondence, promotional material (includes photograph), reviews.	13 items	1987-89, п.d.
24	Artist file for Stan Meissner - agreements (license and publishing), notes from marketing meeting, memos, correspondence, promotional material (includes photograph), reviews, articles, professional resume.	0.5 cm	1991-92
25	Artist file for Scott Merritt - agreements (license, recording, co-publishing, producer), promotional material (includes photograph), reviews.	1 cm	1985-89, n.d.
26	Artist file for Monkeywalk - agreements (license and publishing), promotional material (includes 3 photographs), marketing plans, correspondence, reviews.	1 cm	1991-95, n.d.
27	Artist file for NEO A4 - agreements (record production, co-publishing, recording), promotional material (includes 2 photographs), reviews, articles.	1.5 cm	1987-89, n.d.

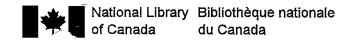


Title of Fonds/Title  DUKE STREET I					
File Code of the F MUS 262	Fonds (Accession)		onds (Numéro d'acquisition)		
Box Number/Numéro de boîte 2		Dimension 20 cm			
Restrictions					
Medium/Support					
Recorded Sound AudiovisualEnregistrement SonoreAudiovisuel		Machine Readable  ✓_Ordinolingue	Photographic ✓ Photographique	Printed <u>✓</u> Imprimé	
Paper ✓ Papier			Other: Autre:	· · · · · · · · · · · · · · · · · · ·	
Date of/de description Oct. 15, 1996	Signature  Mouseon C	Pairs		Page 1 of/de 1	

FOLDER CHEMISE	DESCRIPTION	СМ	DATE(S)
28	Artist file for OrKestra - license agreement, promotional material (includes photograph).	8 items	1987-89, n.d.
29	Artist file for The Orpheus Choir of Toronto, Inc recording agreement.	1 item	1985
30	Artist file for Rob Piltch - letter of agreement, promotional material (includes photograph).	2 items	1986, n.d.
31	Artist file for Quintessence - recording agreement.	2 items	1984
32	Artist file for Doug Riley - agreements (recording and publishing), promotional material (includes photograph).	8 items	1989-92, n.d.
33	Artist file for Don Ross - license and publishing agreement, correspondence, promotional material (includes 2 photographs), reviews, articles.	0.5 cm	1989-93, n.d.
34	Artist file for Tim Ryan - agreements (recording, co-publishing, producer).	3 items	1983
35	Artist file for Jane Siberry - agreements (recording, producer), tour itineraries, tour budget, promotional material (includes 5 photographs), reviews, articles.	2 cm	1983-89, n.d.
36	Duke Street Records - correspondence, list of artist files, catalogue, sticker, 6 photographs	9 items	1989-95, n.d.
37	Eye Eye - track sheets, recall sheets.	0.5 cm	1988
38	Eye Eye - track sheets, lyric sheets (11 floppy disks).	21 items	1988
39	Eye Eye - track sheets, lyrics.	1 cm	1988, n.d.
40	Stan Meissner - mix notes.	9 items	1991, n.d.
41	Scott Merritt - lyrics, track sheets, lead sheets.	0.5 cm	1984-86, п.d.
42	Lead sheets; work order sheets; track sheets; mix notes.	0.5 cm	1983, n.d.
43	DAT work order sheets.	0.5 cm	1989-91
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Title of Fonds/T				
·	Fonds (Accession Number)/Cote de for (1995-14)	nds (Numéro d'acquisition)		
Box Number/Nu	méro de boîte	Dimension 7 cm		
Restrictions				
Medium/Suppor	t			
Recorded S Enregistren	Sound Audiovisual nent SonoreAudiovisuel	Machine ReadableOrdinolingue	Photograph Photograph	
Paper ✓ Papier		Other: Autre:		
Date of/de description Oct. 16, 1996	Signature  Moureen News		Page 1 of/	de 1
FOLDER	DESCR	IPTION	СМ	DATE(S)
CHEMISE 44	Manteca - mix notes and track sheets for	album <i>No Heroes</i> .	0.5 cm	1986, n.d.
45	Posters.		2 items	n.d.
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Title of Fonds/Title  DUKE STREET:				
File Code of the	Fonds (Accession Number)/Cote	de fonds (Numéro d'acquisition)		
MUS 262	(1995-14)			
Box Number/Nur Cabinet	néro de boîte	Dimension		
Restrictions			<u></u>	
Medium/Support				
Recorded So Enregistrem			Photograph Photograph	
Paper Papier		Other: Autre:		
Date of/de description Oct. 17, 1996	Signature  Mauseen Neuro		Page 1 of/	de 1
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FOLDER CHEMISE	Di	ESCRIPTION	СМ	DATE(S)
46	Posters.		20 items	1987-94, n.d.
47	Poster (oversize - stored on top of	cabinet).	1 item	n.d.
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