



MUSIC DIVISION - ARCHIVE'S PRELIMINARY PROCESSING FORM
DIVISION DE LA MUSIQUE - BORDEREAU DE TRAITEMENT PRÉLIMINAIRE DES
DOCUMENTS D'ARCHIVES

Title of Fonds/Titre du fonds

GRAHAM STEED FONDS

File Code of the Fonds (Accession Number)/Cote de fonds (Numéro d'acquisition)

MUS 233**(1995-13)**

Box Number/Numéro de boîte

1

Dimension

20 cm.

Restrictions

Medium/Support

<input type="checkbox"/> Recorded Sound	<input type="checkbox"/> Audiovisual	<input type="checkbox"/> Machine Readable	<input type="checkbox"/> Photographic
<input type="checkbox"/> Enregistrement Sonore	<input type="checkbox"/> Audiovisuel	<input type="checkbox"/> Ordinolingue	<input checked="" type="checkbox"/>
<input type="checkbox"/> Photographique	<input checked="" type="checkbox"/> Imprimé		
<input type="checkbox"/> Paper		Other:	
<input checked="" type="checkbox"/> Papier		Autre:	

Date of/de description June 29, 95	Signature	Page 1 of/de 1
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FOLDER CHEMISE	DESCRIPTION	CM	DATE(S)
1	Concert programmes.	2 cm.	1956-1966
2	Concert programmes.	2 cm.	1967-1971
3	Concert programmes.	2 cm.	1972-1974
4	Concert programmes.	2 cm.	1975-1978
5	Concert programmes.	2 cm.	1979-1982
6	Concert programmes.	2 cm.	1983-1986
7	Concert programmes.	2 cm.	1986-1995
8	Tours: correspondence, itineraries, concert programmes.	2 cm.	1963-1972
9	Tours: correspondence, itineraries, concert programmes.	2 cm.	1973-1976
10	Tours: correspondence, itineraries, concert programmes.	2 cm.	1977-1981

Date of/de description July 14, 1995	Signature	Page 1 of/de 1
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3

Dimension

20 cm.

Restrictions

Medium/Support

<input type="checkbox"/> Recorded Sound	<input type="checkbox"/> Audiovisual	<input type="checkbox"/> Machine Readable	<input type="checkbox"/> Photographic
<input type="checkbox"/> Enregistrement Sonore	<input type="checkbox"/> Audiovisuel	<input type="checkbox"/> Ordinolingue	
<input type="checkbox"/> Photographique	<input checked="" type="checkbox"/> Imprimé		
<input type="checkbox"/> Paper		Other:	
<input checked="" type="checkbox"/> Papier		Autre:	

FOLDER CHEMISE	DESCRIPTION	CM	DATE(S)
11	Tours: correspondence, itineraries, concert programmes.	2 cm.	1982-1985
12	Tours: correspondence, itineraries, concert programmes.	1 cm.	1985-1994
13	Choral programmes and Church concerts.	2 cm.	1949-1969
14	Choral programmes and Church concerts.	1.5 cm.	1970-1979
15	Booklets regarding many organs.	2 cm.	1958-1982
16	Booklets regarding many organs - includes one photograph.	2 cm.	1983-1994
17	Booklets regarding many organs.	1.5 cm.	n.d.
18	Agendas.	7 items	1974-1979
19	Agendas.	8 items	1979-1980
20	Agendas.	8 items	1980-1981
21	Agendas.	8 items	1981-1983

Date of/de description July 14 , 1995	Signature	Page 1 of/de 1
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Box Number/Numéro de boîte

4

Dimension

20 cm.

Restrictions

Medium/Support

<input type="checkbox"/> Recorded Sound	<input type="checkbox"/> Audiovisual	<input type="checkbox"/> Machine Readable	<input type="checkbox"/> Photographic
<input type="checkbox"/> Enregistrement Sonore	<input type="checkbox"/> Audiovisuel	<input type="checkbox"/> Ordinolingue	
<input type="checkbox"/> Photographique	<input checked="" type="checkbox"/> Imprimé		
<input type="checkbox"/> Paper		Other:	
<input checked="" type="checkbox"/> Papier		Autre:	

FOLDER CHEMISE	DESCRIPTION	CM	DATE(S)
22	Agendas.	8 items	1983-1984
23	Agendas.	8 items	1984-1985
24	Agendas.	8 items	1985-1987
25	Agendas.	5 items	1987-1988
26	Rotary International - Group Study Exchange: correspondence; reports.	1 cm.	1990
27	Articles - periodicals.	5 items	1977-1980
28	Articles - periodicals.	5 items	1980-1990
29	Articles - periodicals.	4 items	1990-1994
30	Periodicals.	3 items	1977-1981
31	Correspondence: The Royal School of Church Music; Saint James' Church; etc.	2 cm.	1957-1969
32	Immanuel Congregational Church: correspondence; contract.	1 cm.	1969-1980
33	First Baptist Church: correpondence; contracts.	1 cm.	1975-1980
34	St. Mary's Basilica: correspondence; contracts; notes; etc.	1 cm.	1960-1991
35	Eskine and American United Church : correspondence; contract; notes.	0.5 cm.	1974-1976
36	Immigration correspondence.	0.5 cm.	1974



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MUS 233

(1995-13)

Box Number/Numéro de boîte

5

Dimension

5 cm.

Restrictions

Medium/Support

<input type="checkbox"/> Recorded Sound	<input type="checkbox"/> Audiovisual	<input type="checkbox"/> Machine Readable	<input type="checkbox"/> Photographic
<input type="checkbox"/> Enregistrement Sonore	<input type="checkbox"/> Audiovisuel	<input type="checkbox"/> Ordinolingue	
<input type="checkbox"/> Photographique	<input checked="" type="checkbox"/> Imprimé		
<input checked="" type="checkbox"/> Paper		Other:	
<input checked="" type="checkbox"/> Papier		Autre:	

Date of/de description July, 17 1995	Signature	Page1 of/de 1
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FOLDER CHEMISE	DESCRIPTION	CM	DATE(S)
37	Association des amis de l'art de Marcel Dupré: correspondence; minutes; speeches; press clippings; etc.	2 cm.	1971-1980, n.d.
38	CBC: correspondence; contracts.	1 cm.	1973-1987
39	Michael Smythe: correspondence; contracts.	2 cm.	1970-1989, n.d.
40	Graham Steed plays organ music by César Frank: correspondence; writings; speeches.	1.5 cm.	1979-1990
41	CBC talks.	2 cm.	1960
42	Canada Council: correspondence; forms.	1 cm.	1976-1990
43	Testimonials: reports; certificates; correspondence; To Whom It May Concern; etc.	1 cm.	1924-1986
44	Wilfred Greenhouse Allt: correspondence; writing.	3 items	1989, n.d.
45	Misc.: drawing; press clippings; etc.	1 cm.	1953-1983



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MUS 233 (1995-13)

Box Number/Numéro de boîte

6

Dimension

7 cm.

Restrictions

Medium/Support

<input type="checkbox"/> Recorded Sound <input type="checkbox"/> Enregistrement Sonore	<input type="checkbox"/> Audiovisual <input type="checkbox"/> Audiovisuel	<input type="checkbox"/> Machine Readable <input type="checkbox"/> Ordinolingue	<input type="checkbox"/> Photographic
<input type="checkbox"/> Photographique	<input checked="" type="checkbox"/> Imprimé		
<input checked="" type="checkbox"/> Paper <input checked="" type="checkbox"/> Papier		Other: Autre:	

Date of/de description July 17, 1995	Signature	Page 1 of/de 1
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FOLDER CHEMISE	DESCRIPTION	CM	DATE(S)
46	Scrapbook: articles and reviews of recordings made by G. Steed.	1 item	1966-1994

Date of/de description July 17, 1995	Signature	Page 1 of/de 1
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FOLDER CHEMISE	DESCRIPTION	CM	DATE(S)
47	Scrapbook: includes press clippings; etc.	1 item	1949-1994

GRAHAM STEED FONDS (MUS 233)

Preliminary Processing Report

Date of Accession: February 20, 1996

Inclusive Dates: 1957-1996

Description: The Dupré file (transcription of 103 letters from Marcel Dupré - photocopies; writings on Dupré, Franck, Widor and himself - photocopies; « Manual Labour » - autobiography, part II; music manuscript of compositions titled *Prelude on « Down Ampney »*, *Nocturne on W.H. Monk's « St. Matthias »* for organ, *A Festive Voluntary - renamed Fantasy on Monk's Gate*.

Restrictions: File 3 cannot be consulted without the permission of the heirs of Graham Steed.

Document Transferred: The Recitalist's Repertoire, book 4.

Dimension: 6 cm of textual records.

Boxing: April 30, 1996. -- 4 folders. --1 boxe (upright No. 4 : acc. April 1995).

Jeannine Barriault
April 30, 1996

GRAHAM STEED FONDS (MUS 233)

Preliminary Processing Report

Date of Accession: January 24, 1997

Inclusive Dates: 1913-1997

Description: Steed family tree and chart; wills and correspondence with genealogist; diaries from 1988 to 1996; correspondence with BBC London, Vaughan Williams, Sir W. McKie, C. Peaker, B. Lovell; Dupré file comprising correspondence, concert programme and articles; musical works of Steed including *Le tombeau de Dupré*, *Before the Earth Had Yet Begun*, *Fanfares for Brass*, 7 songs, bell music, arrangements for organ, and 3 masses; 5 family photo albums dating 1913 to 1996, primarily illustrating his trips with his wife Rita.

Restrictions: None.

Duplicates Removed: 2 cm

Documents Removed: 2 photo albums and reports of Rotary International.

Document Transferred: 10 cm of issues of periodical *Notre-Dame de Chartres*.

Dimension: 30 cm of textual records. – 1040 photographs. -- 12 negatives.

Boxing: July 16-18, 21, 1997; 30 folders; 3 boxes (2 upright; 1 flat - small); cabinet.

Conservation: Many documents and photos with adhesive tape.

Jeannine Barriault
July 23, 1997



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File Code of the Fonds (Accession Number)/Cote de fonds (Numéro d'acquisition)

MUS 233 1997-6

Box Number/Numéro de boîte

1

Dimension

20 cm

Restrictions

None

Medium/Support

Recorded Sound Audiovisual Machine Readable Photographic Printed
 ___ Enregistrement Sonore ___ Audiovisuel ___ Ordinolingue ___ Photographique ___ Imprimé

Paper

 Papier _____

Other:

Autre: _____

Date of/de description 16-07-1997	Signature	Page 1 of/de 1
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FOLDER CHEMISE	DESCRIPTION	CM	DATE(S)
1	Genealogy: Steed Parish Register information, wills and administrations, correspondence with genealogist.	0.5 cm	1971-1976
2	Long Melford: information about A. Orlando Steed, grandfather of Graham Steed; correspondence, brochures and articles.	2 cm	1982-1984
3	Diaries.	3 items	1988-1990
4	Diaries.	3 items	1991-1993
5	Diaries.	3 items	1994-1996
6	Correspondence and contracts with BBC London.	1 cm	1968-1984
7	Letters from Hermann Schroeder of Köln.	0.5 cm	1971-1984
8	Correspondence with Ralph and Ursula Vaughan Williams.	0.5 cm	1938-1966
9	Letters from Sir William McKie, Charles Peaker and Sir Bernard Lovell.	0.5 cm	1971-1984
10	Dupré file: letters and corrections from Marcel Dupré.	13 items	1963-1971
11	Dupré file: letters from Jeannette Dupré.	1 cm	1978
12	Dupré file: letters and Christmas cards from Pierre Lafond.	1 cm	1971-1984
13	Dupré file: correspondence with Jean Yon.	1 cm	1977-1996
14	Dupré articles by Graham Steed.	2 cm	1986-1996
15	Dupré file: concert programme and brochures.	2 cm	1966-1984
16	<i>Le tombeau de Dupré</i> : concert programme, music manuscript and annotated copy.	3 items	1972
17	" <i>Before the Earth Had Yet Begun</i> ": manuscript.	1 item	1986
18	<i>Fanfares for Brass</i> : sketches and manuscripts.	1 cm	1939-1958
19	Songs: <i>I love all beauteous things</i> ; <i>A passer-by</i> ; <i>Nightingales</i> ; " <i>Escape me? Never</i> "; <i>Easter</i> ; <i>Why the owl wakes at night</i> ; <i>Ballad of the holly</i> .	1 cm	1941-1967



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MUS 233 1997-6

Box Number/Numéro de boîte

3

Dimension

0.5 cm

Restrictions

None

Medium/Support

Recorded Sound Audiovisual Machine Readable Photographic Printed
Enregistrement Sonore Audiovisuel Ordinolingue Photographique Imprimé

Paper Other:
[Paper checked] Autre:

Table with 3 columns: Date of/de description (18-07-1997), Signature, Page 1 of/de 1

Main table with 4 columns: FOLDER CHEMISE, DESCRIPTION, CM, DATE(S). Row 1: 29, Family of Steed, the direct male line: chart., 1 item, n.d.



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GRAHAM STEED

File Code of the Fonds (Accession Number)/Cote de fonds (Numéro d'acquisition)

MUS 233 1997-6

Box Number/Numéro de boîte

Cabinet

Dimension

1 item

Restrictions

None

Medium/Support

Recorded Sound Audiovisual Machine Readable Photographic Printed
Enregistrement Sonore Audiovisuel Ordinolingue Photographique Imprimé

Paper Other:
✓ Papier Autre:

Table with 3 columns: Date of/de description (18-07-1997), Signature, Page 1 of/de 1

Main table with 4 columns: FOLDER CHEMISE, DESCRIPTION, CM, DATE(S). Row 1: 30, Steed family tree., 1 item, 1971

GRAHAM STEED FONDS (MUS 233)

Preliminary Processing Report

Date of Accession: November 3, 2003.

Inclusive Dates: 1905-1999, n.d.

Description: Correspondence, mainly with his mother; texts (including *The Organ Works of Marcel Dupré*); performance notes and analyses; concert programmes; diplomas; certificates; musical exercise by J.E. Hutchinson; teaching material; biographical notes; ledgers; press clippings; photographs, including 2 of Marcel Dupré; sound recordings.

Restrictions: None.

Dimension: 35 cm of textual documents. – 4 photographs. – 165 audio cassettes.

Boxing: March 25-31, 2004; 24 folders; 5 boxes (2 upright; 3 flat – small and medium).

Conservation: Documents to be unrolled (see box 5).

Stéphane Jean
March 31, 2004

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