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UNIVERSITY WOMEN'S CLUB OF OTTAWA

MG 28, I 101

Finding Aid No. 433 / Instrument de recherche no 433

Prepared between 1972 and 1982  
by the staff of the Social and  
Cultural Archives.

Préparé entre 1972 et 1982  
par le personnel des Archives  
sociales et culturelles.

**Canada**

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MG 28 UNIVERSITY WOMEN'S CLUB OF OTTAWA (est. 1910)  
I 101

Originals, 1910-1979. 3.7 m. Finding Aid No. 433.

The University Women's Club of Ottawa was formed on 15 April, 1910. The purpose of the club is to advance the interests of women and to serve the community in social, educational and cultural areas. The club awards scholarships to secondary school and university students. It participated in the establishment of the Ottawa Little Theatre, the Elizabeth Fry Society of Ottawa and the National School Volunteer Association. The club presents the views of women on contemporary economic, social and cultural problems to federal, provincial and municipal government. It is affiliated with the Canadian Federation of University Women.

The papers were presented at various intervals between 1970 and 1980 by the University Women's Club of Ottawa.

Finding Aid No. 433 is a list of the contents of each volume.

General Correspondence, 1920-1979. 35 cm (volumes 1-3, 31).

Letters received and copies of letters sent on a variety of subjects concerning the club.

Subject Files, 1910-1979. 1.8 m (volumes 4-17, 31-35).

Correspondence, memoranda and reports arranged in subject files.

Minute Books, 1910-1979. 71 cm (volumes 18-24, 36).

Minutes of executive and general meetings.

Account Books, 1923-1977. 9 cm (volumes 24, 31).

Account books kept by the club treasurer.

Membership, n.d., 1917-53. 20 cm (volumes 25-26).

Applications for membership arranged alphabetically by name and index cards of deceased members.

Scrap-books, 1925-73. 20 cm (volumes 27, 37).

Scrap-books containing newspaper clippings concerning the club.

Published Material, 1923-1979. 30 cm (volumes 28-30).

Issues of the Canadian Federation of University Women Chronicle, 1923-1979, a few International Federation of University Women annual reports and newsletters and 2 books sponsored by the C.F.U.W.

*C.D.*  
April 1982  
C. Dempsey

7-5758  
Social/Cultural

UNIIVERSITY WOMEN'S CLUB OF OTTAWA

MG 28, I 101

<u>Vol.</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
1	1	Correspondence	1920-1958
	2	Correspondence	1959
	3	Correspondence	1960
	4	Correspondence	May 1961- May 1962
	5	Correspondence	May 1962- May 1963
2	1	Correspondence	May 1963- Dec. 1963
	2	Correspondence	Jan. 1964- May 1964
	3	Correspondence	May 1964- May 1965
	4	Correspondence	Sept. 1965- May 1966
3	1	Correspondence	1967-1970
	2	Correspondence	1971
	3	Correspondence	1972
	4	Correspondence	1973
	5	Correspondence	1974
	6	Miscellaneous correspondence & memoranda	1962-1971

SUBJECT FILES

4	1	Correspondence with Government House	1913-1952
	2	Fiftieth Anniversary	1960
	3	Constitution	1910-1968

<u>Vol.</u>	<u>File</u>	<u>Description</u>	<u>Date</u>	
SUBJECT FILES (cont'd)				
4 (cont'd)	4	Charter	1956, 1970	
	5	Campaign for Presidency: R. M. Bell	1973	
	6	Executive - Description of duties, agendas and lists	1950-1966	
	7	Membership - Correspondence and notes	1937-1958, 1971	
	8	Membership lists	1910-1914	
	9	Membership lists	1915-1917	
	10	Membership lists	1923-1930	
	5	1	Membership lists	1924-1940
		2	Membership lists	1941-1950
		3	Membership lists	1951-1960
4		Membership lists	1961-1971	
6	1	Honours to Members	1938-1960	
	2	Biographical material on noteworthy members - Mrs. Adam Short	1957	
	3	Annual Reports of the club & various committees	1910-1966	
	4	Annual Reports of the club & various committees	1926-1972	
	5	Club Annual Reports	1956-1970	
	6	Monthly Reports	1951-1962	
7	1	Treasurer's reports & balance sheets & auditor's reports	1912-1968	
	2	Yearly Programmes	1911-1972	
	3	Monthly notices of meetings	1924, 1956-1976	
	4	Monthly notices of meetings	1956-1976	

<u>Vol.</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
SUBJECT FILES (cont'd)			
7 (cont'd)	5	Opening Meetings: announcements & programmes	1935-1975
8	1	Christmas Dinners	1911-1966
	2	Correspondence of Programme Chairman re: Speakers	1923-1965
	3	Hospitality & Accommodation	1916-1964
	4	Hospitality & Accommodation	1965-1966
	5	Hospitality & Accommodation	1966-1967
	6	Hospitality & Accommodation	1967-1968
9	1	Scholarships & Awards	1935-1964
	2	Scholarships & Awards	1965-1967
	3	Canadian Playwriting Competition	1953-1959
	4	Sponsored Lectures	1916-1942
	5	Canadian Federation of University Women - General	1921-1958
	6	Canadian Federation of University Women - General	1959-1963
10	1	C.F.U.W. - Nominations	1969-1972
	2	C.F.U.W. - Regional Conferences	1957-1963, 1971
	3	C.F.U.W. - Triennial Conference	1952
	4	C.F.U.W. - Triennial Conference	1952
	5	International Federation of University Women	1939-1968
	6	Resolutions	1939-1965
	7	Inter-club activity	1916-1961

<u>Vol.</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
SUBJECT FILES (cont'd)			
11	1	C.F.U.W. - Annual & Triennial Reports	1958-1959
	2	C.F.U.W. - Annual & Triennial Reports	1961-1962
	3	C.F.U.W. - Annual & Triennial Reports	1962-1963
	4	C.F.U.W. - Annual & Triennial Reports	1967
	5	C.F.U.W. - Newsletters	1954-1972
	6	C.F.U.W. - History	1949
12	1	War Work	1917-1945
	2	Status of Women	1914-1960, 1974
	3	Education	1939-1960, 1971
	4	Penal Reform	1950-1955
	5	Amendment to Indian Act	1951
	6	Representations re: Facilities for Robing Women Barristers	1951-1955
13	1	Enquiry into Residential Environment	1959-1960
	2	Fluoridation - Correspondence	1958-1960
	3	Fluoridation - Reports	1959
	4	Fluoridation - Reports	1959
	5	Fluoridation - Reports	1959
14	1	Welfare Work & Miscellaneous Causes	1914-1965
	2	Ottawa Local Council of Women	1920-1968
	3	Ottawa Local Council of Women	1967-1971
	4	Reports made by U.W.C. on various subjects	1959-1964, 1972
	5	National Capital Arts Alliance	1962-1964

<u>Vol.</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
SUBJECT FILES (cont'd)			
14 (cont'd)	6	U.W.C. Exhibition: "Treasures from Ottawa Valley Homes" - Correspondence & Notes	1969
	7	U.W.C. Exhibition: "Treasures from Ottawa Valley Homes" - Guest Book & Photographs	1969
15	1	U.W.C. Exhibition: "Treasures from Ottawa Valley Homes" - Press Clippings	1969
	2	Newspaper Clippings	1959-1960
	3	Citizen's Committee for the Preservation of Historic Sites	1957-1960
	4	Billings House	1969
	5	Outline of Activities	1910-1943
	6	Speech by Sylvia Ostry: "Some New Directions"	n.d.
	7	Diamond Jubilee	1969-1970
	8	Diamond Jubilee	1969-1970
16	1	Other Organizations	1964-1969
	2	Other Organizations	1964-1969
	3	Mrs. Mulindiwa Uganda	1968
17	1	General Group Material	1950-1960
	2	Interior Decorating Group	1939-1961
	3	Penal Reform Group	n.d.
	4	Writers Group	1938-1940
	5	Current Events Group	1937-1947
	6	Post-War Problems Group	1918-1919, 1943-1945
	7	Drama Reading Group	1912-1967



<u>Vol.</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
SUBJECT FILES (cont'd)			
17 (cont'd)	8	French Study Group	1919-1947
	9	Science Group	1942-1947
	10	War Services - St. John's Ambulance	1917-1918, 1939-1945
	11	Sketching Group	n.d.
	12	Child Study Group	n.d., 1924-1950
	13	Public Speaking Group	1938-1939
	14	Literature Study Group	1931-1947, 1959- 1960
	15	Music Appreciation Group	1938-1947
	16	Status of Women Group	1951-1959
	17	Education Group	1959, 1972
	18	Miscellaneous Groups	
	19	Art Appreciation Group	1964-1965
	20	Study Group Reports	1968
21	Family Life Study Group	1963-1968	
22	Public Affairs Group	1972	

MINUTE BOOKS

18	1	Minutes - General & Executive	April 1910- November 1917
	2	Minutes - General	December 1917- May 1924
	3	Minutes - General	October 1924- October 1929
	4	Minutes - General	December 1929- March 1934
	5	Minutes - General	April 1934- May 1937

<u>Vol.</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
		MINUTE BOOKS (cont'd)	
18 (cont'd)	6	Minutes - General	October 1937- May 1947
	7	Minutes - General	October 1947- May 1953
19		Minutes - General	October 1953- May 1960
20		Minutes - General	1962-1973
21		Minutes - Executive	1916-1949
22		Minutes - Executive	1949-1960
23		Minutes - Executive	1962-1972
24		Minutes - Executive	1972-1974

ACCOUNT BOOKS

24		Account Books	1910-1922
		Account Books	1923-1924
		Account Books	1925-1930
		Account Books	1929-1940
		Account Books	1940-1944
		Account Books	1944-1949
		Account Books	1944-1954
		Account Books	1948-1955
		Account Books	1952-1953
		Account Books	1955-1960
		Account Books	1956-1961
		Account Books	1956-1961
		Account Books	1959-1960

<u>Vol.</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
MEMBERSHIP			
25		Applications A-L	1917-1953
26		Applications M-Z Index cards of deceased members	1917-1953 n.d.
27		Scrap-books	1925-1970
PUBLISHED MATERIAL			
28		<u>Canadian Federation of University Women Chronicle</u>	1923-1954
29		<u>Canadian Federation of University Women Chronicle</u>	1954-1979
30		International Federation of University Women annual reports	1957-1966
		International Federation of University Women newsletters	1957-1978
		<u>Women University Graduates in Continuing Education &amp; Employment</u>	
		An exploratory study initiated by the C.F.U.W.	1966
		<u>The Clear Spirit, Twenty Canadian Women and Their Times</u> , ed. Mary Quayle Innis	
ADDITIONAL MATERIAL			
31	1	Correspondence	1967-1972
	2	Constitution & By-Laws	1968-1973, 1977
	3	Membership, Personnel	1958, 1966-1971
	4	Annual Reports	1970-1977
	5	Annual Reports	1977-1979
	6	Treasurer's Balance Sheets	1961-1973

<u>Vol.</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
ADDITIONAL MATERIAL (cont'd)			
31 (cont'd)	7	Treasurer's Balance Sheets	1967-1972, 1976-1977
	8	Treasurer's Report - Treasures from Ottawa Valley Homes	1969
32	1	Monthly Bulletins & Annual Programs	1968-1979
	2	Programs	1960-1971
	3	Programs - Canadiana II	1972
	4	Club Directories	1968-1978
	5	Diamond Jubilee Dinner	1970
33	1	Scholarships & Awards	1965-1970
	2	Scholarships & Awards	1970-1971
	3	Scholarships & Awards	1971-1972
	4	Scholarships & Awards	1972-1973
	5	Scholarships & Awards	
	6	Scholarships & Awards	1973-1974
	7	Scholarships & Awards	1973-1974
	8	Scholarships & Awards	1974-1975
	9	Scholarships & Awards	1974-1976
	10	Scholarship Applications	1975-1976
	11	Playwriting Contest - Awards	1966-1972
34	1	U.W.C.O. - Representations	1969-1973
	2	Study & Interest Group Material	1964-1972
	3	Press Secretary's Correspondence	1963-1968

<u>Vol.</u>	<u>File</u>	<u>Description</u>	<u>Date</u>
ADDITIONAL MATERIAL (cont'd)			
34 (cont'd)	4	Press Secretary's Correspondence	1969-1971
	5	Press Secretary's Correspondence	1973-1974
	6	Press Secretary's Correspondence	1974-1975
	7	Press Secretary's Correspondence	1975-1976
	8	Press Secretary's Correspondence	1977-1978
35	1	C.F.U.W. Triennial Conference	1972-1973
	2	C.F.U.W. Triennial Conference	1973
	3	C.F.U.W. Triennial Conference	1973
	4	C.F.U.W. Triennial Conference	1973
	5	C.F.U.W. Triennial Conference	1973
	6	Guest Book	1942-1966
36		Minutes - General	1962-1979
		Minutes - Executive	1974-1978
		Printed Material	1967-1971
37		Scrap-books - Clippings	1968-1973