

PUBLIC ARCHIVES OF CANADA

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ONTARIO: Municipal Records

MG 9 D 8-3

D 8-22

D 8-39

D 8-40

D 8-55

D 8-70

Finding Aid No. 142 / Instrument de recherche no 142

Revised and enlarged in 1980
by David Walden of Pre-Confederation
Archives.

Révisé et augmenté en 1980 par
David Walden, Archives antérieures
à 1867.

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Introduction

The purpose of this finding aid is to provide researchers with a summary guide to some of the sources available at the Public Archives of Canada relating to municipal government in Ontario. It should be stressed, however, that this is in no way an exhaustive listing. Researchers are advised to consult both the Main Entry Catalogue and the General Index in the Reference Room for other material relating to local history and the governing bodies of Ontario municipalities.

Further introductory notes are provided with the shelf lists to individual collections.

MG 9
D8-55

PRESCOTT and RUSSELL COUNTIES, Ont.: Division Courts

Originals, 1870-1887, 1906-1914. 25 cm. Finding Aid No. 142.

Finding Aid No. 142 provides a shelf list.

Procedure Books of the 9th Division Court, 2 May 1882 to 1 February 1912. Volumes 1-3 contain procedure from 1882 to 1895. Volume 4 fills a gap in Volume 3 from 23 February 1895 to 18 August 1906. Volume 3 also contains the Procedure of Foreign Suits from 15 October 1895 to 1 February 1912. Presented in 1972 by r.p. Paul Drouin of the Library of the University of Ottawa.

Procedure Book of the 9th Division Court, 15 November 1905 to 10 September 1914 (volume 5). Presented in 1975 by Gilles Bergevin of the Library of the University of Ottawa.

Procedure Book of the 6th Division Court, 3 March 1870 to 9 October 1887 (volume 6). Presented in 1979 by Mrs. Walter Kinkaid of Russell, Ontario.

September 1980
D. Walden

7-6439
Pre-Confederation

PRESCOTT AND RUSSELL COUNTIES, Ontario: Division Courts

MG 9 D 8-55

Shelf List

<u>Item</u>	<u>Dates</u>	<u>Vol.</u>	<u>File</u>	<u>Pages</u>
<u>6th Division Court</u>				
Procedure Book	3 March 1870 - 9 October 1887	6		
<u>9th Division Court</u>				
Procedure Book	2 May 1882 - 11 September 1886	1		
Procedure Book	11 September 1886 - 21 July 1891	2		
Procedure Book	5 September 1891 - 3 February	3		
Procedure Book	23 February 1895 - 18 August 1906	4		
Procedure Book	15 November 1906 - 10 September 1914	5		
Foreign Procedure Book	15 October 1895 - 1 February 1912	3		

Poll Books for Russell County, 1854, are to be found with the Carleton County Poll Books in MG 9 D 8-3 and are described on page 16 of this finding aid.

MG 9
D 8-70

CARLETON COUNTY, Ont.: 4th Division Court

Originals, 1874-1957. 55 cm. Finding Aid No. 142.

Presented in 1980 by the estate of Archibald Riddell through the courtesy of Mrs. Edna Woods, Ottawa, Ontario.

The finding aid no. 142 is a shelf list.

List of Electors, Fitzroy Township, 1949; Clerk's Fee Books, 1885-1916; Cash Book, 1874-1892; Bailiff's Fee Book, 1926-1952 (volume 1). Cash Book, 1897-1956; Receipt Book, 1915-1954; Procedure Books, 1874-1957 (volumes 2-6).

Fitzroy Township Exhibition Price List and Rules, 1941, Township of Fitzroy Voter's List 1954 and 1956, Township of Fitzroy Financial Statement 1948 and 1952 and Proceedings and Financial Statement 1947, 1948, 1950, 1951, 1952 and Township of Torbolton Voter's List 1952, have been transferred to the Public Archives Library.

47

August 1980 7-8773
D. Walden Pre-Confederation

CARLETON COUNTY, Ontario: 4th Division Court

MG 9 D 8-70

Shelf List

<u>Item</u>	<u>Dates</u>	<u>Vol.</u>	<u>File</u>	<u>Pages</u>
List of Electors, Fitzroy Township. List of Division Court Clerks and Bailiffs, Ontario	1949	1	1	
	1956	1	1	
Clerk's Fee Book	1 January 1885 - 23 June 1902	1	2	
Clerk's Fee Book	20 April 1914 - 30 December 1916	1	3	
Bailiff's Fee Book	1 January 1926 - 31 December 1952	1	4	
Cash Book	30 May 1874 - 27 September 1892	1	5	
Cash Book	1 October 1897 - 3 December 1956	2	1	
Receipt Book	24 May 1915 - 15 November 1954	2	2	
Procedure Book	16 July 1874 - 6 October 1876	2	3	
Procedure Book	6 October 1876 - 17 June 1881	2	4	
Procedure Book	19 August 1881 - 10 January 1889	3	1	
Procedure Book	7 March 1889 - 16 January 1892	3	2	
Procedure Book	12 November 1892 - 9 January 1897	4	-	

Shelf List (cont'd)

<u>Item</u>	<u>Dates</u>	<u>Vol.</u>	<u>File</u>	<u>Pages</u>
Procedure Book	12 March 1898- 7 October 1910	5	1	
Procedure Book	13 January 1911 - 4 November 1927	5	2	
Procedure Book	4 February 1927 - 12 November 1957	6	1	
Foreign Procedure Books	20 January 1898 - 27 August 1928	6	2	
Foreign Procedure Books	6 September 1928 - 4 December 1946	6	3	
Judge's List for Sittings	9 March 1911 - 14 September 1954	5	3	

CARLETON COUNTY, Ontario: Poll Books and Registers of Voters

MG 9 D 8-3

Introductory Note

The Carleton County Poll Books and Registers of Voters (Volumes 2-6) were paginated when first acquired. In 1980 the volumes were reboxed and the listings revised. Pages 6 to 15 provide a list of the material, page references and the volume number. Material is listed alphabetically by township in this list only, as an aid to locating documents. Arrangement within each volume is chronological.

Volume I contains a variety of small items: Petition of the inhabitants of Carleton County for representation in the House of Assembly of Upper Canada, 1 June 1819; Warrant appointing Roderick Matheson County Returning Officer, 12 June 1820, return of the election of William Morris, 11 July 1820; and poll book of the election held at Perth, 10 July 1820 (pages 1-54). Presented in 1920 by Captain A.F. Matheson of Perth Ontario.

MG 9
D8-3

CARLETON COUNTY, Ont.

Originals, 1819-1820, 1854-1874. 30 cm. Finding Aid No. 142.

Petition of the inhabitants of Carleton County for representation in the House of Assembly of Upper Canada, 1 June 1819. Warrant appointing Roderick Matheson County Returning Officer, 12 June 1820; return of the election of William Morris, 11 July 1820; and poll book of the election held at Perth, 10 July 1820. Presented in 1920 by Capt. A.F. Matheson of Perth, Ontario. (volume 1).

Registers of voters and poll books for Carleton and Russell Counties, deposited in the office of the Registrar of Carleton County. From 1861 the rolls are complete for all townships. (volumes 1-3).

December 1982
P. Kennedy

7-734
Pre-Confederation

FITZROY, Ontario

<u>Item</u>	<u>Shelf List</u> <u>Dates</u>	<u>Vol.</u>	<u>File</u>	<u>Pages</u>
Poll Book	1854	1		26-31
Poll Book	1857	1		323-326
Poll Book	1861	1		356-371
Poll Book	1863	1		622-644
Poll Book	1867 - Federal	1		645-676
Poll Book	1867 - Ontario	1		677-706
Poll Book	1871 - Ontario	2		1133-1150
Poll Book	1872 - Ontario	2		1309-1331
Poll Book	1872 - Federal	3		1524-1545
Poll Book	1874 - Federal	3		1755-1776

GOULBURN, Ontario

Shelf List

<u>Item</u>	<u>Dates</u>	<u>Vol.</u>	<u>File</u>	<u>Pages</u>
Poll Book	1854	1		8-16
Voters Register	1856	1		200-212
Poll Book	1857	1		306-316
Poll Book	1861	1		372-390
Poll Book	1863	1		495-518
Poll Book	1867 - Ontario	1		709-741
Poll Book	1867 - Federal	2		742-774
Poll Book	1871 - Ontario	2		1171-1194
Poll Book	1872 - Ontario	2		1332-1364
Poll Book	1872 - Federal	3		1546-1580
Poll Book	1874 - Federal	3		1777-1814

HUNTLEY, Ontario

<u>Item</u>	<u>Dates</u>	<u>Vol.</u>	<u>File</u>	<u>Page</u>
Poll Book	1854	1		17-22
Voters Register	1854	1		50-60
Voters Register	1855	1		145-156
Voters Register	1856	1		213-224
Poll Book	1857	1		317-322
Poll Book	1861	1		391-407
Poll Book	1863	1		519-538
Poll Book	1867 - Ontario	1		775-806
Poll Book	1867 - Federal	1		807-838
Poll Book	1871 - Ontario	2		1151-1170
Poll Book	1872 - Ontario	2		1366-1388
Poll Book	1872 - Federal	3		1581-1608
Poll Book	1874 - Federal	3		1815-1842

MARCH, Ontario

Shelf List

<u>Item</u>	<u>Dates</u>	<u>Vol.</u>	<u>File</u>	<u>Pages</u>
Poll Book	1854	1		23-25
Voters Registry	1854	1		72-79
Voters Registry	1855	1		157-164
Voters Registry	1856	1		225-230
Poll Book	1857	1		331-337
Poll Book	1861	1		408-418
Poll Book	1863	1		539-550
Poll Book	1867 - Federal	2		839-852
Poll Book	1867 - Ontario	2		1109-1122
Poll Book	1871 - Ontario	2		1213-1222
Poll Book	1872 - Ontario	2		1389-1399
Poll Book	1872 - Federal	3		1609-1620
Poll Book	1874 - Federal	3		1843-1856

MARLBOROUGH, Ontario

Shelf List

<u>Item</u>	<u>Dates</u>	<u>Vol.</u>	<u>File</u>	<u>Pages</u>
Poll Book	1854	1		32-36
Voters Register	1854	1		72-79
Voters Register	1856	1		231-242
Poll Book	1857	1		294-301
Poll Book	1861	1		419-437
Poll Book	1863	1		551-568
Poll Book	1867 - Ontario	2		853-879
Poll Book	1867 - Federal	2		880-903
Poll Book	1871 - Ontario	2		1195-1212
Poll Book	1872 - Ontario	2		1400-1421
Poll Book	1872 - Federal	3		1621-1640
Poll Book	1874 - Federal	3		1857-1882

NEPEAN, Ontario

Shelf List

<u>Item</u>	<u>Dates</u>	<u>Vol.</u>	<u>File</u>	<u>Pages</u>
Poll Book	1854	1		37-45
Voters Register	1855	1		165-181
Voters Register	1856	1		243-258
Poll Book	1857	1		277-284
Voters Register	1857	1		339-355
Poll Book	1861	1		438-460
Poll Book	1863	1		569-596
Poll Book	(East) - 1867 - Federal	2		906-925
Poll Book	(East) - 1867 - Ontario	2		928-947
Poll Book	(West) - 1867 Federal	2		950-986
Poll Book	(West) - 1867 - Ontario	2		987-1023
Poll Book	1871 - Ontario	2		1223-1266
Poll Book	1872 - Ontario	2-3		1452-1507
Poll Book	1872 - Federal	3		1641-1702
Poll Book	1874 - Federal	3		1883-1954

NORTH GOWER, Ontario
Shelf List

<u>Item</u>	<u>Dates</u>	<u>Vol.</u>	<u>File</u>	<u>Pages</u>
Poll Book	1854	1		2-7
Voters Register	1854	1		80-87
Voters Register	1855	1		182-191
Voters Register	1856	1		259-268
Poll Book	1857	1		285-301
Poll Book	1861	1		461-478
Poll Book	1863	1		597-614
Poll Book	1867	2		1024-1051
Poll Book	1867	2		1052-1079
Poll Book	1871 - Ontario	2		1267-1292
Poll Book	1872 - Ontario	2		1422-1451
Poll Book	1872 - Federal	3		1703-1732
Poll Book	1874	3		1955-1990

RICHMOND, Ontario

Shelf List

<u>Item</u>	<u>Dates</u>	<u>Vol.</u>	<u>File</u>	<u>Pages</u>
Voters Register	1855	1		192-195
Voters Register	1856	1		269-273
Poll Book	1857	1		302-305
Poll Book	1861	1		479-487
Poll Book	1863	1		615-621
Poll Book	1867 - Ontario	2		1080-1089
Poll Book	1867 - Federal	2		1090-1099
Poll Book	1871 - Ontario	2		1293-1302
Poll Book	1872 - Ontario	3		1508-1516
Poll Book	1872 - Federal	3		1733-1746
Poll Book	1874 - Federal	3		1991-1998

TORBOLTON, Ontario
Shelf List

<u>Item</u>	<u>Dates</u>	<u>Vol.</u>	<u>File</u>	<u>Pages</u>
Poll Book	1854	1		46-49
Voters Register	1854	1		88-91
Voters Register	1855	1		196-199
Voters Register	1856	1		274-275
Poll Book	1857	1		327-337
Poll Book	1861	1		488-494
Poll Book	1863	1		644 A-644 H
Poll Book	1867 - Ontario	2		1100-1108
Poll Book	1867 - Federal	2		1123-1132
Poll Book	1871 - Ontario	2		1203-1308
Poll Book	1872 - Ontario	3		1517-1523
Poll Book	1872 - Federal	3		1747-1754
Poll Book	1874 - Federal	3		1999-2006

RUSSELL COUNTY, Ontario

Shelf List

Poll Books, 1854, filed in the Carleton County Office

<u>Item</u>	<u>Dates</u>	<u>Vol.</u>	<u>File</u>	<u>Pages</u>
Gloucester		1		92-108
Osgoode		1		109-124
Russell and Cambridge		1		125-132
Cumberland		1		133-139
Clarence		1		140-144

MG 9
D8-40

HUNTLEY TOWNSHIP, Ont.

Microfilm, 1850-1950. 3 reels, M-835, M-1907 and M-1908.
Photocopies, 1850-1865. 2.5 cm. Finding Aid No. 142.

Finding Aid No. 142 provides a shelf list.

Account book of the Council of Huntley Township, Carleton County, 1850-1865. Photocopies, 2.5 cm. Copied in 1964 from the originals in the custody of the Women's Institute, Carp, Ontario.

Minutes of the Municipal Council of Huntley Township, 1850-1950; tax collectors' rolls for Huntley Township, 1862, 1865-1869. Microfilm reels M-835, M-1907 and M-1908. Copied from the originals in the possession of Mr. G. Lucas, Carp, Ontario, and Mr. D.B. Malvie, Carp, Ontario.

September 1980
D. Walden

7-2159 / 7-5662 /7-463
Pre-Confederation

HUNTLEY TOWNSHIP, Ontario

MG 9 D 8-40

Shelf List

<u>Item</u>	<u>Dates</u>	<u>Vol.</u>	<u>Microfilm Reel Number</u>
Minutes of the Municipal Council	21 January 1850 - 28 December 1857	1	M-1907
Minutes of the Municipal Council	18 January 1858 - 26 September 1868	2	M-1907
Minutes of the Municipal Council	3 October 1868 - 15 December 1894	3 & 4	M-835
Minutes of the Municipal Council	21 January 1895 - 2 November 1908	5	M-1908
Minutes of the Municipal Council	7 December 1908 - 3 November 1930	6	M-1907
Minutes of the Municipal Council	15 November 1930 - 3 April 1950	7	M-1907
Tax Collector's Rolls	1862, 1865-1869		M-835
Account Book of the Council of Huntley Twp. Carleton County	1850 - 1865 (photocopies)		not on film

MG 9
D8-39

MIDLAND DISTRICT, Ont.

Microfilm, 1842-1874, 1938-1948. 2 reels, M-799 and M-800.
Finding Aid No. 142.

Copied from the originals in the custody of Judge
G.F. Smith of Napanee, Ontario.

Finding Aid No. 142 provides a shelf list.

Minutes and by laws, 1842-1874, of the Municipal Council
of the Midland District and its successors: the County
Council of Frontenac, Lennox and Addington, and of Lennox
and Addington. Included are galley proofs of Hopkin's
work on the Midland District, 1938-1948.

September 1980
D. Walden

7-2128
Pre-Confederation

MIDLAND DISTRICT, Ontario

MG 9 D 8-39

Shelf List

<u>Item</u>	<u>Dates</u>	<u>Microfilm Reel Rumber</u>
Minutebooks - Frontenac, Lennox and Addington Municipal Council	1850-1864	M-799
Minutebooks - Provisional Council of Lennox and Addington		M-799
Minutebooks - Council of the Corporation of Lennox and Addington	1865-1874	
Minutebooks	24 January 1865- 14 June 1865	M-799
Minutebooks	14 June 1865 - 12 December 1874	M-800
Minutes, Midland District Municipal Council,	1842-1849 (printed copies)	M-799
Register of By-Laws - Midland District Municipal Council	1850-1849	M-799
Register of By-Laws - Frontenac, Lennox, and Addington County Council	1850-1864	M-799
Register of By-Laws - Provisional Council of Lennox and Addington	1863-1864	M-800
Register of By-Laws - Corporation of the Council of Lennox and Addington	1865-1874	M-800
Hopkin's Galley sheets		M-800

MG 9
D8-22

NORTH MONAGHAN TOWNSHIP, Ont.

Originals, 1852-1877, 1881-1886. 43 cm. Finding Aid No. 142.

Presented in 1960 by Mr. Edwin C. Guillet of
Toronto.

Finding Aid No. 142 provides a shelf list.

Assessment and collectors' rolls of North Monaghan Township, Peterborough County, together with voters' lists for the township and the electoral district, a poll book and abstracts of receipts and expenditures. The records are arranged chronologically.

September 1980
D. Walden

7-3389
Pre-Confederation

NORTH MONAGHAN TOWNSHIP, Ontario

MG 9 D 8-22

Shelf List

<u>Item</u>	<u>Date</u>	<u>Vol.</u>
Collectors' roll	1852	1
Collectors' Roll	1854	1
Assessment Roll	1854	1
Assessment roll	1855	1
Collectors' roll	1856	1
Assessment roll	1856	1
Assessment roll	1857	1
Township List of Voters	1858	1
Collectors' roll	1860	2
Assessment roll	1860	2
Collectors' roll	1861	2
Assessment roll	1861	2
Collectors' roll	1862	2
Assessment roll	1862	3
Collectors' roll	1863	3
Assessment roll	1863	3
Collectors' roll	1864	3
Assessment roll	1864	3
Collectors' roll	1865	3

NORTH MONAGHAN TOWNSHIP, Ontario

MG 9 D 8-22

Shelf List (cont'd)

<u>Item</u>	<u>Date</u>	<u>Vol.</u>
Township List of Voters	1866	4
Collectors' roll	1866	4
Assessment roll	1866	4
List of Voters, first Electoral District	1867	4
Collectors' Roll	1867	4
Assessment roll	1867	4
Abstracts of receipts and expenditures	1868	
Collectors' roll	1868	4
Assessment roll	1868	4
Collectors' roll	1869	4
Assessment roll	1869	4
Collectors' roll	1870	5
Assessment roll	1870	5
Assessment roll	1872	5
Collectors' roll	1873	5
Assessment roll	1873	5
Collectors' roll	1874	6
Assessment roll	1874	6

NORTH MONAGHAN TOWNSHIP, Ontario

MG 9 D 8-22

Shelf List (cont'd)

<u>Item</u>	<u>Date</u>	<u>Vol.</u>
Collectors' roll	1875	6
Assessment roll	1875	6
Collectors' roll	1876	6
Assessment roll	1877	6
Assessment roll	1881	7
Assessment roll	1883	7
Assessment roll	1884	7
Assessment roll	1885	7
Assessment roll	1886	7