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**DATA CLEARING HOUSE FOR THE SOCIAL SCIENCES /  
CENTRE D'ÉCHANGE DE DONNÉES EN SCIENCES SOCIALES**

**R3842**

**Finding Aid No. 2216 / Instrument de recherche no 2216**

Prepared in 2000 by Robert Fisher for the Social  
and Cultural Archives

Préparé en 2000 par Robert Fisher pour les Archives  
sociales et culturelles

**TABLE OF CONTENTS**

ADMINISTRATIVE RECORDS ..... 1

FINANCES ..... 15

PUBLICATIONS ..... 19

Social Science Data Inventory ..... 19

Bulletin ..... 26

SUBJECT FILES ..... 30

Organizations ..... 31

Universities ..... 35

Government ..... 38

CORRESPONDENCE ..... 39

**INTRODUCTION**

# Data Clearing House for the Social Sciences

## R3842

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Container	File	File Title	Date
<b>ADMINISTRATIVE RECORDS</b>			
1	1	Minutes - Planning Committee	18 August 1969
1	2	Minutes - Planning Committee	28 November 1969
1	3	Minutes - Planning Committee	9 January 1970
1	4	Minutes - Steering Committee	14 July 1970
1	5	Minutes - Steering Committee	1 November 1970
1	6	Minutes - Steering Committee	7 December 1970
1	7	Minutes - Steering Committee	16 February 1970
1	8	Minutes - Steering Committee	1 April 1971
1	9	Minutes - Steering Committee	22 April 1971
1	10	Minutes - Report of Steering Committee	April 1971
1	11	Minutes - Steering Committee	26 May 1971
1	12	Minutes - Steering Committee	12 July 1971
1	13	Minutes - Steering Committee	22 September 1971
1	14	Minutes - Steering Committee	10 November 1971
1	15	Minutes - Steering Committee	13 December 1971

Vol.	File	File Title	Date
1	16	Minutes - Comments on Recommendations of Laval Conference	n.d.
1	17	Steering Committee - Assessor Reports (Evaluations)	1972
1	18	Joint AUCC/SSRCC Steering Committee - Expenses incurred since formation of Committee	1972
1	19	Correspondence - Includes DCH Requests for Support, etc.	1972-1973
1	20	Steering Committee - Board of Directors - The D.C.H. Program Outline of Goals and Activities - Report	1974
1	21	The Data Clearing House Program - Outline of Goals and Activities	1974
1	22	Report - Social Science Data Archives and Services abroad appendix 3 (new) and correspondence	1974
1	23	IASSIST Steering Committee Memorandum	1 November 1975
1	24	Data Base for Canadian Quantitative Research in the Social Sciences - Canada Draft Outline	1973
1	25	Social Science Information Resources in Canada - An Outline	1975
1	26	Some Recommended Modes of Operation for the D.C.H.S.S. in Canada - A Working Paper	1974
1	27	Proposed Budget - 1 <sup>st</sup> year	n.d.
1	28	Incorporation - General Correspondence	1975-1976
1	29	Incorporation Correspondence - Annual Summary	1976-1978
1	30	Incorporation Correspondence - Trade Mark CANISISS	1978
1	31	Enhancement of the System and Network for Canada - Unsolicited Proposal	1976
1	32	Interdepartmental Steering Committee	1976

Container	File	File Title	Date
1	33	Interdepartmental - Steering Committee Meetings - Draft copy of technical working paper on Canada system design including and EDP systems reviews and correspondence	1976-1977
1	34	Interdepartmental - Steering Committee Meetings - Minutes of Meetings	1976-1977
1	35	Interdepartmental - Steering Committee Meetings - Technical working paper on Canada outputs - Original of memorandum and copy of working paper #3	1977
1	36	Interdepartmental - Steering Committee Meetings - DCH Bulletin Correspondence	1977
1	37	Technical Working Paper on Canada System - Draft for Discussion	1977
1	38	Inter Department Steering Committee - List of Names and Addresses	n.d.
1	39	Interdepartmental Steering Committee - Agenda	1977
1	40	Executive Committee	1977
1	41	Executive Committee	1977-1978
1	42	Minutes -Executive Committee - Correspondence, Financial Statements (1/2)	1976-1978
1	43	Minutes -Executive Committee - Correspondence, Financial Statements (2/2)	1976-1978
1	44	Minutes - Board of Directors, 27 June and 16 August	1972
1	44	Summary of Applications for Position of Executive Director	1972
1	45	Minutes - Board of Directors, 2 November	1972
1	46	Board of Directors - Minutes	1972-1973
1	47	Board of Directors - Minutes, 2 December	1973
1	48	Réunion du conseil d'administration- Procès-verbal	1973

Vol.	File	File Title	Date
1	49	Board of Directors - Miscellaneous Meeting Correspondence	1973-1974
1	50	Board of Directors - Minutes - Feasibility Study Report, Correspondence - Inventory	1973-1974
1	51	Board of Directors - Members Correspondence	1973-1975
1	52	Board of Directors - Minutes of Meetings for September 7, 27 and Interdepartmental Steering Committee, October 18, 21	1976
2	1	A Proposal for Data Documentation Form	1974
2	2	Working Paper - An Inventory of Social Sciences Resources in Canada	1974
2	3	Working Paper - Revised Data Description Format for the D.C.H.S.S.	1974
2	4	Board of Directors - Address List	1974
2	5	Board of Directors - Lists and Correspondence	1975-1978
2	6	Board of Directors - Correspondence, Memorandum, Minutes	9 Dec. 1974
2	7	Board of Directors - Correspondence, Memorandum, Agenda, Field Reports of Survey Staff and Minutes (1/2)	30 May 1974
2	8	Board of Directors - Correspondence, Memorandum, Agenda, Field Reports of Survey Staff and Minutes (2/2)	30 May 1974
2	9	Board of Directors - Correspondence, Notes, Memos and Minutes	26 April 1974
2	10	Board of Directors List	1974-1976
2	11	Board of Directors Mailing List	September 1975
2	12	Board of Directors Correspondence - Appointment Letter	1975

Container	File	File Title	Date
2	13	Board of Directors - Correspondence and a Progress Report, Notes, 29 September	1975
2	14	Board of Directors - Correspondence - Memos - Financial Statements Canada Test File	1975-1977
2	15	Board of Directors - Meeting - Annual Report - Executive Committee Memos, Minutes - Progress Reports - (Some in French)	1975-1978
2	16	Board of Directors - Meetings - Memorandum - Minutes - Progress Report and Technical Working Paper on Canada	1976-1977
2	17	Board of Directors - Correspondence - Report and Financial Statements - Minutes - Memos (1/2)	1976
2	18	Board of Directors - Correspondence - Report and Financial Statements - Minutes - Memos (2/2)	1976
2	19	Board of Directors - Minutes	1976
2	20	Board of Directors - Minutes	22 October 1976
2	21	Board of Directors - Summary Report of Data Documentation Forms Mailing - Technical Working Paper on Canada System - ISIS Paper	1977
2	22	Board of Directors - Minutes - Financial Situation, Report From Executive Committee - Finance Committee Report	1977
2	23	Executive Committee - Minutes and Correspondence	1977-1978
2	24	Executive Committee Meeting - Minutes, November/December 1977 - January, March/April 1978	1977-1978
2	25	Board of Directors - Meetings	n.d.
2	26	Board of Directors - Minutes - Memos - Progress Report	1976-1977
2	27	Board of Directors - Financial Report in French and English	1977



Vol.	File	File Title	Date
3	1	Board of Directors - Minutes and Memos	1977-1978
3	2	Executive Committee - Correspondence - Financial	1976-1978
3	3	Minutes of the Board of Directors Meeting / Procès-verbal de la réunion du conseil d'administration - Exemples d'ensembles de données quantitatives lisibles à la machine dans le domaine des sciences sociales	[1974]
3	4	Interview Guide Person Responding	[1976]
3	5	Introduction to DCH	n.d.
3	6	Minutes - Third General Meeting of the Corporation	1977
3	7	Annual Report, 1976-1977	[1978]
3	8	Implementation Program Three Years: 1973-1976	
3	9	An Inventory of Social Sciences Resources in Canada	1974
3	10	Application - Request Funding for Second Year, 1974-1975	1974
3	11	Application - Program Plan for Stage II	6 December 1974
3	12	Original Cash Request [Phase 2]	31 January 1975
3	13	Original Application - For Phase 2	June-Oct. 1975
3	14	Ministry of State for Science and Technology Contract - Copy	2 September 1976
3	15	Ministry of State for Science and Technology Contract - Correspondence, Claim for Progress Forms	1976-1977
3	16	Inventory Correspondence	1972-1977
3	17	Inventory of Office Equipment and Correspondence	1975
3	18	Inventory Questionnaire	[1975-1977]
3	19	Inventory General Correspondence	1977
3	20	Inventory General Correspondence	1977

Container	File	File Title	Date
3	21	General Inventory and Bulletin Official Correspondence	1977
3	22	Inventory Production - Correspondence and Related Material	1977-1978
3	23	Inventory Mailing Lists for the Inventory	n.d.
3	24	Memorandum - Data Description Forum	19 November 1974
3	25	Memorandum - Comments on Incorporation Drafts of July 11, 1974	1974
3	26	Memorandum - University Contacts and Forum Letters	1974
3	27	Memorandum - Lease Correspondence	1974
3	28	Memorandum - Assessments of Data Clearing Application to Canada Council	1975
3	29	Kirkham Memorandum and Correspondence	1975
3	30	Inter-Office Memos	1976-1978
3	31	Memorandum - Analysis of Work-time, September 1977	1977
3	32	Memorandum - Summary of Meeting with Ken Ridout and Ron Jeffers - Inventory	1977
3	33	Memorandum - Revisions to be made to Proposal to Social Sciences and Humanities Research Council	1978
3	34	Liaison Work - Sample Correspondence	1976-1977
3	35	Liaison Work - SOCSCAN Lists - Correspondence - Sample Completed DDF Form and Print Outs	1977
3	36	Liaison Work - Canadian Association of Marketing Research Organizations Information Pamphlet and Correspondence	1977
3	37	Liaison Work - Private Sector Network Development - Correspondence	1977
3	38	Data documentation forms (other Org.) - Samples	1973-1974

Vol.	File	File Title	Date
3	39	Data documentation form draft	5 December 1974
3	40	Proposal for data documentation form - Core general information and proposed major subsets of data elements	1974
3	41	Data documentation form comments - Correspondence	1974
3	42	Data documentation Instructions	1977
3	43	Letters addressed - Revised Data documentation form	1977
3	44	Data documentation form	n.d.
3	45	Data questionnaire form and covering letter	n.d.
3	46	Funding Options - Summary of major considerations pertaining to long-range funding	6 December 1974
3	47	Progress Reports on Contract	1977
4	1	Financial - Letter sent to Following List of Foundations	1977
4	2	Procedures	n.d.
4	3	Goal and Activities	October 1974
4	4	The Data Clearing House Program - Outline of goals and activities	1974
4	5	The Data Clearing House Implementation - Revised program plan	1973
4	6	Selection criteria for data information	May 1976
4	7	Invoices and description of services of DCH	1977
4	8	Indexing Procedures	n.d.
4	9	Procedure - Order in which to stuff envelopes	n.d.
4	10	Coverage - Miscellaneous correspondence [Board of Directors]	1974-1975

Container	File	File Title	Date
4	11	ISIS - Correspondence in English and French	1974-1978
4	12	SSRCC - Correspondence	1974-1976
4	13	Correspondence - User Log	[1975]
4	14	SSRCC Conference - Correspondence	1975
4	15	Job descriptions and correspondence	1976
4	16	SSRCC Loans - Correspondence	1976-1978
4	17	General Correspondence - Miscellaneous	1976-1978
4	18	CANISISS - Correspondence re Trade mark CANISISS	1976-1978
4	19	Marketing Study - Correspondence, memorandum	1977
4	20	Learned Societies - Correspondence	1977
4	21	International Federation of Data Organizations - Correspondence	1978
4	22	Inter-University Consortium for Political and Social Resarch - Correspondence and related material	1978
4	23	Correspondence Log File	1978
4	24	Accommodation - Correspondence	1978
4	25	Professor Tom Atkinson File - Correspondence, reports	n.d.
4	26	General Correspondence - Articles about DCH	n.d.
4	27	Mailing list for data centres and data sets	1974
4	28	Mailing list of organizations and notes	1975
4	29	People lists and organizations	1976-1977
4	30	Address lists - Canadian only	n.d.
4	31	Mail list - Inter-ministerial statistical committee and notes	n.d.
4	32	Monthly progress reports for contract, March-September	1977

Vol.	File	File Title	Date
4	33	Draft outline of data elements	September 1975
4	34	Outline - of current design considerations and future requirements	1975
4	35	Draft outline - A data base for Canadian Quantitative Research in the Social Sciences (Canada)	1975
4	36	Outline - Social Science Information Resources in Canada	May 1975
4	37	Draft proposal for production of a directory of federal information sources and initial stage of development of a Clearing House of Statistical Information Contract	1977
4	38	Draft - Proposal to the Social Sciences and Humanities Research Council of Canada	1978
4	39	Draft - Social Science Information Resources in Canada	n.d.
5	1	Secretary - Staffing - Miscellaneous notes and correspondence	1974-1976
5	2	Staff - Management consultants proposals	1977
5	3	Copies of termination of employment letters sent to DCH employees	1978
5	4	Interview guide person responding - Questionnaire	n.d.
5	5	Administration - Memorandum, memberships, DCH office improvements, personnel agencies, miscellaneous, equipment rentals and inter-dept. memos	1973-1974
5	6	Marilyn Boyd - Employee file	1977-1978
5	7	Abrams, T. - Correspondence and related material	1974
5	8	Rachel Des Rosiers - Employee file	1975-1977
5	9	Staff - Marcelle Dion - Correspondence	1974-1975
5	10	Staff - Catherine Durand - Correspondence	1974-1976

Container	File	File Title	Date
5	11	Lyse Edwards - Employee File	1976-1978
5	12	Marie Gervais - Employee File - Correspondence	1975-1978
5	13	Doreen Guenter - Correspondence	1974-1979
5	14	Sharon Henry - Employee File - Correspondence	1976-1978
5	15	Sharon Henry - Miscellaneous Correspondence	1977-1979
5	16	Elaine Kozak - Employee File	1976-1977
5	17	David Lafranchise - Employee File	1978
5	18	Merle Margles - Employee File	1977-1978
5	19	Staff - A.F. Pietrzyk	1976
5	20	Staff - Alfred Pietrzyk - Correspondence File	1974-1976
5	21	Staff - Elwood Pye - Correspondence	1975-1976
5	22	Terry Scharf - Employee File	1976-1977
5	23	Joanne Tudin - Correspondence	1974-1976
5	24	Virginia El-Zorkany - Employee File - Correspondence	1978
5	25	Miscellaneous Employment Notes	1978
6	1	Index to DCH reports	1970-1975
6	2	Report - DCH 5-71	1974
6	3	Report - DCH 1-72	1972
6	4	Report - DCH 1-74	1974
6	5	Report - DCH 2-74	1974
6	6	Report - DCH 7-74	1974
6	7	Report - DCH 4-75	1975

Vol.	File	File Title	Date
6	8	Reports - Various (1/2)	1971-1972
6	9	Reports - Various (2/2)	1971-1972
6	10	Department of Supply and Services Proposal Correspondence - A Report and Feasibility Study Prepared for the Association of Universities and Colleges of Canada and for the Social Science Research Council of Canada	1972-1977
6	11	Working Paper - Tom Atkinson some recommended modes of operation.... and notes and comments on the report	1974
6	12	Proposal for data documentation form by Tom Atkinson	8 November 1974
6	13	International Requests for Feasibility Studies - Correspondence	1974-1975
6	14	A Feasibility Study - Governmental uses of the Canadian data base for the quantitative social sciences (Canada)	1975
6	15	Unsolicited Proposal - Enhancement of the system and network for Social Science Data Information (Canada)	1975
6	16	Department of Supply and Services - Proposal - Attachment I	1972
6	17	Department of Supply and Services - Proposal - Attachment II-VI	3 September 1975
6	18	Department of Supply and Services Proposal - Draft outline - A database for Canadian Quantitative Research in the Social Sciences (Canada)	1975
6	19	Two Parts of a unsolicited proposal by DCH to Department of Supply and Services - Attachment V,VI, Audit report and financial statements and resumes of key personnel	1975-1976
6	20	Department of Supply and Services - Unsolicited Proposals (1/2)	1975-1976
6	21	Department of Supply and Services - Unsolicited Proposals (2/2)	1975-1976

Container	File	File Title	Date
7	1	Department of Supply and Services - Work statement - New revised work statements and correspondence - Monthly cash flow projections: expenditures, 18 month contract period	1976-1977
7	2	Department of Supply and Services - Request for Appr. Budget - Correspondence - Resumés of successful applicants and correspondence	1976-1977
7	3	Department of Supply and Services Proposal - Correspondence - Proposed revisions - Memos	1976-1977
7	4	Department of Supply and Services Proposal - Correspondence - Listing requests for proposals in process - Memos - Proposed revisions	1976-1979
7	5	Department of Supply and Services Proposal - Enhancement of the system and network for social science data information (Canada) (1/2)	1976
7	6	Department of Supply and Services Proposal - Enhancement of the system and network for social science data information (Canada) (2/2)	1976
7	7	Department of Supply and Services Mini - Contract	1976
7	8	Contract - Progress report, operating statement - July claim	1976
7	9	Contract - Circular No. 1976-33, statement of work, price proposal	1976-1977
7	10	Department of Supply and Services Proposal - Contract - A Study into the development of an Interpersonnel network and information system for the collection and dissemination of social science data	1976-1978
7	11	Contract - Claims, correspondence and other related material	1976-1978



Vol.	File	File Title	Date
7	12	Department of Supply and Services Contract Negotiations - Notes, correspondence, proposals, memos, statements	1976-1977
7	13	Statistics Canada - Proposal draft and correspondence	1977
7	14	Statistics Canada - Proposal	1977
7	15	Department of Supply and Services - Request for proposals and correspondence	1978
7	16	Statistics Canada - Notes of meetings	1978
7	17	Statistics Canada Project - Meeting notes, correspondence proposal, discussion papers	1978
7	18	Statistics Canada - Contract and correspondence	1978
7	19	Statistics Canada Project - Statement of Revenue	May 1978
7	20	Feasibility Study	1972
7	21	Feasibility Study - Selected data archives and service centres abroad	n.d.
7	22	Master copies - Correspondence and memorandum	1972
7	23	Master copies - Feasibility study selected data archives and service centres abroad	n.d.
7	24	Annual Meeting	1975
7	25	Incorporation Minutes - Original	1975
7	26	Incorporation - Translation Original	1975
7	27	Incorporation - Original	1975
7	28	Incorporation File - Copy of charter, By-laws, Minutes of shareholders and Directors	1975
7	29	Incorporation - General correspondence and related material	1975-1976
7	30	Social Science Federal Government Department	August 1975

Container	File	File Title	Date
7	31	Progress Reports - October 1977 - May 1978	1977-1978
7	32	Appraisal of ADP records flow chart	n.d.
7	33	ATS 370 Terminal Operator Manual	n.d.
7	34	Coverage of DCH	1975
7	35	The Data Clearing House Program - A summary of the initial period 1973-1974	1975
7	36	DCH User Log - Visits and telephone calls	n.d.
7	37	Exemples d'ensemble de données quantitatives lisibles à la machine dans le domaine des sciences sociales	n.d.
8	1	Form Letter - No strategic contact yet	March 6, 1975
8	2	University Correspondents Mailing List	August 1975
8	3	Update of first test inventory records in preparation of first annual edition - Correspondence and print-outs	1977
8	4	Project information exchange, 1977-1978 - Notice of project and correspondence	1974
8	5	Agenda for a meeting which did not take place	1977
8	6	Data Entry Log - Total time for Stats Canada on systems	n.d.
8	7	Time Sheets - Weekly progress report	n.d.
8	8	Retrieval Systems - QL Systems Ltd. - Database creation	1978
8	9	Referral Requests - Miscellaneous notes	[1978]
8	10	Fiche de renseignements sur les données - Ébauche, résumé du travail fait jusqu'à maintenant - Document de travail	1974
8	11	Technical Coordinators - List	1975
8	12	Coverage - Letter seeking funding	[1975]

Vol.	File	File Title	Date
8	13	ISIS Users Group - Memos and correspondence	1978
8	14	Data Sets - ISIS User's Meeting - Correspondence and notes	1977-1978
8	15	Presentation made to DCH - Developing a business plan	16 September 1977
8	16	Products Flow Chart of the DCH	n.d.
8	17	Historic Files - Correspondence unsolicited proposal progress date: Informal response to Canada Council; Financial status; three year draft plan and minutes of board meetings	n.d.
8	18	Potential Institutions with databases - Correspondence, contact reports	1976-1977
8	19	Enhancement of the system and network for social science data information (Canada) - Unsolicited proposal submitted to the Department of Supply and Services	1976
8	20	Press Release - Canada on-line demonstration	1975
8	21	Canadian Institute for Public Opinion - Telephone Memo	1977
8	22	Public Archives - Early correspondence	1974
8	23	Candidate Files - Form letters	1974
8	24	Survey of Social Science Data Sets	1977
8	25	Consultants - Reports, correspondence and proposals	1977
8	26	Institute of Association Executives - Correspondence	1976-1977
8	27	Subject Access Project - Notes and information package, newsletter	1977
8	28	Computer Consultants - Alpmatext	1976
8	29	Publications, legal deposit, cir.; ISBN etc. - Correspondence with the National Library	1977-1978
8	30	SSIST Proceeding - Orders	1977

Container	File	File Title	Date
8	31	Editing - Miscellaneous notes, correspondence [workshop]	1976
8	32	Computer Consultants - Correspondence and related material	1976-1977
8	33	Computer Consultants - Data Line - Correspondence and notes	1976
8	34	Reference Service - General Notes	n.d.
8	35	STI Referral System Pilot Project	n.d.

### FINANCES

8	36	Report and financial statements	31 October 1974
8	37	Budget 1974 and correspondence	1974-1975
8	38	Audit - Stage I	1974-1975
8	39	Audit - Correspondence and report	April-October 1975
8	40	Audit - Report and financial statement	31 March 1975
8	41	2 <sup>nd</sup> Audit - Correspondence and report, Nov. 1975-April 1976	1975-1976
8	42	Audit - Correspondence and report, June 1976	1976
9	1	Audit - Report and financial statements	31 March 1976
9	2	Audit - Report and financial statements	31 March 1977
9	3	Statement of expenses incurred at the first open conference of IASSIST	1977
9	4	Report and financial statements - English and French editions	March 31, 1978

Vol.	File	File Title	Date
9	5	Audit - Correspondence and statement	June 1978
9	6	Operating statements	1973-1974
9	7	Operating statements	1974-1975
9	8	Operating statements	November 1975 - March 1976
9	9	Operating statements	April - June 1976
9	10	Operating statements	July 1976 - March 1977
9	11	Operating statements by divisions- Copies of print-outs	1976-1978
9	12	Operating statements	April 1977 - March 1978
9	13	Operating statements by division - Department of Supply and Services Project II	1978
9	14	Operating statements	April 1978 - March 1979
9	15	Financial statements for 1978 - Total Expenditures - Statement of Revenue - Salaries and travel	1978
9	16	Statement of total expenditures - Claim for progress payment - Statement of Revenue - Report and financial statements	1977-1978
9	17	Statements of total expenditures and operating statement by division	1978
9	18	Statements of Revenue	June-October 1978
9	19	Statement of Revenue, Total expenditures and claim for progress payment	1978
9	20	Finance - Operating statement by division - Print-out	1978
9	21	Expense Accounts and Cheque Stubs	1973-1974

Container	File	File Title	Date
9	22	Expense Accounts and Cheque Stubs	1974-1975
9	23	Expense Accounts and Cheque Stubs	August 1976 - March 1977
9	24	Financial Summary as of September 30	1977
9	25	Expense Accounts - April - November	1977
9	26	Correspondence - Finances and Financial Statements - [Canada Council]	1974-1978
9	27	Expenses Accounts and Cheque Stubs	April-August 1976
10	1	Corporation Funding Correspondence	1974-1975
10	2	Request for Fundraising - Correspondence (1/2)	1974-1975
10	3	Request for Fundraising - Correspondence (2/2)	1974-1975
10	4	Foundations - Notes and correspondence	1974-1977
10	5	Canada Council - Correspondence - Press release - Application for grants	1974-1978
10	6	Lease - Contracts and correspondence	1974-1978
10	7	Claim for Progress Payment - for contract development of Social Science Data Information System and Data Clearing House bulletin	1976
10	8	Department of Supply and Services - Claim sheets and correspondence for contract (1/2)	1976-1978
10	9	Department of Supply and Services - Claim sheets and correspondence for contract (2/2)	1976-1978
10	10	Department of Supply and Services - Progress Reports - for contract and correspondence	1977

Vol.	File	File Title	Date
10	11	Department of Supply and Services Claim for Progress Payment - Development of a network and information system for Social Science Data	1977
10	12	Department of Supply and Services Claims for Progress Payment - Correspondence	1978
10	13	AUCC - Burnside Building Lease	1978
10	14	Statistics Canada Project Expenses - Claim for Progress Payments - Statement of Revenue - Correspondence	1978
10	15	Claims for Progress Payments for Contract	1978
10	16	Inventory Payments - Invoices, purchase orders and receipts - for the bulletin	1977-1978
10	17	Finances - Inventory orders prepaid	1977-1978
10	18	Inventory Payments - Invoices, purchase order and receipts	1977-1979
10	19	Inventory Requests not paid	1977-1979
10	20	Finances - Month of March	1977
10	21	Finances - Month of April	1977
10	22	Finances - Expenditures List for May- December	1977
11	1	Pay sheets - April 1977 - November 1978	1977-1978
11	2	Incoming Purchase Orders	1974-1975
11	3	Memberships - Subscriptions etc.	1975
11	4	Publication cost recovery - Remittance Advice	1976
11	5	Bulletin Payments	1977
11	6	Printing Statements - April 1977 - September 1978	1977-1978
11	7	Publications Purchases - Correspondence	1978

Container	File	File Title	Date
11	8	Data Clearing House Budget	October 1973 - October 1974
11	9	Consultants - Correspondence	1974-1978
11	10	Report - Current financial status	31 January 1975
11	11	Financial - Correspondence - Cost Recovery Account	1974-1975
11	12	Accounts Receivable - Finance - Correspondence	1975-1976
11	13	D.C.H.S.S. - Summary and points for discussion and finances	1978
11	14	Financial Matters - Deficit forecast, services and monthly expenditures	1978
11	15	General financial correspondence	1978
11	16	Legal Services - Heritage, Tolmie Correspondence	1978
11	17	Memorandum - Outstanding Bills	1979
11	18	Supplies and equipment - Fixed assets lists and correspondence	1973-1978
11	19	Current Financial Status of the D.C.H. Report	25 November 1974
11	20	Finances - Copies of receipts, correspondence, personnel pool receipts and related material	1974-1979
11	21	Office Equipment - Invoices and receipts	1974-1975
11	22	Bell Canada Invoices	March 1976 - April 1977
11	23	Financial - Bell Canada	1975
11	24	Telephone Statements - April 1977 - March 31, 1978	1977-1978
11	25	Telephone Statements - April 1978 - March 31, 1979	1978-1979
11	26	Expenses	1977-1975



Vol.	File	File Title	Date
11	27	Expense Accounts and Cheque Stubs	September 1975 - March 1976
11	28	Pay sheets - April 15, 1976 - June 20, 1976	1976
11	29	QL Systems Limited - Price List - Correspondence on print-outs and instructions	n.d.

### PUBLICATIONS - Social Science Data Inventory

11	30	<i>Social Science Data Inventory</i>	1977
11	31	Data Documentation Forms for databases 0001-0010	1977
11	32	Data Documentation Forms for databases 0011-0020	1977
11	33	Data Documentation Forms for databases 0041-0050	1977
11	34	Data Documentation Forms for databases 0051-0061	1977-1978
11	35	Data Documentation Forms for databases 0061-0070	1977
11	36	Data Documentation Forms for databases 0071-0080	1977
11	37	Data Documentation Forms for databases 0081-0089	1977
11	38	Data Documentation Forms for databases 0091-00100	1977
11	39	Data Documentation Forms for databases 00301-00310	1977
12	1	Data Documentation Forms for databases 00311-00320	1977
12	2	Data Documentation Forms for databases 00321-00333 (1/2)	1977
12	3	Data Documentation Forms for databases 00321-0033 (2/2)	1977

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Container	File	File Title	Date
12	4	Data Documentation Forms for databases 00341-00350 (1/2)	1977
12	5	Data Documentation Forms for databases 00341-00350 (2/2)	1977
12	6	Data Documentation Forms for databases 00351-00360 (1/2)	1977
12	7	Data Documentation Forms for databases 00351-00360 (2/2)	1977
12	8	Data Documentation Forms for databases 00361-00370	1977
12	9	Data Documentation Forms for databases 00371-00380	1977
12	10	Data Documentation Forms for databases 00381-00390	1977
12	11	Data Documentation Forms for databases 00391-00400	1977
12	12	Data Documentation Forms for databases 00401-00410	1977
12	13	Data Documentation Forms for databases 00411-00420	1977
12	14	Data Documentation Forms for databases 00420-00430	1977
12	15	Data Documentation Forms for databases 00431-00440	1977
12	16	Data Documentation Forms for databases 00441-00450	1977
12	17	Data Documentation Forms for databases 00461-00470	1977
13	1	Data Documentation Forms for databases 00471-00480	1977
13	2	Data Documentation Forms for databases 00481-00490	1977
13	3	Data Documentation Forms for databases 00491-00500	1977
13	4	Data Documentation Forms for database 00493	1977
13	5	Data Documentation Forms for databases 00501-00510	1977
13	6	Data Documentation Forms for databases 00511-00520	1977

Vol.	File	File Title	Date
13	7	Data Documentation Forms for databases 00521-00530	1977
13	8	Data Documentation Forms for databases 00531-00540	1977
13	9	Data Documentation Forms for databases 00541-00550	1977
13	10	Data Documentation Forms for databases 00551-00560	1977
13	11	Data Documentation Forms for databases 00561-00570	1977
13	12	Data Documentation Forms for databases 00571-00580	1977
13	13	Data Documentation Forms for databases 00795-00800	1977
13	14	Data Documentation Forms - 1 <sup>st</sup> edition	1977
13	15	Incoming DDF's, in French and correspondence	1977-1978
13	16	Data Documentation Forms	1977-1978
13	17	Data Documentation Forms	1978-1979
13	18	Data Documentation Forms - Part of a weekend poll	1979
13	19	Inventory - Correspondence - Vivian S. Sessions	12 January 1973
13	20	Data Documentation Correspondence	1977
13	21	Statistics Canada - Correspondence	1978
13	22	Statistics Canada - Correspondence - List of publications previously sent	1978
13	23	Data Documentation Form Acknowledgement Letters - 1977 Inventory and Mailing Lists	1977
13	24	Data Documentation Form and Listing Request Form	1977-1978
13	25	Data Documentation and Listing Request Forms and Related Material and Correspondence	1977-1978
13	26	Completed Data Documentation Forms Requiring Review and Entry (1/2)	1978

Container	File	File Title	Date
13	27	Completed Data Documentation Forms Requiring Review and Entry (2/2)	1978
14	1	SOCSCAN - Listing Request Form - The Effectiveness of Penal Education Programmes	1977
14	2	CANISISS - Listing Request Form and Correspondence	1977
14	3	Mailing to Western Universities, Nov. 16 and Listing Request Form	1977
14	4	Original Samples of SOCSCAN Listing Request Form - Introductory Letter and Information Pamphlet	1977-1978
14	5	<i>Social Science Data Inventory</i> Listing Request Form (1/2)	1977-1978
14	6	<i>Social Science Data Inventory</i> Listing Request Form (2/2)	1977-1978
14	7	Inventory Listing Request Forms (1/5)	1977
14	8	Inventory Listing Request Forms (2/5)	1977
14	9	Inventory Listing Request Forms (3/5)	1977
14	10	Inventory Listing Request Forms (4/5)	1977
14	11	Inventory Listing Request Forms (5/5)	1977
14	12	SOCSCAN Mailing - Listing Request Forms	1977-1978
14	13	SOCSCAN Mailing - Listing Request Forms and Correspondence	1977-1979
14	14	December Updated SOCSCAN Mailing - Listing Request Forms	1977-1978
14	15	Listing Request Form and Correspondence	1978-1979
14	16	Glossary - Machine Readable Data Files	1975
14	17	International Standards Association (ISA) - Abbreviation, Symbols, etc.	1976

Vol.	File	File Title	Date
14	18	ISIS Users Guide	1976
14	19	Data Documentation Forms - Drafts and correspondence originals (1/2)	1976-1977
14	20	Data Documentation Forms - Drafts and correspondence originals (2/2)	1976-1977
14	21	Data Documentation Form - Request Letter	1976-1977
14	22	Data Documentation Form Correspondence and Form Letters (1/3)	1976-1978
15	1	Data Documentation Form Correspondence and Form Letters (2/3)	1976-1978
15	2	Data Documentation Form Correspondence and Form Letters (3/3)	1976-1978
15	3	Data Entry Instructions Record Format - Correspondence, notes	1977
15	4	Social Science Data Inventory - First Test Addition	1977
15	5	T.R.D.C. User Manual and Correspondence	1977
15	6	CANISISS - Processing Procedure - Letter of Request	1977
15	7	Cooperating Universities and Colleges - Directory	1977
15	8	Members of the Corporation - List of Names and Addresses	1978
15	9	Data Entry - Entry Point List, Notes and Data Entry	1977
15	10	Data Documentation Form - Sample	1977
15	11	Rules for Entry of CANISISS Records	1977
15	12	Original Samples and Formats (Summer 1977)	1977
15	13	Data Documentation Form	1977

Container	File	File Title	Date
15	14	Data Entry Log	1977-1978
15	15	Questionnaires - Data Organization Registry Form and Correspondence	1978
15	16	Data Documentation Acknowledgement Letters - 1978 Annual Edition - Inventory	1978
15	17	Master Data Documentation Form for C.I.P.O. Files and Correspondence	1978
15	18	Example - Data Entry	1978
15	19	Press Release Letter - English and French Copies Originals	1978
15	20	System/Technical Resource Person - Related CANISISS Material	1978
15	21	Database Program Instructions/Manual and Tape Cards	1978
15	22	Guideline for - Data Documentation Form Filing System - CANISISS Record Format - Procedural Flow Chart and Editing	1978
15	23	Procedures - Data Entry and Procedural Flow Chart	n.d.
15	24	Get Files - Fortran Coding Forms and Notes	n.d.
15	25	Instructions for use of ISIS Entry Processor	n.d.
15	26	Data Documentation Form	n.d.
15	27	CSI Record Coding Sheet and Fortran Coding Form	n.d.
15	28	Analytic Data Elements - Data Entry Codes	n.d.
15	29	CSI Record Format - For Data Entry	n.d.
15	30	Data File Description Campaign - Correspondence, Listing Request Form, Mailing Lists	n.d.
15	31	Data File Description Campaign - Untried - Correspondence - Listing Request Forms	n.d.

Vol.	File	File Title	Date
15	32	Coding Sheets - Analytic Monographic - Bibliographic Elements Authority Lists	n.d.
15	33	Data Base Programs - Related Material - Alphatext DOS Background Job Submission - IBM Systems Reference Library DOS System Control and Service	n.d.
15	34	Data Entry - Originals - Instructions and Flow Charts	n.d.
15	35	Data File Titles - Record Number to Title List - Record	n.d.
15	36	Inventory Correspondence	1976-1977
15	37	Inventory Distribution - Correspondence	1977
15	38	Inventory Distribution - Librarians of AUCC Member Institutions and Correspondence	1977
15	39	Inventory Distribution - Mailing Lists and Correspondence	1977
15	40	Inventory Request Letter and Thank You Letter	1977
15	41	Comments on Inventory - User Response to the Inventory - Correspondence	1977
15	42	<i>Social Science Data Inventory</i> - First Test Edition	1977
16	1	Inventory Distribution - Mailing Lists, Circular Memos	1977-1978
16	2	DCHSS Inventory Documentation Program Manual	1978
16	3	Inventory Distribution - Significant Contributors who didn't fill form	n.d.
16	4	SOCSCAN Contributors - Listing Request Form	1977
16	5	SOCSCAN Contributors - Listing Request Form and Correspondence	1977
16	6	New Surveys	[1978]
16	7	Sample Worksheet and Explanatory Notes	n.d.

Container	File	File Title	Date
16	8	Flow Charts - Batch print of on-line search - Master file update - On line disc allocations print-out	n.d.
16	9	Associations - Miscellaneous - ASIDIC - Correspondence and organization profile	1973-1978
16	10	Resource Data Coding Manual - For the D-Ref. Database, First Edition and Correspondence	1975-1977
16	11	CIRC - Report - Canadian Centre for Information about Communications	1973
16	12	Standard Geographical Classification - Master Tape File - Description of Fields	n.d.
16	13	Originals - Forms and Letters	1977
16	14	Printing - AUCC Invoice and Correspondence and Samples	1976-1978
16	15	DAEDAC- Correspondence for Inventory	1977
16	16	Clearing House for Statistical Information in Statistics Canada - Manual Draft	1978
16	17	Indexing Information - Memorandum	1977
16	18	Photocopied notes and memos	1977
16	19	SOCSCAN Contributors - Listing Request Form	1977-1978
16	20	<i>Social Science Data Inventory</i> - First Annual Edition	1977
16	21	<i>Social Science Data Inventory</i> Correspondence	1976-1978
16	22	<i>Social Science Data Inventory</i> Correspondence - Announcement List of 1977 Edition	1977
16	23	<i>Social Science Data Inventory</i> Correspondence - Researchers who did not fill form	n.d.
16	24	Fiche de renseignements sur les données	1977
16	25	Memorandum - Introduction to procedural and systems components of the FDCH Directory file preparation	n.d.



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Vol.	File	File Title	Date
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16	26	Tentative Institutional Subscriptions - Correspondence	1976
16	27	Manual - Clearing House for Statistical Information in Statistics Canada Publications Phase I, version 2	1978
17	1	Referral Service Requests - Correspondence (1/2)	1974-1977
17	2	Referral Service Requests - Correspondence (2/2)	1974-1977
17	3	Referral Services Requests - Correspondence and Reports	1974-1978
17	4	Referral Notes - General/Miscellaneous Correspondence	1976-1977

#### PUBLICATIONS - Bulletin

17	5	Bulletin - News and Notes	1975
17	6	Bulletin - News and Notes	1976
17	7	Bulletin	December 1976
17	8	Bulletin	April 1977
17	9	Bulletin News and Notes from D.C.H.S.S., Vol. 2, No. 3	1977
17	10	Bulletin	December 1977
17	11	Bulletin	Spring 1978
17	12	Bulletin Form Letter	1977
17	13	Bulletin - News and Notes from DCH and Government contributors and in General	1975-1976
17	14	Miscellaneous bulletin notes	1976-1978
17	15	Bulletin - Miscellaneous	1976-1978

Container	File	File Title	Date
17	16	Requests for articles to be used in the bulletin for June 1976 - Correspondence	1976
17	17	Requests for Articles to be used in the Bulletin - Correspondence	1977
17	18	Proposed articles for November 1975 Bulletin - Correspondence and Mailing Lists	1975
17	19	Proposed articles for December 1976 Bulletin - Correspondence and Mailing List	1976
17	20	Bulletin - General - Correspondence	1976-1978
17	21	Bulletin Material - Proposed articles and correspondence	1977-1978
17	22	Bulletin Correspondence - For Vol. 2, No. 2	1975-1977
17	23	Bulletin - General Correspondence (1/2)	1975-1977
17	24	Bulletin - General Correspondence (2/2)	1975-1977
17	25	Bulletin Correspondence - For Vol. 2, No. 3	1977
17	26	Bulletin Exchange - Correspondence	1977-1979
17	27	Directors Orders - Correspondence	1978
17	28	Bulletin	December 1977
17	29	Bulletin Correspondence	1978
17	30	Subscriptions - Correspondence	1977-1978
17	31	Bulletin Subscription Correspondence	1977-1978
18	1	Bulletin Subscription requests - Correspondence	1977-1978
18	2	Bulletin Requests - Correspondence	1976-1977
18	3	Questionnaires and Correspondence	1976-1978
18	4	Campbell Printing - Invoice for feasibility report	1975

Vol.	File	File Title	Date
18	5	IASSIST Vol. 1, No. 1, Bulletin	November 1976
18	6	IASSIST Originals - AUCC printing services invoices and correspondence - Copy of 1 <sup>st</sup> open conference of IASSIST (Canada) advance proceedings	1976-1977
18	7	Data Documentation Form Original - AUCC Printing Services Invoices and samples of printing	1977
18	8	IASSIST, Vol. 1, No. 4, Bulletin	Automne 1977
18	9	IASSIST, Vol. 1, No. 3, Originals printer plates	May 1977
18	10	Data Directory - [Guides]	n.d.
18	11	Consultants - Developing a business plan	1977
18	12	Canadian Association for Information Science working paper on copyright and correspondence	1978
18	13	Inventory '78 Orders	1978
18	14	Investigator Index - Rough Draft	n.d.
18	15	Special Cases - Inventory Publicity - Correspondence and Mailing Lists	1977-1978
18	16	Business Card - Printers plate	n.d.
18	17	Newspaper clipping file	1977
18	18	Bulletin Readers - Subscription reminder	n.d.
18	19	Workshop on data set description - Correspondence	1974
18	20	CRCD - Correspondence	1977-1978
18	21	A Report and feasibility study prepared for the Association of Universities and Colleges of Canada and for the Social Science Research Council of Canada	n.d.
18	22	The <i>Social Science Data Inventory</i> - Bulletin - Layout Plates	1977

Container	File	File Title	Date
18	23	Related Bulletins	n.d.
18	24	Related Bulletins - Computing services, the University of Alberta and Social Science Data	1978-1979
18	25	Address List for Technical Services Coordinating Group	1977
18	26	Lists of listing request forms sent out and correspondence	1975, 1978
18	27	Mailing lists	1975
18	28	Inventory general correspondence	1975-1978

## (Oversized Material)

19	1	SOCSCAN - Social Scientists Holding Machine Readable Data Sets (1/2)	June 6, 1977
19	2	SOCSCAN - Social Scientists Holding Machine Readable Data Sets (2/2)	June 6, 1977
19	3	SOSCAN - Projects with associated machine readable data	24 November 1977
19	4	Address Print Out	n.d.
19	5	Miscellaneous Data Printouts	1978
20	1	Referral Service Report - Correspondence and Print outs	1977
20	2	Data Search Print Out	1978
20	3	University of Alberta Data Library - Holdings	1978

Vol.	File	File Title	Date
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### SUBJECT FILES

21	1	Atkinson Format - Working paper on some recommended modes of operation for DCH and related material	1974
21	2	Advance Analysis (AAA) - Hotel Toronto	[1975]
21	3	Canadian Library Association - Authority workshop correspondence - memos	1977-1978
21	4	CAN/SDI Seminar	[1976]
21	5	Conference notes	n.d.
21	6	Conference - Selection criteria for data information - Outline data description format for Canada	1975
21	7	Conferences - Memos and correspondence	1977-1978
21	8	Courses - Correspondence and related material	1977
21	9	IASSIST working conference of Canadian and American action groups - Registrants	1976
21	10	Marketing Seminar - McGill University - Correspondence	1978
21	11	Money Workshop	1978
21	12	Plaque	[1970s]
21	13	Proposals sent to DCH for information systems and correspondence (1/3)	1976-1977
21	14	Proposals sent to DCH for information systems and correspondence (2/3)	1976-1977
21	15	Proposals sent to DCH for information systems and correspondence (3/3)	1976-1977
21	16	Reference Service Reports	1978
21	17	Rentals of places - Receipts	1974-1975

Container	File	File Title	Date
21	18	Report - Conference on a research information centre for the Social Sciences revised master copy	1970
21	19	Social Science data in Canada Conference - List of participants	1977
21	20	Workshop - Data Library	1977
21	21	Workshop - Data Library Management	1976-1977
21	22	Workshop on data set description - Correspondence - Forms - Working Drafts - Address Lists	1974-1975
21	23	Workshop - Data set Documentation - Correspondence, Memorandum, Forms and related material	1974
21	24	Workshops - On data set description - Summary and data set description	1974
21	25	Workshop on Social Science data set description - List of participants	1974-1976
21	26	Workshop - Data set description - Correspondence - List of participants - Forms	21 October 1974

### Organizations

21	27	Alphatext Ltd. - Correspondence and National Inventory of collections system command language	4 October 1976
21	28	Alphatext Operations - Proposal to facilitate DCH for data entry	1976
21	29	Alphatext - General Correspondence	1977-1979
21	30	Alphatext - Notes and correspondence about usage of equipment	1977
21	31	Alphatext Operations - Cost estimates and correspondence	1977-1978

Vol.	File	File Title	Date
22	1	Alphatext Operations - Correspondence, Memorandum	1977-1978
22	2	Alphatext Dos Background Job - Submission forms and print outs - Related Material and Correspondence	1978
22	3	Alphatext Operations - Monthly prints	1978
22	4	Jobs Run - Alphatext Dos background Job - Submission and punch cards	1978
22	5	Correspondence and forms	1978
22	6	City of Calgary - Correspondence	1977
22	7	Organizations - Canadian Association of University Business Officers - Reports, pamphlets, etc.	1973-1977
22	8	Canadian Communications Research Information Centre (UNESCO) - Correspondence - Annual Report - Status Report - Register of Communication Research in Canada	1974-1978
22	9	Canadian Council on Social Development	1974-1978
22	10	Canadian Consortium for Social Research - Minutes - Correspondence - Financial Statement	1975-1978
22	11	Canadian Gallup - Correspondence, notes and data documentation forms	1976-1978
22	12	Canadian Opinion Research - Correspondence	1977
22	13	Canadian Standards Association - Correspondence and minutes	1977-1978
22	14	Canadian Peace Research Institute - DCH index form, telephone memos and CPRI request bulletin	1977
22	15	Centre for Quantitative Studies in Social Science	1976
22	16	Le centre de recherche industrielle du Québec	1975

Container	File	File Title	Date
22	17	Centre de recherche sur l'opinion publique Inc. - Correspondence - DCH index	1973-1978
22	18	Complan Research - Correspondence	1977
22	19	Compusearch	1976
22	20	Comstat Consulting Services Ltd.	1976-1977
22	21	Comshare - Correspondence - Service bureau info sheet - Copy of versatile information processor A.O.	1977
22	22	Conference Board of Canada	1975-1977
22	23	Data use and Access Laboratories	1975, 1977-1978
22	24	Decision making information Canada	1977-1978
22	25	Dun and Bradstreet Business Information Systems	1976-1977
22	26	Dymaxion Research Ltd.	1977
22	27	The <i>Financial Post</i> Computer Services	1975-1977
23	1	Forthcoming Meeting - Programs and correspondence	1978
23	2	Indexing and Abstracting - Constitution and bylaws of the Indexing and Abstracting Society of Canada and minutes	1978
23	3	Informetrica	1975
23	4	Institut national de la recherche scientifique - correspondance	1977, 1978
23	5	Institute for Educational Research and Development, Memorial University of Newfoundland - Correspondence	1976-1977
23	6	Institute for Research on Public Policy - Correspondence in English and French	1975-1977
23	7	Inventory of Social Science Quantitative Data sources in Canada	1971



Vol.	File	File Title	Date
23	8	ISIS - Related material - Correspondence, notes, memos, etc. (1/2)	1974-1978
23	9	ISIS - Related material - Correspondence, notes, memos, etc.(2/2)	1974-1978
23	10	National Opinion Research Centre	n.d.
23	11	National Museums of Canada National Inventory System ISIS User's Guide	1977
23	12	National Research Council	1976
23	13	Machine Readable Archives File - Correspondence notes and related material	[1977-1978]
23	14	Marion Bossen and Associates	1977
23	15	Multi Reso Inc.	1976-1978
23	16	Ontario Institute for Studies in Education - Correspondence	1974-1978
23	17	Ontario Library Association	1977
23	18	Ontario Secondary School Teachers' Federation	1975, 1977
23	19	Plurimar Inc.	1977-1978
23	20	QL Systems Limited	1976-1978
23	21	Roper Public Opinion Research Centre - Correspondence - Fee Schedules	1974-1976
23	22	Social Science Federation of Canada	1972-1974, 1978
23	23	Social Science Federation of Canada	1973-1974, 1977-1978
23	24	Socio-Systems Ltd.	n.d.
23	25	Sorecom Ltd.	1976-1978
23	26	Systems Dimensions Ltd. (SDL)	1976

Container	File	File Title	Date
23	27	SSRCC Survey Archive - Correspondence - Profile	1974-1977
23	28	Thomas Owen and Associates Ltd.	1978
24	1	Traffic Inquiry - Correspondence	1975-1978
24	2	Traffic Injury Research Foundation of Canada - Correspondence and code books (1/2)	1978
24	3	Traffic Injury Research Foundation of Canada - Correspondence and code books (2/2)	1978
24	4	Traffic Injury Research Foundation of Canada - Correspondence	1978
24	5	UNESCO - Correspondence and related material	1973-1978
24	6	Urbatique Inc.	1975-1977
24	7	Organization Profiles (1/5)	n.d.
24	8	Organization Profiles (2/5)	n.d.
24	9	Organization Profiles (3/5)	n.d.
24	10	Organization Profiles (4/5)	n.d.
24	11	Organization Profiles (5/5)	n.d.
<b>Universities</b>			
24	12	Acadia University	1974-1975, 1977-1978
24	13	University of Alberta	1974-1978
24	14	University of Alberta - Correspondence	1976-1977
24	15	University of Alberta - Notes, correspondence on their data library, data documentation form	1977

Vol.	File	File Title	Date
24	16	University of British Columbia	1975-1978
24	17	Bishop's University	1974-1978
24	18	Brandon University	1974-1975, 1978
24	19	Brock University	1974-1978
24	20	University of Calgary	1975-1978
24	21	Carleton University	1974-1978
24	22	Université du Québec à Chicoutimi - Correspondence	1974-1978
24	23	Concordia University	1974-1975, 1977
24	24	Dalhousie University	1974-1978
24	25	University of Guelph	1974-1978
24	26	Lakehead University - Correspondence	1974-1977
25	1	Laurentian University - Correspondence	1974-1978
25	2	Université Laval - Correspondence and reports	1974-1978
25	3	University of Lethbridge - Correspondence	1974-1978
25	4	University of Manitoba - Correspondence	1975-1978
25	5	University of Moncton - Correspondence	1974-1978
25	6	Université du Québec à Montréal	1974-1978
25	7	Université de Montréal: Centre de recherche sur les transports - Annual Report, Bulletin	1974-1978
25	8	University of Montreal - Correspondence	1975-1978
25	9	McGill University - Correspondence and related material	1974-1978
25	10	McMaster University - Correspondence	1974-1978

Container	File	File Title	Date
25	11	Memorial University of Newfoundland - Correspondence	1974-1978
25	12	Université de Montréal: Centre international de criminologie comparée - Correspondence and profile	1976
25	13	Université de Montréal: Centre de recherche en développement économique	1976
25	14	Université de Montréal: Centre de sondage - Correspondence	1975-1978
25	15	Mount Allison University - Correspondence	1974-1975
25	16	Mount Saint Vincent University - Correspondence	1974-1977
25	17	University of New Brunswick - Correspondence	1974-1977
25	18	Notre Dame University	1975, 1977
25	19	Nova Scotia Agricultural College - Correspondence	1974-1975
25	20	Nova Scotia College of Art and Design - Correspondence	1975
25	21	University of Ottawa - Correspondence	1974-1978
25	22	University of Ottawa - Correspondence - Memos	1975-1977
25	23	University of Prince Edward Island - Correspondence	1974-1977
25	24	Université du Québec - Correspondence	1974-1977
25	25	Queen's University - Correspondence	1974-1978
25	26	University of Regina - Correspondence	1975-1977
25	27	Université du Québec à Rimouski - Correspondence	1974-1977
25	28	Royal Military College - Correspondence	1974-1975
25	29	Ryerson Polytechnical Institute - Correspondence	1975-1977
25	30	Saint Paul - Correspondence	1974-1975
25	31	University of Saskatchewan - Correspondence	1974-1978

Vol.	File	File Title	Date
25	32	Université de Sherbrooke: Info- Estrie/Crar	1974-1978
25	33	Université de Sherbrooke - Correspondence	1974-1977
25	34	Simon Fraser - Correspondence	1974-1978
25	35	Sir Wilfrid Laurier University - Correspondence	1975-1977
25	36	St. Francis-Xavier University - Correspondence	1975-1978
25	37	St. Mary's University - Correspondence	1974-1977
25	38	University of Toronto - Correspondence and related material	1974-1978
25	39	Trent University - Correspondence	1974- 1977
25	40	Université du Québec à Trois-Rivières - Correspondence	1974-1978
25	41	University of Victoria - Correspondence	1974-1977
25	42	University of Waterloo - Correspondence	1974-1978
26	1	University of Waterloo: Leisure Studies Data Bank	1974-1979
26	2	University of Western Ont.: Social Science Programme/Data Information System - Correspondence and related information	1973-1974
26	3	University of Western Ontario - Correspondence	1974, 1978
26	4	University of Windsor - Correspondence	1975-1978
26	5	University of Winnipeg - Correspondence	1974-1977
26	6	York University - Institute for Behavioural Research - Correspondence	1974-1976
26	7	York University - Correspondence	1975-1978
26	8	York University Institute for Behavioural Research Proposal to SSHRCC - Correspondence, Draft of Proposal	1978

Container	File	File Title	Date
26	9	Association of Universities and Colleges of Canada - Canadian University Computer Network (CANUNET) Committee	1971-1974
26	10	University Contacts	1974
26	11	University Correspondents	1975
26	12	Miscellaneous. University Correspondence	1976
26	13	Canadian University Mailing Lists - Correspondence	1977

### Government

26	14	Alberta Bureau of Statistics	1977-1978
26	15	Government of British Columbia - Correspondence	1977
26	16	Consumer and Corporate Affairs - Correspondence and other related material	1976-1977
26	17	Unsolicited proposed submitted to the Department of Supply and Services by the Data Clearing House for the Social Sciences	1972
26	18	Energy Mines and Resources - Correspondence	1977-1978
26	19	Federal - Provincial Committee on Administrative Records	1976-1977
26	20	Canadian Geographic Information System, Lands Directorate, Environment Canada - Manual and Examples - Overview	1974-1975
26	21	Health and Welfare Canada - Correspondence and related material	1975-1977
26	22	Labour Canada - Correspondence	1977-1978
26	23	Ministry of State for Urban Affairs - Correspondence	1978

Vol.	File	File Title	Date
26	24	Ontario Government Work File - List of contacts - List of machine readable files of interest listed in the catalogue of statistical files in Ontario Government	1975
26	25	Ontario Government File - Correspondence	1976-1978
26	26	National Library - Correspondence	1975-1978
26	27	Solicitor General of Canada - Correspondence	1977-1978
26	28	Statistics Canada - Memorandum - Data Clearing House Development Project	1975

### CORRESPONDENCE

27	1	Correspondence (1/2)	1971-1972
27	2	Correspondence (2/2)	1971-1972
27	3	Correspondence	1973
27	4	Correspondence	1973
27	5	Correspondence	1974
27	6	Correspondence (1/2)	1974
27	7	Correspondence (2/2)	1974
27	8	Correspondence (1/2)	1974
27	9	Correspondence (2/2)	1974
27	10	Correspondence (1/2)	1975
27	11	Correspondence (2/2)	1975
27	12	Correspondence	1975
27	13	Correspondence (1/2)	1975

Container	File	File Title	Date
27	14	Correspondence (2/2)	1975
27	15	Correspondence (1/2)	1976
27	16	Correspondence (2/2)	1976
27	17	Correspondence	1976
28	1	Correspondence (1/2)	1976
28	2	Correspondence (2/2)	1976
28	3	Correspondence - Log File for October	1976
28	4	Correspondence - Log File for November	1976
28	5	Correspondence - Log File for December	1976
28	6	Correspondence - Log File for July (1/2)	1977
28	7	Correspondence - Log File for July (2/2)	1977
28	8	Correspondence - Log File for August	1977
28	9	Correspondence - Log File for September	1977
28	10	Correspondence (1/2)	1977
28	11	Correspondence (2/2)	1977
28	12	Chronological Correspondence	January 1977
28	13	Chronological Correspondence	February 1977
28	14	Correspondence	August 1977
28	15	Correspondence	March 1977
28	16	Correspondence	April 1977
28	17	Correspondence	May 1977



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Vol.	File	File Title	Date
29	1	Correspondence	June 1977
29	2	Correspondence	March 1978
29	3	Correspondence	April 1978
29	4	Correspondence	May 1978
29	5	Correspondence	June 1978
29	6	July Log - Correspondence	1978
29	7	August Log - Correspondence	1978
29	8	September Log - Correspondence	1978
29	9	October Log - Memos and Correspondence	1978
29	10	Correspondence	November 1978
29	11	Correspondence	December 1978 - January 1979
29	12	Correspondence	January-March 1979
29	13	General Correspondence	1974-1978
29	14	Miscellaneous Correspondence	1975
29	15	Miscellaneous Correspondence	1976-1977