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**CONFEDERATION LIFE INSURANCE COMPANY  
MG 28, III 126**

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Prepared by Warren Sinclair in 1998 and  
revised by Wilma MacDonald in 1999,  
under the direction of Stephen Salmon,  
for the Economic & Public Archives Section.

Préparé en 1998 par Warren Sinclair et  
révisé par Wilma MacDonald en 1999, sous la  
direction de Stephen Salmon, pour la Section  
des Archives économiques et publiques.

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# Confederation Life Insurance Company

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<i>Vol.</i>	<i>File</i>	<i>Subject</i>	<i>Dates</i>
<b>1. Executive records 1871-1963</b>			
<b>1. Incorporation Records</b>			
1	1	Act of incorporation	1871
	2	Acts of incorporation 1871-1931; further bill July, 1963 (English and French copies); and Act of incorporation 1 June 1931 (Spanish copy)	1871-1931, 1963
	3	Draft Act - Dominion Life Association	1871
	4	Preliminary prospectus - Dominion Life Association / Confederation Life Association	1871
154	1	Canada Insurance License	1871
	2	Annual Statement to the Federal Govt. Superintendent of Insurance	1876
<b>2. Board of Directors</b>			
1	5	Agenda book	1894-1908
	6	Directors' attendance book	1906-1917
	7	Attendance book	1928-1936
	8	Attendance book	1936-1947
	9	General By-laws	1938, 1946
<b>3. Letterbooks</b>			
	10	Letter book	1870-1871
	11	Letter book	1880-1905
2	1	Letter book	1881
	2	Personal letter book of J.K. Macdonald	1871-1882
	3	Personal letter book of J.K. Macdonald	1898-1902
	4	Personal letter book of J.K. Macdonald	1902-1905
	5	Personal letter book of J.K. Macdonald	1905-1906
3	1	William McCabe : correspondence received	1871
	2	William McCabe : correspondence received	1873

#### 4. Subject Files

3	3	Acting Manager : Reports - Montreal, Belleville, Colborne and Port Hope	1874-1875
	4	Agency agreements : H.J. Johnson (Montreal)	1871-1904, 1932
	5	Agency agreements : John Peter Ross (Exeter, Ont. and Calgary)	1893-1940
	6	Agency agreements : L.H. Senior, London, England	1909-1918
	7	Assistant Actuary : distribution of profits	1873
	8	Assistant Actuary : visit to northwest - correspondence	1907
	9	City Clerk, New Westminster, B.C. : report to managing director	1899
	10	Clergy scheme	n.d.
	11	Consulting Actuary : expenses, reserves and distribution of surplus	1868, 1877, 1969
	12	Industrial insurance	n.d.
	13	Investment powers of Canadian Life Insurance Co.'s	1904
	14	Manager : Inspection - British Columbia, Manitoba and the Yukon	1893, 1901-1903
	15	Managing Director : Annual reports	1877-1882
	16-18	Managing Director : Inspection - British Columbia, Manitoba and the Northwest Territories [3 parts]	1878, 1895-1910, 1915
4	1	Managing Director : Inspection - Quebec and Maritimes	1877, 1891-1902
	2	Managing Director : loans, insurance, distribution of profits, CLA properties, etc.	1877-1900, 1917
	3	Managing Director : opening for business in Great Britain	1906
	4	Managing Director : Trinidad and Jamaica visit	1906
	5	President : Manitoba loans and Winnipeg reports - inspection of CLA	1894, 1899, 1913
	6	Purchase : McLaughlin Buick for Regina agent	1911
	7	Rough statement in respect to business	1875
	8	Special report : CLA building, Winnipeg	1913
	9	Superintendent of Building, Real Estate Department - Report re. inspection of CLA real estate and mortgage properties in Montreal	1902
	10	Superintendent of Building, Real Estate Department - Annual statement re. Toronto City and Junction properties, valuation reports, correspondence and other documents	1895-1902
	11	Superintendent of Insurance	1881, 1886

## 2. Branch office records 1888-1992

### 1. Canadian branches

5	1	British Columbia - General file - Memoranda re. move to new premises and office activities	1969-1970
	2	Manitoba - Clippings, booklets, specifications and correspondence re. Winnipeg Head office building	1911-1955
177	1	Manitoba, Winnipeg - Views of building to be removed at new Head Office site	1911
5	3	New Brunswick - General file - Memoranda re. travelling expenses	1969
	4	Newfoundland - General file - Fact sheets, correspondence, memoranda and clipping	1946-1965
	5	Newfoundland - Policy loan agreement, extract from Newfoundland Insurance Company Act, correspondence, financial statements and power of attorney re. opening up of new office	1888-1893, 1935
117	1	Newfoundland - Power of attorney allowing CLA to do business in Newfoundland	1894
5	6	Ontario - Algoma office - "Petty cash" book	1910-1926
	7	Ontario - Port Arthur office - Memoranda and notes	1956
	8	Quebec - Policy register	1894-1913
	9	Quebec - Noranda and Rouyn office - Register of policies	1929-1937

### 2. Foreign branches

	10	Barbados - Correspondence, memoranda and act of incorporation re. organizing for business	1934
	11	Barbados - Correspondence and memoranda re. setting up a full service office	1966
	12	Bermuda - Correspondence and memoranda re. organizing for business	1933-1937
	13	British Honduras - Correspondence and memoranda re. organizing for business	1930-1932
	14	Canal Zone - Correspondence, memoranda, notes and application for license re. organizing for business	1907-1971
	15	China - Memoranda and correspondence re. business matters in Kwantung Province	1932-1952
	16	China - Memoranda, correspondence, rate book, reports, information sheets and copies of China's national insurance law re. organizing for business in Shanghai	1931-1932
154	3	China - Sample agreement with American Foreign Insurance Association	1924
5	17	Colombia - Memoranda re. applications	1957

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5	18	Cuba - Memoranda re. business matters	1944-1945
	19	Curacao(Netherland Antilles) - Correspondence and memoranda re. business matters and closing of office	1945-1969
	20	Dominican Republic - Memoranda re. business matters	1970-1971
	21	Guatemala - Inspection report - Memoranda, correspondence and financial documents	1963
117	2	Guatemala - Inspection report - Clippings (Spanish) and accounts summary	1963
6	1	Guatemala - Premium collections - Correspondence and memoranda re. servicing of CLA's business by Pan American Life Insurance Co. (New Orleans, La.)	1961-1969
	2	Guatemala - Premium collections - Correspondence and memoranda re. servicing of The Imperial Life Insurance Co. of Canada (Toronto, Ont.) by CLA	1951-1962
	3	Guatemala - Premium collections - Correspondence and memoranda re. servicing of Sun Life Assurance Co. of Canada (Montreal, Que.) business by CLA	1947-1957
117	3	Guatemala - Transfer of business - List of policies handed over to Pan American Life Insurance Co. (New Orleans, La.)	1962
6	4	Guatemala - Transfer of business - Memoranda, inventory sheet and correspondence re. transfer of CLA business to Pan American Life Insurance Co. (New Orleans, La.)	1962
	5	Guatemala - Withdrawal of business arrangements - Minutes to meetings, correspondence and memoranda	1952
	6	Honduras - Act of incorporation (Spanish), correspondence and memoranda re. organizing for business	1930
	7	Hong Kong - Correspondence and memoranda re. closing out of business	1969
	8-9	Hong Kong - Premium collections - Correspondence, memoranda, invoices and other documents re. servicing of CLA business by The Manufacturers Life Insurance Co. of Canada (Toronto, Ont.) (2 parts)	1953-1970
	10	India - Correspondence, minutes to meetings, acts of incorporation, bylaws and other documents re. organizing for business	1937
	11	Jamaica and Trinidad - Correspondence, memoranda and notes re. servicing of Universal Life Assurance and The Great West Life Assurance Co. (Winnipeg, Man.) business by CLA	1945-1962
	12	Malay States (Singapore, Thailand and West Malaysia) - Correspondence, memoranda, enactments , and other documents re. organizing for business and business matters	1910-1953
	13	Malay States, Unfederated - Memoranda and correspondence re. organizing for business	1937-1939
6	14	Mexico - Actuary's reports	1902, 1904
	15	Mexico - General file - Memoranda and correspondence re. business matters	1971
	16	Mexico - Operating problems - Correspondence	1925-1928
6	17	Mexico - Operating problems - Correspondence	1929

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	18	Mexico - Operating problems - Correspondence	Jan. 1930
7	1	Mexico - Operating problems - Correspondence and memoranda	Feb.-Mar. 1930
	2	Mexico - Operating problems - Correspondence	Apr.-June 1930
	3	Mexico - Operating problems - Correspondence	July-Aug. 1930
	4	Mexico - Operating problems - Correspondence and memoranda	Sept.-Oct. 1930
	5	Mexico - Operating problems - Correspondence, memoranda and clippings	Nov.-Dec. 1930
	6	Mexico - Operating problems - Correspondence and memoranda	Jan.-Mar. 1931
	7	Mexico - Operating problems - Correspondence	1932
	8	Mexico - Operating problems - Correspondence	1933-1935
	9	Mexico - Premium collections - Correspondence and memoranda re. servicing of CLA business by Pan American Life Insurance Co. (New Orleans, La.)	1961-1964
	10	Mexico - Reopening for new business - Correspondence and memoranda	1925-1932
	11	Mexico - Withdrawal & re-establishment (1936) - Memoranda and correspondence	1935-1971
	12	Panama - Correspondence, memoranda, constitution and minutes to meeting re. organizing for business	1932-1933
	13	Puerto Rico - General file - Clippings and correspondence	1949-1959, 1970
	14	Puerto Rico - Memoranda, reports, correspondence and other documents re. organizing for business including act of decorporation, 1931 & Bil??, 1933; and memoranda re. personal expenses	1927-1945
117	4	Puerto Rico - Samples of register of application and policies issued form, loss register form and life insurance policy (Spanish) re. organizing for business	n.d., 1945
7	15-16	San Salvador - Exchange regulations and banking - Minutes to meetings, memoranda, correspondence, translations, decrees and other documents. (2 parts)	1961-1964
117	5	San Salvador - Exchange regulations and banking - Policies list	1961
8	1	San Salvador - Withdrawal from and close of office - Report, memoranda, correspondence and statement of bank balance	1964
	2	San Salvador - Withdrawal from and close of office - Memoranda, correspondence and translations	1965
	3	San Salvador - Withdrawal from and close of office - Memoranda and correspondence	1965-1966
	4	Sarawak (Malaysia, East) - Memoranda and correspondence re. organizing for business	1938-1947
8	5	Singapore - Correspondence and memoranda re. closing out of business	1969-1970

<i>Vol.</i>	<i>File</i>	<i>Subject</i>	<i>Dates</i>
6		Southern Division (Mexico, Colombia, Venezuela and Caribbean) - Minutes to meetings, report and memoranda re. President V.R. Smith's trip to branch offices; and clippings re. visits of Head Office officials	1944-1945, 1949-1950
7		Trinidad - Memoranda and notes re. President V.R. Smith's visit to branch office	1945
8		United Kingdom - East London and Central London Branches - Guide map and history	1978, 1985
9		United Kingdom - General file - Memoranda, correspondence and clippings re. United Kingdom branch activities	1910-1941
10		United Kingdom - General file - Relocation bulletins, history sketch and pamphlet	n.d., 1976-1977
11		United Kingdom - Indenture between Bank of England and CLA re. lease of rooms in building in Birmingham, includes floor plan	1921
12		United Kingdom - Press clippings	1984-1985
13		United Kingdom - Press clippings	1985
14		United Kingdom - Press clippings	1990
15		United Kingdom - Press clippings	June 1992
16		United Kingdom - Press clippings	Aug., Oct. 1992
17		United Kingdom - Report of Secretary and Actuary re. business in Great Britain and appointment of new General Manager	1909
18		United Kingdom - Stevenage Head office - Press releases, newsletters and bulletins	1985-1986
19		United States - Atlanta, Georgia - Information material re. move of management team and families to establish a head office in Atlanta	1981
20		United States - Atlanta, Georgia - Releases and memoranda re. opening of new head office	1987
154	4	United States - Atlanta, Georgia - Poster re. opening of new head office	n.d.
8	21	United States - Hawaii - Correspondence, memoranda and fact sheet re. organizing for business and business matters	1935-1970
	22	Venezuela - Organizing for business - Memoranda, minutes to meetings, correspondence and translations (pt. 1 of 2)	1930-1945
9	1	Venezuela - Organizing for business - Memoranda, minutes to meetings, correspondence and translations (pt. 2 of 2)	1940-1945
	2	Venezuela - Organizing for business - Statutes, memoranda, correspondence, declarations and report	1945-1946
	3	Venezuela - Venezco (La Confederacion del Canada Venezolana) - Memoranda, correspondence, minutes to meetings and translations re. new company	1965-1967
9	4	Venezuela - Venezco (La Confederacion del Canada Venezolana) - Reports, publications, notes, balance sheet, transcripts of speeches, clippings and memoranda	1967-1975
	5	Virgin Islands - Memoranda and code of laws of foreign corporations re. organizing for business	1921, 1947

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6		West Indies (Jamaica, Barbados, Trinidad, etc.) - Actuary's report re. extension of business	1897

### 3. War Files 1914-1954

#### 1. War records

10	1	Air Raid Precautions Committee - Minutes to meetings	1942-1943
	2	Claims - Lists, surveys, correspondence, questionnaires, report and extracts re. payments of war claims	1941-1944
	3	China - Diary of P.R.M. Wallis, includes reports of Hong Kong and Malayan branch offices	1941-1945
	4	China - Memoranda re. Sino-Japanese situation	1937-1938
	5	China - War regulations - Correspondence, memoranda, declarations and claim forms re. inventory claims and trading with the enemy	1937-1952
154	5	China - War regulations - Clipping from <u>The Shanghai Evening Post</u> re. reparation claims against Japan	1946
10	6	Curtailement of routine and elimination of lesser essential services in time of war - Memoranda, bulletins, plans and other documents	1942
	7	Dominion of Canada war loans and victory loans - Memoranda and correspondence	1940-1953
	8	Herrerias vs. Confederation Life Association (Mexico) - Proceedings (in Spanish), includes memoranda	1937-1938
	9-12	Herrerias vs. Confederation Life Association (Mexico) - Memoranda and correspondence re. agency contacts controversy in Guatemala	1939-1953
	13	Macdonald, James K. - War book - Newsletters, bulletins, circulars, memoranda and other documents (pt. 1 of 2)	1939-1940
11	1	Macdonald, James K. - War book - Newsletters, bulletins, circulars, memoranda and other documents (pt. 2 of 2)	1939-1940
	2-3	McLachlin, J.L. - War book - Newsletters, bulletins, circulars, memoranda and other documents	1939-1940
	4-5	Special Committee on Manpower - Memoranda, minutes to meetings and correspondence re. mobilization of manpower	1942-1943
	6-10	Special Committee on War Problems - Memoranda, minutes to meetings, correspondence and other documents re. war clauses and related problems	1939-1945
	11	War Clause Committee - Minutes to meetings and brief descriptions of war clauses re. changes to war clause practise because of the signing of the Korean truce	1952-1953
	12	War clauses - Correspondence, memoranda and regulations	1914-1918
	13-14	War clauses - Correspondence, memoranda, circulars, bulletins and other documents	1938-1941
	15	War clauses - Memoranda, correspondence, circulars and bulletin	1941-1952
12	1	War clauses - Pooling Agreement - Memoranda, report, correspondence, and pooling agreement (sample)	1951-1952

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12	2	War clauses - Reassured policies - Memoranda and correspondence re. waving of restrictions prior to Sept. 1939	1939-1940
	3	War propaganda - Latin America - Correspondence, memoranda, clippings and brochure re. Spanish edition of the Canadian Handbook and celebration of Dominion Day in Cuba	1941-1942
	4	War regulations - Benefits to employees - Correspondence and memoranda	1914-1952
	5	War regulations - Benefits to employees (Canadian overseas mail) - Correspondence and clipping	1953-1954
	6	War regulations - Foreign Exchange Control Board - <u>Digest of the Canadian Foreign Control Board order and regulations</u> , includes memoranda	1939-1940, 1948
	7	War regulations - Foreign Exchange Control Board - Great Britain - Memoranda and correspondence	1942-1946
	8	War regulations - Foreign Exchange Control Board - Publicity - Memoranda, correspondence and extract	1939-1940
	9	War regulations - Foreign Exchange Control Board - Special Committee - Memoranda, correspondence and minutes to meetings	1939
	10	War regulations - Special Committee on Trading with the Enemy - Memoranda, correspondence, minutes to meetings and regulations	1940-1953
	11-12	War regulations - Special Committee on War Settlements - Memoranda, minutes to meetings and correspondence re. cancellation and reinstatement of policies	1943-1946
	13-14	War regulations - Trading with the enemy - Foreign countries - Memoranda and correspondence	1939-1949
	15	War regulations - Trading with the enemy - Forms "D" - "Particulars of life insurance policies and annuity contracts on life of an enemy"	1939-1949
	16	War regulations - Trading with the enemy - General file - Memoranda, correspondence, bulletins, booklet and other documents	1939-1949
13	1	War regulations - Trading with the enemy - General file - Memoranda, correspondence, bulletins, booklet and other documents	1939-1949
	2	War regulations - Trading with the enemy - Latin America - Memoranda and correspondence	1942-1943
	3-4	War regulations - Trading with the enemy - Policies Memoranda, correspondence and transcript of address re. cancellation and reinstatement of policies	1943-1947
	5-6	War risks - Memoranda and correspondence re. applicants and policy holders engaged in the military service	1914-1917
	7	War risks - Memoranda, list of doctors, dentists and nurses, and regulations re. applicants and policy holders engaged in the military service	1918-1933
	8	Wartime Prices and Trade Board - Application for license, interim certificate of license, bulletins, correspondence and memoranda re. licenses and application for licenses	1941-1942

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13	9	Wartime salaries and cost of living bonus - Memoranda, correspondence, circulars and other documents	1941-1946

**2. Post-war reconstruction records**

10		Advisory Committee on Reconstruction (Toronto) / Steering Committee of the Committee Studying Post War Programme - Bibliographies, memoranda, reports, correspondence and other documents	1943-1944
11		Canadian Chamber of Commerce - Memoranda, report and correspondence re. efforts of reconstruction of national economy	1942-1944
12		General file - Memoranda, correspondence, reports, clipping and extracts	1941-1944
13		Housing - Memoranda, reports, correspondence, copy of The National Housing Act and other documents	1944-1947
177	2	Housing Enterprises of Canada Ltd. - Clippings from <u>The St. Thomas Times-Journal</u>	1947
13	14	Housing Enterprises of Canada Ltd. - Minutes to meetings, correspondence, agreements and memoranda	1945-1946
14	1-3	Housing Enterprises of Canada Ltd. - Minutes to meetings, financial statements, reports, newsletters and correspondence	1946-1947
4		Housing Enterprises (Weston) Ltd. (Toronto and district) - Correspondence, minutes to meetings and memoranda	1945-1948
5		Special Committee on Post War Reconstruction - Minutes to meetings and correspondence	1942-1943

#### 4. Policy records 1871-1966

Vol.	File	Subject	Dates
155	1	Annual dividend policies	1911-1928
117	6	Annuity index book (last)	n.d.
118	1	Annuity register	1877-1926
156	1	Annuity register	1927-1938
180	1	Application book (nos. 1-500)	1871-1872
15	1	Atkinson, Charles - Policy no. 51814 - Receipts, certificates, correspondence and other documents	1903-1929
	2-4	Beatty Bros. Ltd., Fergus, Ont. - Group Policy no. G1000 (first group policy) - Correspondence, policies, notes, applications and other documents	1927-1963
	5	Beatty Bros. Ltd., Fergus, Ont. - Group Policy no. G1000 - Certificate information forms	1966
	6	Beatty Bros. Ltd., Fergus, Ont. - Group Policy no. G1000 - Group premium statements	1965-1966
	7	Beatty Bros. Ltd., Fergus, Ont. - Group Policy no. G1000 - Particulars of group policy forms, correspondence and other documents	1961-1966
119	1	Beatty Bros. Ltd., Fergus, Ont. - Group Policy no. G1000 - Listings of certificates in force, includes correspondence	1953
15	8	B.O. [Branch Office] policy register	1872-1908
	9	Campbell, James Alexander - Loan on policy	1879
	10-11	Crosse & Blackwell Inc., Baltimore, Maryland - Group Policy no. G1041 (first U.S. group policy) - Correspondence, application, booklets, group life history sheets and other documents	1929-1963
119	2	Crosse & Blackwell Inc., Baltimore, Maryland - Group Policy no. G1041 - Policy of assurance	1954
15	12	Cuba policies and Cuban policy holders - Clippings, correspondence, articles and policy	1918, 1972-1975
157	1	Declined application book nos. 1-300	1872-1875
119	3	Delamere, Thomas Dawson - Photostat copy of application for insurance and correspondence	1886, 1955
181	1	Dividend statements	1924-1957
15	13	Family income - Article, correspondence, memoranda and notes	1920-1941
119	4	Payment Life Plan - Sample policy	n.d.
15	14	First income replacement policy, first major medical policy and first Alberta medical plan issued by Confederation Life (samples)	1963
	15	Group insurance - Articles from <u>Agency Bulletin</u>	1937-1942
15	16	Group insurance policy (sample)	ca.1927

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	17	Hamilton, William A., Bruce Mines - Policy no. 33096 - Policy loan agreement and correspondence	1894-1901, 1965-1967
15	18	Macdonald, John Kay (Founder of Confederation Life) - Policy no. 1 - Copy of application, receipts, assignment, card re. death and notes of C.R. dent re. policy	1871-1928
119	5	Macdonald, John Kay - Original policy no. 1	1871
15	19	Paid up policy register	1894-1923
	20	Petaim, Marshal - Policy history file - Correspondence, memoranda, clippings and other documents	1937-1951
177	3	Policies - Includes certificates for proof of age and transfer of policy form	1879-1883, 1889-1919
	4	Policies - Includes certificates for proof of age, policy own agreement and transfer of policy form	1881, 1887-1889, 1894, 1931
	5	Policies - Includes certificates for proof of age, agreement and transfer of policy form	1893-1900, 1909-1919
158	1	Policies book (copies of policies nos. 1-249) and Original stock list	1871-1878
16	1	Policy heading - Illustration copy of policy heading engraved on steel plate by W.W. Alexander about 1893 and awarded a prize at the Canadian national Exhibition	1946
158	2	Policy index (first)	n.d.
120	1	Policy register nos. 1-1731	1871-1873
121	1	Profits book	1871-1884
16	2	Register of annuitants	1874-1898
	3	Roaf, James R. - Assignment of life policy to William H. Beatty and trustees	1891
119	6	Sample policies (French and Spanish)	1911, 1914
177	6	San Salvador - Policy of Luis Noriega de Leon	1916
16	4	Service, Robert William - Policy history files - Certificates of existence, correspondence, declarations and other documents	1929-1958

## 5. Mortgage records 1844-1969

### 1. Mortgage files

119	7	C.L.A. mortgages - Numerical index (1-511)	1878-1888
17	1-3	Discharge of mortgage books	1881-1944
159	1	Finance Committee schedule of mortgage applications	1888-1902
160	1	Finance Committee schedule of mortgage applications	1902-1908
182	1	Mortgage ledger no. 1	1879-1898
119	8	Mortgage schedules - British Columbia	1945-1949
	9	Mortgage schedules - Cuba	1947-1949
122	1	Mortgage schedules - Head Office	1935-1944
	2	Mortgage schedules - Mexico	1932-1949
	3	Mortgage schedules - Saskatchewan	1935-1944
17	4	Mortgage statistics	1929-1969
	5-8	Receipts for title papers	1892-1960
	9	Testimonial letters re. mortgages	1936-1939

### 2. Indentures

178	1	Algoma District, Ont.: Sandfield Township, lot 7 - Correspondence - mortgage, William Batty to CLA, 27 Sept. 1880 - notice of exercising power of sale - CLA and Batty, 27 Oct. 1896	1880, 1896
17	10	Barrie, Ont.: Dunlop Street, lot 10 - Assignment of mortgage - CLA to Thomas a. Sutton, 2 Jan. 1930	1930
	11	Dufferin County, Ont.: Shelbourne (village) - Exemplification of probate of will of Colwell Graham, 3 Dec. 1901	1901
154	6	Meaford, Ont.: Bridge Street and Frederick Street - application for a loan, William Train, 14 Sept. 1886 - authority to discharge part of mortgaged lands, John Gower to CLA, 5 Jan. 1901	1886, 1901
	7	Montreal, Que.: St. Peter Street, lot 208 - application for a loan, Joseph Sissons, 3 Dec. 1875 - transfer by way of pledge, Sissons to CLA, 1880	1875, 1880
	8	Norfolk County, Ont.: Windham Township - Release of equity of redemption, Thomas E. Essery et al to CLA, 23 Mar. 1885	1885

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17	12	Oshawa, Ont.: Lots 19-26, 37-52 - Receipts and memorandum - mortgage, Hugh Park Foundry Co. Ltd. to Security Life Insurance Co. of Canada, 22 Aug. 1921 - deed of land, The Corporation of the Town of Oshawa to Hugh Park Foundry Co. Ltd., 26 Aug. 1921 - discharge of mortgage, Security Life Insurance Co. of Canada to Hugh Park Foundry Co. Ltd., 1 Mar. 1922 - mortgage (long special) - Hugh Park Foundry Co. Ltd. to Security Life Insurance Co. of Canada and Frank A. Park, 1 Mar. 1922 - conveyance of Hugh Park Foundry property, Security Life Insurance Co. of Canada to CLA, 20 Apr. 1929 - sale and transfer re. property at St. Francois-du-Lac, P.Q., Security Life Insurance Co. of Canada et al to CLA, 25 July 1929 - quit claim deed, Nicholas Popadyn to CLA, 17 July 1929	1906-1942
154	9	Ottawa, Ont.: King Street, lot 16 - Tax deed, George O'Keefe, 30 Dec. 1882	1882
17	13	Ottawa, Ont.: King Street, lot 16 - mortgage, John Bambrick et al to The Capital Life Assurance Co. of Canada, 12 May 1923 - quit claim deed, Winnifred E.G. Bambrick to The Capital Life Assurance Co. of Canada, 19 Mar. 1934 - deed, The Capital Life Assurance Co. of Canada to CLA, 20 Mar. 1936	1923, 1934, 1936
178	2	Simcoe County, Ont.: Stayner, village lots and Nottawagasaga Township, lot 33 - Abstract of title - mortgage, Henry Allen to CLA, 22 Aug. 1882	1882, 1898
17	14	Simcoe County, Ont.: Stayner, village lots and Nottawagasaga Township, lot 33 - Declaration, affidavits, and correspondence - release of equity of redemption, Henry Allen to CLA, 20 Dec. 1898 - exemplification of will and probate of William Allen, 27 Nov. 1901 - agreement, CLA with David Morrison, Aug. 1902	1882, 1888-1902
	15	Toronto, Ont.: Charles Street, lot 8 - Agreement, CLA with Susanna F. Davidson, 2 Nov. 1905	1905
178	3	Toronto, Ont.: Duchess Street, lot 6 - Affidavit - deed of land, Stephen S. Lee to Rev. Richard Harrison, 16 May 1871 - deed of land, Harrison et al to Richard Reynolds, 7 Sept. 1872 - release, Robert W. Sutherland to Reynolds, 11 July 1882	1871-1872, 1882
154	10	Toronto, Ont.: Gerrard Street, lots 9 & 10 - deed of land, Benjamin Morton et al to William MN. Poutou, 24 Jan. 1878 - mortgage, Morton to Newman Silverthorne, 5 Oct. 1882	1878, 1882
	11	Toronto, Ont.: Gerrard Street, lots 18 & 19 - mortgage, Mary S. Morton and Benjamin Morton to Edmund B. Osler, 13 Oct. 1879 - deed of land, Mary S. Morton to John N. Wilkie, 11 Apr. 1885+ - mortgage, Wilkie to William E. Cornell, 1 Dec. 1885 - assignment of mortgage, Cornell to CLA, 30 Dec. 1885	1879, 1885
178	4	Toronto, Ont.: Howard Street - Conveyance of land, James Palon to Charles A. McArthur, 10 Feb. 1886	1886

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154	12	Toronto, Ont.: Lots 2,5,7, 12,... - copy of Grant to Clarke Gamble et al, Trustees to the Marriage Settlement of Miss Georgian Huson dated 1 July 1842, hearing date 1 Nov. 1845, and registered 16 Sept. 1881	1881
178	5	Toronto, Ont.: Lot 14 - Mortgage, George Pepper et al to CLA, 10 June 1887	1887
	6	Toronto, Ont.: Lots 82-83 - Mortgage, George H. Walker to CLA, 15 Nov. 1889	1889
154	13	Toronto, Ont.: Military Reserve, parts of lots 5-7 - Abstracts from registry - indenture of bargain and sale, Edward Hobson and wife to Charlotte Durnford, 28 Aug. 1844 - indenture of mortgage, Lewis Moffatt to Edward C. Jones, 1 Oct. 1853 - vesting order, Cameron to Kerr, 12 Oct. 1888	1844, 1853, 1881-1888
178	7	Toronto, Ont.: Military Reserve, parts of lots 5-7 - deed, Charles Jones to Lewis Moffatt, 17 Dec. 1851 - indenture, Mary E. Jones to Moffatt, 1 Oct. 1853 - deed of land, The Merchants Bank of Canada to James Mulligan, 19 Dec. 1881	1851, 1853, 1881
18	1	Toronto, Ont.: Military Reserve, parts of lots 5-7 - mortgage, Lewis Moffatt et al to Archibald Cameron, 26 Jan. 1874 - mortgage, James Mulligan to The Ontario Loan and Savings Company, 24 Feb. 1883	1874, 1883
154	14	Toronto, Ont.: Military Reserve, parts of lots 5-7 - Grant to Edward Hobson, 16 Sept. 1881 (copy of 6 Dec. 1843 document) - mortgage, James Mulligan to The London and Ontario Investment Company Limited, 19 Feb. 1883 - mortgage, Horace Thorne and Edmund B. Osler to William Cooke, 1 Dec. 1885	1881, 1883, 1885
	15	Toronto, Ont.: Military Reserve, parts of lots 5-7 - deed of land, James Mulligan to William Cooke, 10 Oct. 1885 - deed of land, Cooke to Horace Thorne, 30 Nov. 1885 - deed of land, Thorne and Edmund B. Osler to Frederick W. Jarvis, 13 Apr. 1886 - deed of land, Jarvis et al to George Pepper, 20 Oct. 1886	1885-1886
18	2	Toronto, Ont. - Power of attorney, John Mackenzie to Richard Jameson, 10 Oct. 1879	1879
154	16	Toronto, Ont.: Queen Street, house no. 74 - Lease of a certain messuage, Robert Reford and John Dillon to Thomas Clarkson, 10 May 1869	1869
18	3	Toronto, Ont.: Queen Street, house no. 74 - lease of a messuage or tenement, John Roaf to Grandison Boyd, 13 Sept. 1858 - Mortgage of leasehold, Thomas Clarkson to Robert Reford and John Dillon, 9 May, 1870 - Assignment, Reford et al to Clarkson, 11 May 1870	1858, 1870
	4	Toronto, Ont.: Queen Street, house 86 & 90 - Notes, offer, agreement and correspondence - lease, Margaret I. Roaf to Thomas Clarkson, 5 May 1879 - assignment of lease, Clarkson to Charles Schmidt, 8 Jan. 1894	1879-1905

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154	17	Toronto, Ont.: Queen Street, lot 10 (30) - Abstracts from registry - mortgage, Margaret I. Roaf to Mackay D.S. Mackenzie, 1 May 1879 - assignment of mortgage, Mackenzie et al to B.E. Pembarton et al, 29 Dec. 1883	1879-1884, 1894
18	5	Toronto, Ont.: Queen Street, lot 10 (30) - Reports, judgments, order, and declaration - conveyance of lot, Herbert Topping vs. John Roaf, 26 May 1860 - power of attorney, Charles Corser to Christopher Robinson, 3 Mar. 1869	1860, 1869, 1891-1899
154	18	Toronto, Ont.: Richmond Street (121), rooms 5-7 - Lease between CLA and The London Lancashire Fire Insurance Company, 1 Mar. 1898	1898
178	8	Toronto, Ont.: Spadina Road, lots 249-251 and Bridgman Avenue, lot 243 - Certificate of ownership, George M. Collins, 8 June 1886	1886
	9	Toronto, Ont.: St. Albans Estate, lots 168 & 197 - mortgage, Ellen M. Finlayson to John W. Langmuir, 21 Apr. 1887 - application for a loan, Langmuir, 19 May 1887 - assignment of mortgage, Langmuir to CLA, 20 May 1887	1887
18	6	Toronto, Ont.: St. Albans Estate, lots 168 & 197 - Receipts, tax bills, correspondence and solicitor's report - conveyance, Jessie Alexander to John Kay Macdonald, 24 Mar. 1903 - conveyance, Macdonald to CLA, 4 Dec. 1905	1893-1906
178	10	Toronto, Ont.: Whitney Avenue, lots 35 & 36 - deed of land, Annie Parsons to George R. Searle et al, 9 Jan. 1889 - application for a loan, Searle, 8 Apr. 1889 - mortgage, Searle et al to CLA, 9 Apr. 1889	1889
18	7	Toronto, Ont.: Whitney Avenue, lots 35 & 36 - Valuation report, correspondence, judgments, declarations and other documents - release of equity of redemption, John Stewart to CLA, 15 May 1893	1889-1893
	8	Toronto, Ont.: Yonge Street, lots 24-25; King Township, lot 5.... - Transcript of last will of James Macaulay and correspondence	1875, 1906
154	19	Wellington County, Ont.: Fergus, town lots 79-90.... - Deed of land, James L. Smith et al to Charles F. Smith, 23 Sept. 1868	1868
	20	Wellington County, Ont.: Garafraxa Township, lot 34 and subdivision of lots 6 & 7 1st concession - Deed of land, John L. Smith to John Black, 20 Nov. 1877	1877
18	9	Wellington County, Ont.: Garafraxa Township, park lots and village lots (Fergus) - Deed, James Mathieson et al and Allan Estate to Smiths, 22 May 1860	1860
154	21	Wellington County, Ont.: Garafraxa Township, tracts of land lot 5 2nd concession.... - Deed of land, Charles F. Smith to Benjamin Morton, 15 May 1874 - conveyance, CLA to James H. Anderson, 9 Mar. 1906	1874, 1906

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154	22	Wellington County, Ont.: Garafraxa Township, tracts of land lot 6, 1st concession - deed of bargain and sale, James L. Smith et al to Robert Smith et al, 11 Oct. 1860 - bargain and sale, James Matheson to Smith, 12 Dec. 1860 - conveyance of lands, Robert Smith et al to Benjamin Morton, 15 May 1874 - deed of land, Morton to James L. Smith, 30 Dec. 1875	1860, 1874-1875
18	10	Wellington County, Ont.: Garafraxa Township, tracts of land, lot 6, 1st concession - deed, James L. Smith et al to William Grain, 1 June 1861 - release, Mrs. J.L. Smith to CLA, 25 May 1886	1861, 1886
178	11	Wellington County, Ont.: Garafraxa Township, tracts of land, lot 6, 1st concession - Sketches and plans - deed of land, CLA to Hugh Black, June 1886	1886, 1897
	12	Winnipeg, Man.: Dagmar Street, lot 52 - deed of land, Andrew C. Gates to Elias G. Conklin, 17 June 1881 - deed of land, Conklin to Julia S. Payne, 27 July 1881 - mortgage, Payne to The Manitoba Investment Association - deed of land, Gates to Payne, 29 May 1883	1881, 1883
154	23	Winnipeg, Man.: Drever Street, lot 1210 - Deed of land, Henry Hodges to Jacob N. Yeomans, 15 Mar. 1882	1882
178	13	Winnipeg, Man.: Main Street, lot 86 - mortgage, Frederick G. Herrler to The Manitoba Investment Association, 27 Nov. 1880 - deed of land, Alexander Logan to Herrler, 4 Dec. 1880 - deed of land, Herrler to David H. Scott, 23 Feb. 1882	1880, 1882
154	24	Winnipeg, Man.: St. John's Parish, lots 1-59, 61, 66-71.... - deed of land, Anna H. Jones, Nov. 1903 - quit claim deed, Jones to Hamilton, 14 Nov. 1903 - mortgage under the Real Property Act, William Jordan to CLA, Dec. 1903 - transfer of land, CLA to Jordan, Dec. 1903	1903
	25	Winnipeg, Man.: St. John's Parish, lot 3 and parts of lots 1& 2 - Certificate of title, CLA, 11 Dec. 1905	1905
	26	Winnipeg, Man.: St. John's Parish, lots 5-15 - quit claim deeds, CLA to John Suckling, 29 Dec. 1884 - quit claim deeds, CLA to J. Gillespie et al, 29 Dec. 1884	1884
161	1	Winnipeg, Man.: St. John's Parish, lot 6 (11) - deed of land, Andrew McDermot to William Beall, 28 Sept. 1878 - mortgage, Beall to The Manitoba and North-west Loan Company (Limited), 25 Sept. 1880 - application for a loan, Beall, 27 June 1881 - mortgage, Beall to CLA, 12 July 1881 - mortgage, Emma Beall to CLA, 1 Sept. 1881	1878, 1880-1881
18	11	Winnipeg, Man.: St. John's Parish, lot 6 (11) - Correspondence - mortgage, William Beall to The Manitoba and North-west Loan Co. Ltd., 11 June 1879 - agreement, Charles E. Kerr and Joseph A. S. Chaussé, 12 Jan. 1903	1879, 1903-1904

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161	2	<p>Winnipeg, Man.: St. John's Parish, lot 6 (11)</p> <ul style="list-style-type: none"> <li>- quit claim deed, Samuel Polson to Charles L. Hyde, 29 Jan. 1902</li> <li>- assignment of agreement for sale of land, David E. Evans to George H. McArthur, 11 Apr. 1903</li> <li>- assignment of agreement for sale of land, Joseph A.S. Chaussée to Alfred Evans, 16 Apr. 1903 (2 copies)</li> <li>- assignment of agreement for sale of land, Evans to George H. Harper, 3 Aug. 1903</li> <li>- assignment of agreement for sale of land, Harper to Alexander W. Elliott, 2 Nov. 1904</li> <li>- assignment of agreement for sale of land, Elliott to Mary La Barge, 16 May 1906 (2 copies)</li> </ul>	1902-1904, 1906
161	3	<p>Winnipeg, Man.: St. John's Parish, lot 9</p> <ul style="list-style-type: none"> <li>- mortgage, Henry Johnson to William R. Dick, 5 May 1881</li> <li>- mortgage, Edward Johnson to Dick, 5 May 1881</li> <li>- mortgage, William Garland to Dick, 16 May 1881</li> </ul>	1881
18	12	<p>Winnipeg, Man.: St. John's Parish, lot 9</p> <ul style="list-style-type: none"> <li>- assignment of mortgage, William R. Dick to CLA, 25 Apr. 1881</li> <li>- assignment of mortgage, Dick to CLA, 13 July 1881</li> <li>- discharge of mortgage, CLA to William Garland, 28 May 1882</li> <li>- bond on loan on Winnipeg lands, Thomas C. Jones to CLA, 17 June 1885</li> </ul>	1881-1882, 1885

## 6. Rate books 1871-1981

### 1. Canada 1871-1981

19	1	<u>Agent's manuals</u>	1890-1900
	2	<u>Agent's manual</u>	1893
	3	<u>Agent's manual</u>	1896
	4	<u>Agent's manual</u>	1900
	5	<u>Agent's manual</u> (2 copies)	1903
	6	<u>Agent's manual</u> (2 copies)	1904
	7	<u>Agent's manual</u>	1907
	8	<u>Agent's manual</u> (2 copies)	1911
	9	<u>Agent's manual</u>	1916
	10	<u>Agent's manual</u>	1917
	11	<u>Agent's manual</u> (2 copies)	1920
	12	<u>Assurances pour enfants Séries Ordinaires</u>	1929
	13	<u>Attained age factors used for computing dividends</u>	1947
	14	[Book of rates and tables]	1890
	15	<u>Canadian rate manual update Life plan rates and values</u>	1980
112	1	<u>Canadian rate book: Part 1</u> (6 copies)	1960-1966
20	1	<u>Canadian rate book: Part 1</u> (2 copies in 1 small box)	1960-1966
	2	<u>Canadian rate book: Part 2 Rules and regulations</u> (9 copies in 1 small box)	1960-1966
19	16	[Cash surrender values]	1900
	17	<u>Cash surrender values book</u>	n.d.
	18	<u>Certificats de pension Série Confédération</u>	1929
	19	<u>Children's insurance Standard series Premium rates</u>	1929
	20	<u>Confederation and Super Select series Dividends payable in 1933</u>	1933
21	1	<u>Canadian rate books</u> (10 copies)	1940-1948
	2	<u>Confederation and Super Select series rate books</u> (8 copies in 1 small box)	1931
22	1	<u>Confederation series and reprint of rules and regulations</u> (6 copies)	1930
	2	<u>Confederation series Dividend scale</u>	1941-1943
	3	<u>Confederation series Dividend scale Insurance pension and pension bond plans Single life policies</u>	1949-1957
	4	<u>Confederation series Dividend scale Life and endowment plans Insurance pensions Pension bonds</u> (2 copies)	1947

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22	5	<u>Confederation series Dividend scale Life and endowment plans Single life policies</u>	1947-1957
	6	<u>Confederation series Dividend scale Pension plans Single life policies</u>	1958
	7	<u>Confederation series Dividends payable in...</u>	1935-1939
	8	<u>Confederation series Model dividend scale Insurance pension and pension bond plans Single life policies</u>	1947
	9	<u>Convertible term rates with profits without profits</u>	1922
	10	<u>CSV [cash surrender values] book showing CSV tables</u>	1871-1887
	11	<u>Dividend scale Family policy Retirement annuity plan</u>	1957
	12	<u>Double indemnity accident benefit premium rates and non-participating life and endowment premium rates</u>	1922
	13	<u>Early premium rates and cash values</u>	n.d.
123	1	<u>Early premium rates and cash values</u>	n.d.
22	14	<u>Explanation of the contribution plan of dividing surplus with illustrative tables for the use of the agents and members of the [Confederation] Life-Insurance Company</u>	1871
	15	<u>Hm 3% Reserves</u>	n.d.
	16	<u>Immediate annuities Non-participating</u>	1952
	17	<u>Immediate annuity rates Supplementary rate book</u>	1941
	18	<u>Income replacement plans</u>	ca.1981
	19	<u>The junior partnership policy: a policy of complete protection for infant and juvenile children Super Select series</u>	n.d.
	20	<u>Manuel des agents</u>	1911
	21	<u>Manuel des agents (2 copies)</u>	1921
	22	<u>Manuel des agents (2 copies)</u>	1925
23	1	<u>Manuel des agents (2 copies)</u>	1928
	2	<u>Manuel des agents</u>	1930
	3	<u>Manuel des representants Series Confederation et Extra-Superieure</u>	1931
	4	<u>Manuel des representants Series Ordinaire (2 copies)</u>	1931
	5	<u>Non-forfeiture tables</u>	1896
	6	<u>Non-participating rates - rate book for non-profit policies in the Confederation and Super Select series</u>	1940
	7	<u>Non-participating short term endowment rates &amp; non-forfeiture values</u>	1941
113	1	<u>Northern rates (12 copies)</u>	1934
23	8	<u>Occupational ratings</u>	1931, 1936
	9	<u>Participating all life plan</u>	ca.1955
	10	<u>Pension bonds Premium rates Confederation series</u>	1930-1931

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23	11	<u>Pension bonds Premium rates Standard series</u>	1930
	12	<u>Premium rates for Oriental lives in Canada and the United States</u>	1929, 1937
	13	<u>Premium rates Insurances on minors with medical examination</u>	1919
	14	<u>Premium rates Total and permanent disability</u>	1918
	15	<u>Premium rates "with" and "without" total and permanent disability benefit</u>	1918
	16-17	Rate book (loose papers)	1921
123	2	Rate book (loose papers)	1921
23	18	<u>Rate book (5 copies)</u>	1921
114	1	<u>Rate book (10 copies)</u>	1925
23	19	<u>Rate book (2 copies)</u>	1935
115	1	<u>Rate book (12 copies)</u>	1954
23	20	<u>Rate book digest</u>	1967-1969
	21	<u>Ratings for hazardous and unhealthy occupations</u>	n.d., 1924-1930
	22	<u>Ratings for unhealthy and hazardous occupations including total and permanent disability and double indemnity benefit classifications</u>	1923
	23	<u>Salary savings plan Monthly premium rates</u>	1937-1940
24	1	<u>Salary savings Monthly premiums Canada and Newfoundland</u>	1935, 1937
	2	<u>Special and hazardous occupations</u>	n.d.
	3	<u>Staff savings and benefit insurance</u>	1936
	4	<u>Standard and Super Select series rate book (4 copies)</u>	1930
	5	<u>Standard series rate book (5 copies)</u>	1923
	6	<u>Standard series rate book (5 copies)</u>	1931
	7	[Statements of A.D.P. dividends]	1922-1946
	8	<u>Super Select series Dividend scale Single life policies</u>	1955-1958
	9	<u>Super Select series Maximum protection for super-select lives at guaranteed low cost</u>	1928
	10	<u>Super Select series Model dividend scale All life plan</u>	1954
	11	<u>Super Select series Model dividend scale Single life policies</u>	1954
	12	<u>Tarif canadien (2 copies)</u>	1934
	13	<u>Tarifications pour occupations dangereuses et malsaines</u>	1929
	14	<u>Terminal reserves 4% investment policy</u>	n.d.
	15	<u>Total and permanent disability benefit Double indemnity accident benefit</u>	1922
	16-17	<u>Valuation tables of life insurance policies</u>	1882-1883
25	1	<u>Standard and Super Select series rate book (9 copies in 1 small box)</u>	1927

## 2. United Kingdom 1900-1965

26	1	<u>Agent's manual (3 copies)</u>	1900
	2	<u>Agent's manual (2 copies)</u>	1906
	3	<u>Agent's manual (3 copies)</u>	1912
	4	<u>Agent's rate book (2 copies)</u>	n.d.
	5	<u>Annuity rates</u>	1910-1911
	6	<u>Annuity rates Supplementary rate book</u>	1934
	7	<u>Confederation and Super-Select series rate book (5 copies)</u>	1932
	8	<u>Deferred life annuities</u>	n.d.
	9	<u>4% Guarantee policy rates and tables</u>	n.d., 1919
	10	<u>Great Britain rate book (2 copies)</u>	1935
	11	<u>Immediate annuity rates</u>	1941
	12	<u>Last survivorship annuities (2 copies)</u>	1912
	13	<u>Non-participating rates (2 copies)</u>	1940, 1942
	14	<u>Non-participating short term endowment rates &amp; non-forfeiture values</u>	1941
	15	<u>Occupational ratings</u>	1937
	16	<u>Participating rates Confederation series (2 copies)</u>	1943
	17	<u>Premium rates</u>	n.d.
	18	<u>Premium rates 5% gold bond policy (2 copies)</u>	1908
	19	<u>Premium rates Total and permanent disability</u>	1919
	20	<u>Rate book (3 copies)</u>	1923
	21	<u>Rate book (3 copies)</u>	ca.1925
	22	<u>Rate book (3 copies)</u>	1927
25	2	<u>Rate book (8 copies in 1 small box)</u>	1942-1957
24	23	<u>Rate book (2 copies)</u>	1958-1962
27	1	<u>Rate book (9 copies in 1 small box)</u>	1962-1965
26	24	<u>Standard series and Super Select series rate book (6 copies)</u>	1932
28	1	<u>Standard series rate book (4 copies)</u>	1932
	2	<u>Standard series rates (2 copies)</u>	1943
	3	<u>Super Select series Dividend scale Single life policies</u>	1955-1958
	4	<u>Super Select series Maximum protection for Super-Select lives at guaranteed low cost</u>	1927
	5	<u>Supplementary rate book containing family protection benefit and immediate annuities</u>	1934

### 3. United States 1936-1963

28	6	<u>Rate book (2 copies)</u>	1939-1942
	7	<u>Rate book</u>	1936-1949, 1955-1956
27	2	<u>Rate book (5 copies in 1 small box)</u>	1948-1956
28	8	<u>Reserve American Trop. 3%</u>	n.d.
	9	<u>Salary savings Monthly premiums Detroit division</u>	1939
	10	<u>Super Select series Dividend scale Single life policies</u>	1955-1956
	11	<u>United States rate book Part 1 (2 copies)</u>	1958-1963
	12	<u>United States rate book Part 2 Rules and regulations (4 copies)</u>	1958-1963

### 4. Other Countries 1902-1964

29	1	Barbados - <u>Premium rates for life and endowment policies including total and permanent disability benefit and double indemnity accident benefit</u>	1923
	2	China - <u>China rate book</u>	1934
	3	China - <u>Double protection plan Caucasians North China</u>	1935
	4	China - <u>Family protection benefit China: rates "A" and "B" Caucasians</u>	1936
	5	China - <u>Oriental Standard and Oriental Confederation series Premium rates Cash surrender values South China</u>	1933
	6	China - <u>Pension bonds China and the South</u>	1936
	7	China - <u>Premium bonds Premium rates Cash surrender values Maturity options Confederation series Southern Division and China</u>	1933
	8	China - <u>Premium rates and cash surrender values Caucasian and Oriental lives South China</u>	1932
	9	China - <u>Premium rates and cash surrender values Oriental and Caucasian lives North China</u>	1932
	10	China - <u>Retirement income bonds China and the South</u>	1936
	11	Colombia - <u>Manual del agente pour Seguros sobre la Vida (4 copies)</u>	1951
	12	Colombia - <u>Poliza dotal anticipada</u>	n.d.
	13	Colombia - <u>Tarifas tropicales (3 copies)</u>	1940
	14	Colombia - <u>Valores de cesion en efectivo para uso en Colombia</u>	1938
30	1-2	Cuba - <u>Manual de tarifas (5 copies in 2 small boxes)</u>	1956
29	15	Cuba - <u>Super Select series Dividend scale Single life policies</u>	1957-1958
	16	Dominion Republic - <u>Dividendos</u>	1964
	17	Egypt - <u>[Egypt] Northern rates</u>	1934

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30	3	Guatemala and San Salvador - <u>[Rate book]</u> (6 copies in Spanish in 1 small box)	1941-1955
29	18	Hong Kong and Malaya - <u>Mortgage insurance policy Malaya Caucasians and Orientals</u>	1950
31	1	Hong Kong and Malaya - <u>Rate book</u> (4 copies in 1 small box)	1942-1950
29	19	Hong Kong and Malaya - <u>Tropical Confederation series Premium rates for use with Oriental lives only</u>	1946
	20	Jamaica - <u>Anticipated endowment Jamaica Rates and values</u>	1927
	21	Jamaica - <u>Premium rates</u>	1914
	22	Jamaica - <u>Premium rates for total and permanent disability and double indemnity accident benefit</u>	1922
	23	Jamaica - <u>Premium rates including the total disability benefit and the double indemnity accident benefit</u>	1931
	24	Jamaica - <u>Semi-tropical [Premiums for an insurance with profits]</u>	1911
	25	Mexico - <u>Family protection benefit rates</u>	1951
	26	Mexico - <u>Manual de agentes</u>	1940
	27	Mexico - <u>Manual de agentes</u> (6 copies)	1947
	28	Miscellaneous - <u>Agent's manual Semi-tropical</u> (2 copies)	1909
	29	Miscellaneous - <u>Agent's manual Semi-tropical</u>	1912
	30	Miscellaneous - <u>Agent's manual Semi-tropical</u> (2 copies)	1926
32	1	Miscellaneous - <u>Agent's manual Tropical</u>	1902
	2	Miscellaneous - <u>Agent's manual Tropical</u>	1909
	3	Miscellaneous - <u>Agent's manual Tropical</u> (3 copies)	1912
	4	Miscellaneous - <u>Beneficio de doble indemnizacion por accidente</u>	1939
	5	Miscellaneous - <u>Beneficio de proteccion contra la inhabilidad total</u>	1926
	6	Miscellaneous - <u>Certificados de pension</u>	1931
	7	Miscellaneous - <u>Confederation series premium rates cash surrender values Semi-Tropical</u>	1932
	8	Miscellaneous - <u>Confederation series model dividend scale Life and endowmwnt plans Single life policies Semi-tropical</u>	1952-1954
	9	Miscellaneous - <u>Family protection benefit Tropical</u>	1939
	10	Miscellaneous - <u>Manual de agentes</u>	n.d.
	11	Miscellaneous - <u>Manual de agentes</u> ( 2 copies)	1934
	12	Miscellaneous - <u>Manual de agentes Semi-tropical</u>	n.d.
32	13	Miscellaneous - <u>Manual de agentes Semi-tropical</u>	1912
	14	Miscellaneous - <u>Manual de agentes Tropical</u> (4 copies)	1926
31	2	Miscellaneous - <u>Paid up and cash surrender values</u> (9 copies and 6 copies of reprints in 1 small box)	1952, 1957
32	15	Miscellaneous - <u>Premium rates Semi-tropical</u>	n.d.

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32	16	Miscellaneous - <u>Premium rates Tropical</u>	n.d, 1915
	17	Miscellaneous - <u>Semi-tropical and Tropical rate book (3 copies)</u>	1934
	18	Miscellaneous - <u>Serie Confederacion Tarifas de prima valores de cesion en efectivo Tropical</u>	1931-1932
	19	Miscellaneous - <u>Standard and Confederation series premium rates, cash surrender values Tropical</u>	1932
	20	Puerto Rico - <u>Beneficio de protection para la familia</u>	1936
	21	Puerto Rico - <u>Estados unidos Tarifa de primas (4 copies)</u>	1955-1958
	22	Puerto Rico - <u>Seguro para ninos</u>	1953
	23	Puerto Rico - <u>Super Select series Dividend scale Single life polcies</u>	1957
	24	Trinidad and Jamaica - <u>The changing needs policy Non-forfeiture values</u>	1962
	25	Trinidad and Jamaica - <u>Confederation series rate "A" premiums for use in Trinidad and Jamaica</u>	1945
116	1	Trinidad and Jamaica - <u>Rate book (13 copies)</u>	1956-1958
32	26	Trinidad and Jamaica - <u>Super Select series Dividend scale Single life policies</u>	1958
	27	West Indies - <u>Premium rates for double indemnity accident benefit</u>	1922
	28	Venezuela - <u>Dividendos en Venezuela</u>	1961
	29	Venezuela - <u>Rate book (4 copies in Spanish)</u>	1947-1961

## 7. Schedules of Profit Allotments 1898-1955

33	1	<u>[1898-1903] Schedules of profits per \$1,000 payable in....</u>	1898-1903
	2	<u>[1904-1908] Schedule of profits per \$1,000 payable in....</u>	1904-1908
	3	<u>[1909-1912] Schedule of profits per \$1000 payable in....</u>	1909-1912
	4	<u>[1913-1915] Schedule of profits per \$1000 payable in....</u>	1913-1915
	5	<u>1916 Schedules (A to K inclusive) of profit allotments per \$1,000 payable in 1916....</u>	1915
	6	<u>1917 Schedules (A to K inclusive) of profit allotments per \$1,000 payable in 1917....</u>	1916
	7	<u>1918 Schedules (A to H inclusive) of profit allotments per \$1,000 payable in 1918....</u>	1917
	8	<u>1919 Schedules (A to H inclusive) of profit allotments per \$1,000 payable in 1919....</u>	1919
	9	<u>1920 Schedules (A to H inclusive) of profit allotments per \$1,000 payable in 1920....</u>	1919
	10	<u>1921 Schedules (A to H inclusive) of profit allotments per \$1,000 payable in 1921....</u>	1920
	11	<u>1922 Schedules (A to H inclusive) of profit allotments per \$1,000 payable in 1922....</u>	1921
	12	<u>1923 Schedules (A to H inclusive) of profit allotments per \$1,000 payable in 1923....</u>	1922
	13	<u>1924 Schedules (A to H inclusive) of profit allotments per \$1,000 payable in 1924....</u>	1923
	14	<u>1925 Schedules (A to I inclusive) of profit allotments per \$1,000 payable in 1925....</u>	1924
34	1	<u>1926 Schedules (A to I inclusive) of profit allotments per \$1,000 payable in 1926....</u>	1925
	2	<u>1927 Schedules (A to I inclusive) of profit allotments per \$1,000 payable in 1927....</u>	1926
	3	<u>1928 Schedules (A to L inclusive) of profit allotments per \$1,000 payable in 1928....</u>	1927
	4	<u>1929 Schedules (A to L inclusive) of profit allotments per \$1,000 payable in 1929....</u>	1928
	5	<u>1930 Schedules (A to N inclusive) of profit allotments per \$1,000 payable in 1930....</u>	1930
	6	<u>1931 Schedules (A to O inclusive) of profit allotments per \$1,000 payable in 1931....</u>	1930
35	1	<u>1932 Schedule (A to I inclusive) of profit allotments per \$1,000 payable in 1932 Jamaica, Tropical and Semi-Tropical rates....</u>	1932
	2	<u>1932 Schedule (A to H inclusive) of profit allotments per \$1,000 payable in 1932 Northern rates....</u>	1931

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35	3	<u>1933 Schedule (A to K inclusive) of profit allotments per \$1,000 payable in 1933 Jamaica, Cuba, Tropical and Semi-Tropical rates....</u>	1932
	4	<u>1933 Schedule (A to H inclusive) of profit allotments per \$1,000 payable in 1933 Northern rates....</u>	1932
	5	<u>1934 Schedule (A to K inclusive) of profit allotments per \$1,000 payable in 1934 Jamaica, Cuba, Tropical and Semi-Tropical rates....</u>	1933
	6	<u>1934 Schedule (A to I inclusive) of profit allotments per \$1,000 payable in 1934 Northern rates....</u>	1933
36	1	<u>1935 Schedule (A to I inclusive) of profit allotments per \$1,000 payable in 1935 Northern rates....</u>	1934
	2	<u>1935 Schedule (A to J inclusive) of profits allotments per \$1,000 payable in 1935 Tropical and Semi-Tropical rates....</u>	1935
	3	<u>1936 Schedule (A to M inclusive) of profit allotments per \$1,000 payable in 1936....</u>	1936
	4	<u>1937 Schedule (A to I inclusive) of profit allotments per \$1,000 payable in 1937 [Northern Dividends]....</u>	1937
	5	<u>1937 Schedule (A to G inclusive) of profit allotments per \$1,000 payable in 1937 Tropical and Semi-Tropical rates....</u>	1937
	6	<u>1938 Schedule (A to J inclusive) of profit allotments per \$1,000 payable in 1938 [Northern Dividends]....</u>	1938
37	1	<u>1938 Schedule (A to D inclusive) of profit allotments per \$1,000 payable in 1938 Tropical and Semi-Tropical rates....</u>	1938
	2	<u>1939 Schedule (A to N inclusive) of profit allotments per \$1,000 payable in 1939....</u>	1939
	3	<u>1940 Schedule (A to L inclusive) of profit allotments per \$1,000 payable in 1940....</u>	1940
	4	<u>1941 Schedule (A to L inclusive) of profit allotments per \$1,000 payable in 1941 [Northern Dividends]....</u>	1941
	5	<u>1941 Schedule (A to G inclusive) of profit allotments per \$1,000 payable in 1941 Tropical and Semi-Tropical rates....</u>	1941
	6	<u>1942 Schedule (A to I inclusive) of profit allotments per \$1,000 payable in 1942 [Northern Dividends]....</u>	1942
	7	<u>1942 Schedule (A to E inclusive) of profit allotments per \$1,000 payable in 1942 Tropical and Semi-Tropical rates....</u>	1942
38	1	<u>Northern rate dividends 1943 Schedule (A to L inclusive) of profit allotments per \$1,000 payable in 1943....</u>	1943
	2	<u>Tropical and Semi-Tropical dividend rates 1943 Schedule (A to E inclusive) of profit allotments per \$1,000 payable in 1943....</u>	1943
	3	<u>Northern rate dividends Tropical and Semi-Tropical dividend rates 1944 Schedule (A to R inclusive) of profit allotments per \$1,000 payable in 1944....</u>	1944
	4	<u>Northern rate dividends Tropical and Semi-Tropical dividend rates 1945 Schedule (A to Q inclusive) of profit allotments per \$1,000 payable in 1945....</u>	1945
38	5	<u>Northern rate dividends 1946 Schedule (A to L inclusive) of profit allotments per \$1,000 payable in 1946.... [pp. 1-102]</u>	1946

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	6	<u>Confederation series - Dividend scale [pp. 103-287]</u>	1946
	7	<u>Tropical and Semi-Tropical 1946 Schedule (A to F inclusive) of profit allotments per \$1,000 payable in 1946....</u>	1946
	8	<u>1943 Confederation series 1947 Dividend scales Schedules of profit allotments per \$1,000 payable in 1947....</u>	1947
	9	<u>Confederation and Super Select series 1947 Dividend scales Schedules of profit allotments payable....</u>	1947
39	1	<u>Old Standard and 1931 Standard series 1947 Dividend scales Schedules of profit allotments payable....</u>	1947
	2	<u>Standard series Semi-Tropical and Tropical 1947 Dividend scales Schedules of profit allotments per \$1,000 payable in 1947.....</u>	1947
	3	<u>Confederation series 1948 Dividend scales Schedules of profit allotments payable....</u>	1948
	4	<u>Old Standard and 1931 Standard series 1948 Dividend scale Schedules of profit allotments payable....</u>	1948
	5	<u>Standard series Semi-Tropical and Tropical 1948 Dividend scale Schedules of profit allotments per \$1,000 payable in 1948....</u>	1948
	6	<u>Old Standard and 1931 Standard series 1949 Dividend Scale Schedule of profit allotments payable....</u>	1949
	7	<u>Standard series Semi-Tropical and Tropical 1949 Dividend scale Schedules of profit allotments per \$1,000 payable in 1949....</u>	1949
	8	<u>1943 Confederation series 1950 Dividend scales U.K., U.S. and Miscellaneous Schedules of profit allotments per \$1,000 payable in 1950....</u>	1950
	9	<u>Old Standard and Super Select series 1950 Dividend scale Schedule of profit allotments payable....</u>	1950
	10	<u>Standard series Semi-Tropical and Tropical 1950 Dividend scale Schedules of profit allotments per \$1,000 payable in 1950....</u>	1950
40	1	<u>Old Standard series 1951 Dividend scale Schedule of profit allotments payable....</u>	1951
	2	<u>Old Standard series 1952 Dividend scale Schedule of profit allotments payable....</u>	1952
	3	<u>Old Standard series 1953 Dividend scale Schedule of profit allotments payable....</u>	1953
	4	<u>Old Standard series 1954 Dividend scale Schedule of profit allotments payable....</u>	1954
	5	<u>1955 Quinn and A.D.P. Dividend scales</u>	1955

## 8. Account books 1871-1936

123	3	Cash book no. 1	1871-1872
124	1	Cash book (detail) no. 2	1871-1873
161	4	Cash book / Policy account book	1871-1882
	5	Cash statements	1873-1917
125	1	General journal	1872-1881
183	1	General ledger	1886-1898
184	1	General ledger	1922-1923
41	1	General ledger index	n.d.
126	1	Industrial premium tickler	1872-1873
127	1	Investments Committee Debenture Book	1883-1901
162	1	Ledger no. 1	1871-1873
163	1	Ledger	1873-1886
128	1	Loan register	1871-1879
41	2	Loan registers (2)	1888-1899
	3	Office order book	1904-1919
	4	Office order book	1919-1930
185	1	Real estate ledger	1917-1935
186	1	Real estate ledger expenses and salaries (Winnipeg)	1914-1931
41	5	Real estate ledger including Head Office Block	1889-1899
187	1	Rent ledger Transfer R.E. Dept.	1904-1930
41	6	Salaries book Head Office employees	1898-1905
	7	Salary book	1906-1909
161	6	Salary book	1913-1919
42	1	Stock certificate book	1871
	2-3	Stock loan ledger (2 parts)	1893-1918

## 9. Annual reports 1872-1994

43	1	Annual reports - Bound volume	1872-1884
	2	Annual reports - Loose papers and clippings	1880-1893, 1910, 1916
164	1	Annual reports - Loose cash statements	1884, 1885, 1888
43	3	Annual reports - 2 bound volumes	1885-1908
	4	Annual reports - 3 bound volumes	1909-1926
	5	Annual reports - Bound volume	1927-1949
	6	Annual reports - Loose papers	1942, 1950
	7	Annual reports - Bound volume	1950-1964
129	1	Annual reports - Bound volume	1965-1970
43	8	Annual reports - Bound volume	1971-1980
	9	Annual reports	1981-1988
44	1	Annual reports	1989-1993
	2	Rapports annuel	1964-1976
	3	Rapports annuel	1977-1988
	4	Rapports annuel	1990-1993
	5	Annual reports - Scrapbook of clippings re. 1933 annual meeting and 1932 annual report	1933
	6	Annual reports - Scrapbook of clippings re. 1934 annual meeting and 1933 annual report	1934
	7	Annual reports - Scrapbook of clippings re. 1935 annual meeting and 1934 annual report	1935
	8	Annual reports - Scrapbook of clippings re. 1936 annual meeting and 1935 annual report	1936
	9	Annual reports - Scrapbook of clippings re. 1937 annual meeting and 1936 annual report	1937
	10	Annual reports - Scrapbook of clippings re. 1938 annual meeting and 1937 annual report	1938
	11	Annual reports - Scrapbook of clippings re. 1939 annual meeting and 1938 annual report	1939
45	1	Annual reports - Scrapbook of clippings re. 1941 annual meeting and 1940 annual report	1941
	2	Annual reports - Scrapbook of clippings re. 1942 annual meeting and 1941 annual report	1942
	3	Annual reports - Scrapbook of clippings re. 1943 annual meeting and 1942 annual report	1943
	4	Annual reports - Scrapbook of clippings re. 1945 annual meeting and 1944 annual report	1945

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45	5	Annual reports - Scrapbook of clippings re. 1950 annual meeting and 1949 annual report	1950
	6	Annual report to the Head Office Staff	1948
	7	Annual reports to Employees / Rappports annuel a l'intention des employées	1988-1992
	8	Annual results - Confidential advance reports to management	1988-1992
	9	Brief reports of the Association's operations during ...	1945-1946
	10	Canadian Individual Leaders - Annual booklet honouring leaders of the Canadian Individual Area whose accomplishments stood out	1983-1992
	11	Chairman's reports	1990-1992
	12	Condensed financial statements - Pamphlets detailing highlights from annual reports	1934-1943
	13	Family reports / Rappports sur la famille - Annual reports for members of CLA field, branch and head office staff	1951-1958
	14	Invested assets - Annual reviews	1981-1983
	15	Investment reviews (United Kingdom)	1983, 1987
	16	It's a fact - Annual pamphlets highlighting financial facts from annual reports and factual information on CLA	1950-1951
	17	Lists of bonds, stocks and debentures owned on... - Annual list of investments	1926-1931
	18	Our Company in... / Notre Association en.... - Annual reports to representatives and staff	1949-1950
	19-20	Portfolios of securities - Annual list of bonds, debentures and stocks	1938-1967
46	1	Portfolios of securities - Annual list of bonds, debentures and stocks	1972-1977
	2	President's reports	1987-1989
	3	[Profits to policyholders] - Annual pamphlets providing a brief financial summary	1924-1930
	4	Reports of the Association's operations during.... - Annual booklets containing brief reports from President and brief financial summaries, includes some copies in Spanish	1943-1949
	5	Separate accounts (United States) - Annual report for corporate clients with pension or profit sharing plans	1983
	6	Summaries of financial position - Annual reports to policy holders	1933-1938
	7	United States individual insurance marketing plan (report)	1989
	8	Year book - Booklets re. annual reports of United Kingdom operations	1932-1933
	9	Year book 1931 - Booklet re. annual report	1931

## 10. Corporate Acquisitions 1882-1935

### 1. The Capital Life Assurance Company of Canada

47	1	The Capital Life Assurance Company of Canada - <u>Abridged rate book</u>	1934
	2	The Capital Life Assurance Company of Canada - <u>Agents' manual</u>	n.d.
165	1	The Capital Life Assurance Company of Canada - Death claim register	1912-1935
	2	The Capital Life Assurance Company of Canada - Mortgage book	1915-1936

### 2. The Commercial Travellers' Mutual Benefit Society

129	2	The Commercial Travellers' Mutual Benefit Society - Death register	1882-1930
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### 3. The Security Life Insurance Company of Canada

47	3	The Security Life Insurance Company of Canada - <u>Agents' manual / Livret de l'agent</u>	1925, 1928
130	1	The Security Life Insurance Company of Canada - Ledger & Index	1912-1915
	2	The Security Life Insurance Company of Canada - Mortgages	1921-1929
47	4	The Security Life Insurance Company of Canada - Register of death claims	1912-1928

### 4. The United States Life Insurance Company in the City of New York

5		The United States Life Insurance Company in the City of New York - <u>Instructions to agents</u>	1932
6		The United States Life Insurance Company in the City of New York - <u>Non-forfeiture values</u>	1934
7		The United States Life Insurance Company in the City of New York - <u>Premium rates, includes New premium rates</u>	1930-1935
8		The United States Life Insurance Company in the City of New York - <u>Rates and values</u>	1925-1935
9		The United States Life Insurance Company in the City of New York - <u>Sub-standard classes, ratings dealing with hazardous occupations</u>	1925

## 11. Confederation Life Subsidiaries

47	10-11	Confed Investment Counselling Ltd. - Canadian Pension Pooled funds annual reports	1974-1992
	12	Confed Investment Management Ltd. - Confed Dolphin Fund annual report	1982
	13	Confederation Bank, United Kingdom (member of The Confederation Life Group of Companies) - Report and accounts	1992
	14	Confederation Financial Services Group (The) (member of The Confederation Life Group of Companies) - Annual review	1990
	15	Confederation Pension Investment Management Ltd., United Kingdom (member of The Confederation Life Group of Companies) - Investment reviews and reports to trustees	1987-1992
	16	Confederation Trust Co. (Member of The Confederation Life Group of Companies) - Annual reports	1987-1990
	17	Confederation Trust Group - Annual reviews	1988-1989

## 12. Reference files 1868-1994

48	1	Anniversaries (50th) - Guest list, menu, invitation card and booklets re. 50th anniversary of CLA's United Kingdom branch	1956
	2	Anniversaries (60th) - Diamond Jubilee international convention, Toronto, Ont., 25-28 Aug. 1931 - Programme	1931
	3	Anniversaries (75th) - Certificates, programmes, list of members of the Quarter Century Club, seals and clipping	1946
177	7	Anniversaries (75th) - Clipping from <u>The Star Weekly</u> re. the history of CLA	1946
48	4	Anniversaries (75th) - Field Staff convention, Bigwin Inn, 27-31 Aug. 1946 - Programme	1946
	5	Anniversaries (75th) - Programmes, brochures and certificate re. anniversary activities	1946
	6-7	Anniversaries (75th) - Signatures of CLA staff	1946
131	1	Anniversaries (100th) - Clipping and corporate symbol	1970-1971
177	8	Anniversaries (100th) - Clipping from <u>The Scotsman</u> (advertising feature), original and reprint copies, and CLA marketing newsletter	1971
48	8	Anniversaries (100th) - Correspondence, clippings, book lists, notes re. CLA's centennial year	1967-1972
	9	Computers - Agreements with International Business Machines Co. Ltd. For IBM machine service	1958-1964
	10	Computers - Burns, P.D. - Paper "The development of electronic data processing at Confederation Life"	1964
	11	Computers - Computer Centre, 105 Clegg Road, Markham, Ont. - Notes, programme and fact sheets re. ground breaking ceremony	1991-1992
	12	Computers - <u>Data Processor</u> , periodical with article about CLA "Commitment to service"	1976
	13	Computers - Davidson, J Craig - Paper "The potential of large scale electronic systems in the life insurance industry"	1958
	14	Computers - "Decentralizing the data processing function" - Fact sheets, correspondence, invoices and information sheets re. audiovisual presentation	1984
	15	Computers - Electronic data processing machine (EDPM) - Booklets, clipping, pamphlets and notes	1955-1961
131	2	Computers - 705 System - Clipping re. installation of system at CLA	1958
48	16	Computers - 705 System - EDPM Information Committee - Correspondence, memoranda, clippings and minutes to meetings	1958-1960
	17	Computers - 705 System - Electronic information booklets "Getting to know EDPM"	1958
	18	Computers - 705 System - News releases and newsletters	1958-1959
48	19	Computers - 705 System - Reports, brochures, pamphlets, manual and fact sheets	1959

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	20	Computers - Special Project Group report no. 1 on development of electronic applications	1962
	21	Computers - 360 System - Reports, schedules and diagrams and clipping	1964-1965, 1974
189	1	Confederation Life - Original folio of <u>The Daily Leader</u> , containing small item on CLA, dated 10 July 1871	1871
48	22	Confederation Life Association - Committee on Communication - Report	n.d.
49	1	Confederation Life Association - Communications Department - Correspondence	1967-1969
	2	Confederation Life Association - Communications Department - Correspondence (internal)	1965-1968
	3	Confederation Life Association - Computer illustrations for registered retirement savings plan (French edition)	1973
	4	Confederation Life Association - Confed Dolphin Fund - Correspondence, fact sheets, pamphlets, clippings, meeting reports, press releases and prospectus	1969-1974
	5	Confederation Life Association - Confederation Life Group of Companies - Fact sheets	1991-1992
	6	Confederation Life Association - Confederation Life Hockey Team - Clippings, schedules and bulletin	1932-1935
	7	Confederation Life Association - Departments - Articles from <u>Confederation Bulletin</u> re. various CLA departments	1955-1957
	8	Confederation Life Association - Heritage designation for CLA properties - Correspondence	1991
	9	Confederation Life Association - Home Office evacuation 15 Feb. 1982 - Clippings	1982
	10	Confederation Life Association - Letterheads (samples)	1889-1977
	11	Confederation Life Association - List of doctors approved to examine for CLA	n.d.
	12	Confederation Life Association - Mutual funds - Newsletters, correspondence and clipping re. creation of subsidiary to get into the mutual fund business	1969-1972
	13	Confederation Life Association - Presidents' portraits - Correspondence, invoices, receipts, agreements, notes and brochure re. painting portraits of CLA Presidents	1983-1984
	14	Confederation Life Association - Quarter Century Club - Newsletters, memoranda, member lists, news releases and clippings	1946-1961
	15	Confederation Life Association - Red Cross - Correspondence, notes and poster re. Blood donor clinic	1960-1968
	16	Confederation Life Association - Staff House - Article from <u>The Monetary Times</u> about CLA's Staff House, programme and invitation card	1955
49	17	Confederation Life Association - Staff House - Articles, notes and correspondence	1947-1949
	18	Confederation Life Association - Staff House - Visitor's register	1942-1972

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	19	Confederation Life Association - Telex - Newsletter, releases and clipping re. installation of teletype machines at CLA offices in United Kingdom	1964
	20	Conferences and meetings - Agents Marketing Advisory Group meetings - Minutes to meetings	1982-1984
	21	Conferences and meetings - Annual meeting, Atlantic City, New Jersey, 7-11 Sept. 1955 - Delegates' guide	1955
	22	Conferences and meetings - Annual meeting, Feb. 1985 - News releases	1985
	23	Conferences and meetings - Annual meeting visitors programs	1976-1985
	24	Conferences and meetings - Confederation Mailvention - Bound volume re. wartime conventions for exchanging sales ideas	1943
50	1	Conferences and meetings - Eastern Canada convention of the Field Staff, Quebec City, Que., 16-19 May 1927 - Programme	1927
	2	Conferences and meetings - Field Staff convention, Toronto, Ont., 22-23 Aug. 1922 - Programme and bulletins	1922
	3	Conferences and meetings - Field Staff convention, Banff, Alta., 19-23 June 1950 - Information booklet	1950
	4	Conferences and meetings - Field Staff convention, St. Andrew's-by-the-Sea, N.B., 24-28 June 1953 - Souvenir album	1953
	5	Conferences and meetings - Field Staff convention, Atlantic City, New Jersey, 7-11 Sept. 1955 - Catalogue with illustrations of activities	1955
	6	Conferences and meetings - Field Staff convention, Toronto, Ont., 10-14 June 1957 - Programme, menu, brochures and press release	1957
132	1	Conferences and meetings - International Convention, Diamond Jubilee, Toronto, Aug. 1931 - Scrapbook of clippings	1931
50	7	Conferences and meetings - Managers' business meeting, - Discussion papers, addresses and agenda	1945
	8	Conferences and meetings - Managers' business meetings - Minutes	1951-1952
	9	Conferences and meetings - Managers' business meeting - Minutes	1953
	10	Conferences and meetings - Managers' business meetings - Minutes	1954-1955
	11	Conferences and meetings - Managers' business meeting - Agenda and proceedings	1959-1960
	12	Conferences and meetings - Production Leaders' meeting, Toronto, Ont., 10-13 Sept. 1945 - Programme and notes	1945
	13	Conferences and meetings - [Representatives' meeting], Jasper, Alta, June 1959 - Menu and information cards	1959
50	14	Conferences and meetings - United Kingdom - British Branch convention, Bournemouth, England, 11-14 May 1936 - Papers and programmes	1936
	15	Conferences and meetings - United Kingdom - British Branch convention, Bournemouth, England, 13-16 June 1938 - Papers	1938

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	16	Conferences and meetings - United Kingdom - Branch Managers' meeting, Jan. 1943 - Introduction by Manager for U.K.	1943
	17	Conferences and meetings - United Kingdom - Field Staff convention, Eastbourne, England, 31 May - 4 June 1948 - Papers	1948
	18	Conferences and meetings - United Kingdom - Conference of British Branch Managers, Stratford-on-Avon, 30 May - 2 June 1949 - Papers	1949
	19	Conferences and meetings - United Kingdom - Managers' business meeting, Bournemouth, England, 24-27 Apr. 1951	1951
	20	Conferences and meetings - United Kingdom - Field Staff convention, 7-11 May 1951, Torquay, England - Programme and proceedings	1951
	21	Conferences and meetings - United Kingdom - Branch Managers' meeting, London, England, 6-7 Dec. 1951 - Papers	1951
51	1	Cooperative Commonwealth Federation (CCF) - Newsletters, bulletins and publications re. CCF menace	1943-1944
	2	Corporate directors and business men - Lists, biographies and clippings re. corporate directors and executive vice-presidents in the Toronto area	1976
	3	Education, seminars and training - <u>Career with CLA. An introduction to Life Underwriting</u> , manual	1953
	4	Education, seminars and training - Directed dollars training - Instruction guide, includes agenda, fact sheets and quizzes	ca.1948
	5	Education, seminars and training - FLMI Insurance Education Program - List of CLA employees who earned the FLMI designation	1983
	6	Education, seminars and training - Leaders' seminar 1988 - Information sheets and representatives' standings	1987-1988
	7	Education, seminars and training - Managers' guide	1935-1936
	8	Education, seminars and training - Managers' guide	1948-1949
	9	Education, seminars and training - Managers' guide: a programme of recruiting, selecting, training and stimulation, based on discussions and ideas of CLA managers at various conferences	n.d.
	10	Education, seminars and training - Professional patterns of selling success clinic, 30 Mar. - 3 Apr. 1993 - Agenda	1993
	11	Education, seminars and training - Sales course - Instruction guide <u>First Day</u>	ca.1930
	12	Education, seminars and training - Sales course - Instruction guides for sections 1-4: <u>Building a life insurance career</u> ; <u>History of our company</u> ; <u>Functions and news</u> ; and <u>Getting prospects</u> . Includes questionnaires and answers of P.P.C. Haigh	1930
51	13	Education, seminars and training - Sales course - Instruction guides for sections 6-9: <u>Salesmanship: How to secure an interview</u> ; <u>Salesmanship: Conduct of the interview</u> ; <u>Salesmanship: How to close the sale</u> ; and <u>Standardized sales presentations</u> . Includes questionnaires and answers of P.P.C. Haigh	1930-1931

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	14	Education, seminars and training - Sales course - Instruction guides for sections 10-12: <u>The monthly income plan</u> ; <u>Pension funds</u> ; and <u>Business insurance</u> . Includes questionnaires and answers by P.P. Haigh	1931
	15	Education, seminars and training - Sales course - Instruction guides for sections 13-15: <u>Group life insurance and salary savings</u> ; <u>Group pensions and group sickness and accident insurance</u> ; and <u>The origin, growth and fundamentals of life insurance</u> . Includes questionnaires and answers by P.P.C. Haigh	1931
	16	Education, seminars and training - Sales course - Manual <u>Section I History and growth of life insurance</u>	ca.1951
52	1	Education, seminars and training - Training program for new members - Newsletters, pamphlets, booklets, memoranda and clippings	1947
	2	Education, seminars and training - United States trainee orientation presentation - Fact sheets, drafts and correspondence re. presentation	1981
	3	Future - Clippings re. "The future revised", articles from <u>Executive</u> "Footnotes on the future", and newsletter <u>FutuReport</u>	1973-1976
	4	History - Andrews, Mr. - Paper "History of Confederation Life Association"	ca.1966
	5	History - Branch History Project - Memoranda, correspondence, notes and lists re. start of project [1 of 4]	1980
	6	History - Branch History Project - Notes, articles, publication re. company history overview and company convention [2 of 4]	1955, 1980
	7	History - Branch History Project - List of Canadian Field Managers, and listings from <u>Agency Bulletin</u> (1925-1946) as a cross reference for managers and branches in operation [3 of 4]	1980
	8	History - Branch History Project - Photocopies of articles from <u>Agency Notes</u> and <u>Agency Bulletin</u> reflecting variety of activities undertaken by CLA agents and agencies [4 of 4]	1980
	9-11	History - Branch History Project - Notes, clippings, articles and other documents re. various CLA branches in Canada	1980
	12	History - Branch Office histories - Historical sketches, lists, correspondence and clippings re. CLA branches in Canada, United Kingdom and other foreign countries	1971-1978
	13	History - <u>A Company of People: The story of Confederation Life in the United Kingdom</u>	1988
	14	History - <u>Confederation Life 1871971 Insurance Company</u> (centennial history)	1971
53	1	History - <u>La Confédération 1871971 d'assurance-vie</u>	1971
131	3	History - <u>Confederation Life 1871971 Insurance Company</u> - Clippings	1974
53	2	History - <u>Confederation Life 1871971 Insurance Company</u> - Correspondence, clippings and invoices	1968-1974
	3	History - <u>Confederation Life 1871971 Insurance Company</u> - Correspondence re. distribution	1971
	4	History - <u>Confederation Life 1871971 Insurance Company</u> - Correspondence re. Publication	1971

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5		History - <u>Confederation Life 1871-1971 Insurance Company</u> - Correspondence, memoranda, receipts, notes and order forms re. distribution	1971-1975
6		History - Davidson, J. Craig - <u>The Confederation Life People Story</u>	1971
7		History - Dent, C.R. - <u>Confederation Life Association The story of the founding and progress of a great Canadian institution</u>	1939
8		History - General file - Articles, clippings, correspondence and papers	1927-1964
9		History - Meyer, G.G. - <u>Confederation Life The continued story of the progress of a great Canadian organization volume II</u>	1975
10		History - Meyer, G.G. - Correspondence, paper, notes, progress reports and cheque requisition forms	1975-1977
11		History - Murray, Ian - Paper "Completing a century: The 1966-1971 segment of the history of the Confederation Life Insurance Company"	ca.1971
12		History - Richardson, Walter - Paper "Confederation Life"	1985
13		History - <u>75 Years of service Confederation Life Association</u> (2 copies)	1946
14		Insurance - Group insurance - Memoranda, manuals, pamphlets and sample group policies [1 of 2]	1927-1929
54	1	Insurance - Group insurance - Pamphlets and booklets [2 of 2]	1927-1929
	2	Insurance - Group insurance - Scrapbook of clippings	1927-1932
	3	Insurance - Insurance literature - Canada - Scrapbook of pamphlets and booklets	1904-1916
	4	Insurance - Insurance literature - Great Britain - Scrapbook of pamphlets and booklets	1906-1910
	5	Insurance - Insurance literature - Scrapbook of clippings, pamphlets and booklets for Canada and Great Britain	1928
133	1	Insurance - Life insurance advertising on American companies - Scrapbook of clippings	n.d.
134	1	Insurance - Life insurance advertising on Canadian companies - Scrapbook of clippings	n.d.
54	6	Insurance - Life insurance industry (general) - Clippings and unpublished releases	1974
	7	Insurance - <u>Life insurance manual</u> - Manual published by The Life Underwriters Association of Canada	1944
55	1	Insurance - Royal Insurance Commission - Scrapbook of clippings from Toronto newspapers during the time CLA was under examination	1906
55	2	Insurance - Royal Insurance Commission - Statements re. dividends, policies, accounts, salaries and profits, reports, accounts and other documents covering all phases of the CLA's business	1905
131	4	Insurance - Royal Insurance Commission - Statements re. salaries, profits, assets, etc., and synopsis of ledger accounts	1905
55	3	Insurance - Royal Insurance Commission - Transcript of hearing	1906

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	4	Personnel - Appointments - Clippings re. appointments to various positions	1976-1978
164	2	Personnel - Arrowsmith, S.A. - Certificate certifying Arrowsmith as a member of Class "B" Confederation Club	1925
55	5	Personnel - Auden, Marcus F. (Vice-President and Secretary) - Biographies, clipping and announcements	1957-1966
	6	Personnel - Birkenshaw, John Henry (Assistant General Manager) - News bulletins and notes	1948
	7	Personnel - Board of Directors - Appointments and resignations	1977
	8	Personnel - Cameron, George M. (Superintendent of Agencies) - Biographies, notes and clipping	1965-1971
	9	Personnel - Clover, J.H.B. (Vice-President and General Manager for CLA in United Kingdom) - Biographies, memoranda, notes, correspondence and clippings	1950-1974
	10-11	Personnel - Davidson, J. Craig (President) - Biographies, clippings, correspondence and notes	1953-1984
131	5	Personnel - Davidson, J. Craig (President) - Clippings	1969-1979
55	12	Personnel - Dent, C.R. (Secretary) - Biography, clippings and notes	1947-1955
	13	Personnel - Devlin, Charles David (Vice-President and General Manager) - Papers, announcements, biographies and clippings	1944-1967
	14	Personnel - Directors - Biographies and clippings	1963-1969
	15	Personnel - Directors - Lists, includes memoranda and lists of presidents	1957-1969
	16	Personnel - Farmery, William John (Vice-President) - Biographies and clippings	1949-1968
	17	Personnel - Hogg, A.R. (Manager Field Services, Assistant Superintendent of Agencies) - Biographies and clippings	1953-1965
	18	Personnel - Hogg, W.G. (Manager, P.E.I.) - Transcripts of radio broadcasts	1938-1944
	19	Personnel - Holmes, Benjamin Thomas (Vice-President, Corporate Administration) - Biographies, article, notes and clippings	1952-1971
	20	Personnel - Hooper, Edward (Director and Founder) - Clippings, correspondence and biography	1962-1977
	21	Personnel - Howard, W.A. MacLean (Manager, Cuba) - Clippings and biographies	1946-1960
56	1	Personnel - Macdonald, C.S. (President) - 2 books with personal signature, <u>Municipal tables for calculating installment money by-law</u> and <u>Van Dyke's ideal bond value tables</u>	1909, 1926
	2	Personnel - Macdonald, J.K. (President) - Album consisting of tributes from the United Kingdom sales staff to Macdonald on his retirement visit to the United Kingdom	1968
	3	Personnel - Macdonald, J.K. (President) - Autograph book to Macdonald on his retirement from representatives and branches in Canada who achieved 120 % of sales quota in March 1969	1969

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	4	Personnel - Macdonald, J.K. (President) - Autograph book from the United States Field Force to Macdonald on his retirement	1969
	5	Personnel - Macdonald, J.K. (President) - Certificate from The Institute of Life Insurance	1955
131	6	Personnel - Macdonald, J.K. (President) - Illuminated Certificate recognizing Macdonald's first official visit as President to the Joint Conference of Peterborough and Kingston Divisions	1948
177	9	Personnel - Macdonald, J.K. (President) - Clipping from <u>The Toronto Telegram</u> and memo	1969
56	6	Personnel - Macdonald, J.L. (President) - Clippings	1957-1958
190	1	Personnel - Macdonald, J.K. (President) - Tribute to Macdonald by Staff of Confederation Life at Head Office at the time of his retirement as President illustrating the contribution made by members of the Macdonald family to development of a major international insurance company	1969
164	3	Personnel - Macdonald, John Kay (President and Founder) - Certificate from The Canadian Life Insurance Officers' Association	1911
56	7	Personnel - Macdonald, John Kay (President and Founder) - Clippings, certificate and article from <u>Insurance and Finance Chronicle</u>	1887, 1922-1928
	8	Personnel - Macdonald, John Kay (President and Founder) - <u>The President's Year 1917</u> , illuminated address to Macdonald on his 80th birthday from the field staff	1917
	9-10	Personnel - Macdonald, John Kay (President and Founder) - Scrapbooks of clippings re. his death and obituaries	1923-1928
57	1	Personnel - McLachlin, James L. (Vice-President and Secretary) - Biography, clippings and notes	1957-1974
	2	Personnel - Miscellaneous - Photocopies from "Men of Canada" published in 1891 and 1893	1964
131	7	Personnel - Office staff - Confidential reports	1915-1919
57	3	Personnel - Smith, Victor Roy (President) - Biographies and clippings	1934-1948
	4	Personnel - Staff - Company statistical summaries	1976
177	10	Personnel - Staff - Poster of Confederation Life Association 1915 \$100,000 Club (photo inserts of members)	1915
57	5	Personnel - Staff - Formation of Staff Association - News bulletins, draft constitution, minutes of meeting of Organization Committee	1940-1941
57	6	Personnel - Staff - List of officers and office staff	1908
191	1	Personnel - Staff - Honour roll of employees of Confederation Life Association who enlisted for active service in the "Great War"	ca.1918
192	1	Personnel - Staff - [Honour roll] of members of Confederation Life Association who volunteered for active service with Canada's Fighting Forces	ca.1945
57	7	Personnel - Staff - Scrapbook of clippings re. CLA personnel	1932-1934
131	8	Personnel - Tremblay, Alex (Engineer) - Diploma	1934

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57	8	Personnel - Turnbull, J.L. (Director) - Clippings and notes	1949-1968
	9	Personnel - Vice-Presidents - Biographies	n.d.
	10	Personnel - Wadsworth, J. Page (Chairman of the Board) - Announcement card	1977
	11	Personnel - Wall, A. Edgar (Vice-President in charge of Agencies) - Biographies, notes and clippings	1950-1965
	12	Personnel - Wallis, P.R.M. (Manager of Agency Research) - Biographies and clipping	1950-1960
131	9	Personnel - Ward, Ernest C. - Certificate	1934
164	4	Personnel - Ward, Ernest C. - Certificate certifying Ward as a member of Class "A" Confederation Club	1925
57	13	Sales competitions - Aim Higher - Rules, outlines and results re. sales production contest among branches	1989-1990
	14	Sales competitions - America's Cup 1986 - Bound volume, includes contest rules, bulletins, pamphlets and brochures, information sheets and other documents	1986
	15	Sales competitions - Be a Pacesetter - Rules, outlines, results and fact sheets	1986-1991
	16	Sales competitions - Conquest - Rules, fact sheets and results re. autumn sales production contest	1987-1990
	17	Sales competitions - Field Staff conventions 1983 and 1985 - Bulletins re. sales performances of representatives to qualify to attend conventions in Bermuda and Puerto Rico	1981-1985
	18	Sales competitions - Field Staff convention 1987 - Bound volume re. sales performances of representatives to qualify for convention in San Francisco, California	1985-1987
	19	Sales competitions - Field Staff convention 1989 - Bound volume re. sales performances of representatives to qualify for convention in Monte Carlo, Monaco	1987-1989
	20	Sales competitions - Fortune 1000 - Information kit re. sales contest based on the stock market	1986
58	1	Sales competitions - Grand Slam 1985 - Bound volume re. national sales campaign, includes weekly bulletins, results, contest rules and other documents	1985
	2	Sales competitions - Great Canadian Challenge 1985 - Bound volume re. sales promotion - Contest rules and results	1985
58	3	Sales competitions - Great Canadian Challenge 1985 - Information kit	1985
	4	Sales competitions - Incredible Evening - Bulletins and information kit re. regional sales production competition	1984
	5	Sales competitions - Shoot for Gold - Information sheets, lists, results and bulletins	1983-1984
	6	Speeches - Annual meetings	1934-1941
	7	Speeches - Annual meetings	1942-1947
	8	Speeches - Annual meetings	1948-1956
	9	Speeches - Annual meetings	1957-1963

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	10	Speeches - Annual meetings	1964-1967
	11	Speeches - Arnold, G.C.	1970
	12	Speeches - Burns, Patrick D. (Executive Vice-President)	1981-1988
	13	Speeches - Cameron, G.M. (Marketing Vice-President)	1970
	14	Speeches - Clare, James L. (Tax Planning Consultant)	1969, 1972
	15	Speeches - Cunningham, J. Roger	1982
59	1	Speeches - Davidson, J. Craig (President)	1961-1976
	2	Speeches - Davidson, J. Craig (President) - Annual meetings	1970-1972
	3	Speeches - DiPaolo, Frank P.	1969
	4	Speeches - Head, J.B.	1981
	5	Speeches - Lewis, W.J.D.	1966
	6	Speeches - Macdonald, J.K. (President) - Annual meetings	1946-1955
	7	Speeches - Macdonald, J.K. (President) - Annual meetings	1956-1963
	8	Speeches - Macdonald, J.K. (President) - Annual meetings	1964-1969
	9	Speeches - Macdonald, J.K. (President) - Managers' business meetings	1941-1966
	10	Speeches - Macdonald, J.K. (President) - Managers' business meetings	1946-1964
	11	Speeches - Macdonald, J.K. (President) - Miscellaneous	1945-1951
	12	Speeches - Macdonald, J.K. (President) - Miscellaneous	1951-1956
	13	Speeches - Macdonald, J.K. (President) - Miscellaneous	1951-1960
	14	Speeches - Macdonald, J.K. (President) - Miscellaneous	1956-1961
60	1	Speeches - Macdonald, J.K. (President) - Miscellaneous	1962-1969
	2	Speeches - Miscellaneous	1936-1939
	3	Speeches - Miscellaneous	1974-1977
	4	Speeches - Miscellaneous - Annual meetings, includes clippings, agendas and notes	1980-1981
	5	Speeches - Other companies	1966-1981
60	6	Speeches - Rhind, John A. (President, Chief Executive Officer)	1981-1985
	7	Speeches - Scott, Ian T. (Assistant Vice-President, Group Pension Fund Investments)	1963-1971
	8-9	Speeches - Smith, V.R. (President) - Miscellaneous	1930-1947
	10-11	Speeches - Smith, V.R. (President) - Miscellaneous, includes papers	1925-1948
	12	Speeches - Wadsworth, J.P.R. (Chairman of the Board)	1981-1982
	13	Speeches - Waldie, R.S. (Vice-President)	1937
	14	Speeches - Watson, J. (Senior Vice-President, Investments)	1988
	15	Speeches - Woolridge, D.A. (Manager, Systems Development Department)	1967

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16		Speeches - Wortman, Paul	1981
17		Speeches - Wright, R.D.	1969

### 13. Public Relations records 1898-1990

61	1	Advertisements - Clippings from <u>Industrial Canada</u>	1939-1947
	2	Advertisements - Clippings from <u>Liberty</u> (Canada's Young Family Magazine)	1957-1963
	3	Advertisements - Clippings from <u>McLean's Magazine</u>	1957, 1961
	4	Advertisements - Miscellaneous clippings	1915-1931, 1948, 1961, 1970
131	10	Advertising - Loose clippings	1929-1931
135	1	Advertising - Scrapbook of clippings	1963-1964
61	5	Advertising and calendar sets for <u>Readers' Digest</u> and newspapers	1960-1961
	6	Advertising and publicity - Scrapbook of clippings	1898
	7	Advertising and publicity - Scrapbook of clippings	1899-1900
	8	Advertising and publicity - Scrapbook of clippings	1899-1910
	9	Advertising and publicity - Scrapbook of clippings	1904-1907
62	1	Advertising and publicity - Scrapbook of clippings	1907-1909
131	11-12	Advertising and publicity - Scrapbook and file of clippings	1909-1920
62	2	Advertising and publicity - Scrapbook of clippings	1920-1925
	3	Advertising and publicity - Scrapbook of clippings	1925
	4	Advertising and publicity - Scrapbook of clippings	1926
63	1	Advertising and publicity - Scrapbook of clippings	1927
	2	Advertising and publicity - Scrapbook of clippings	1928-1929
136	1	Advertising and publicity - Scrapbook of clippings	1929-1930
166	1	Advertising and publicity - Scrapbook of clippings	1931
167	1	Advertising and publicity - Scrapbook of clippings	1932
168	1	Advertising and publicity - Scrapbook of clippings	1933
169	1	Advertising and publicity - Scrapbook of clippings	1934
170	1	Advertising and publicity - Scrapbook of clippings	1935
137	1	Advertising and publicity - Scrapbook of clippings	1936
171	1	Advertising and publicity - Scrapbook of clippings	1937
138	1	Advertising and publicity - Scrapbook of clippings	1938
172	1	Advertising and publicity - Scrapbook of clippings	1939
173	1	Advertising and publicity - Scrapbook of clippings	1940
174	1	Advertising and publicity - Scrapbook of clippings	1941
175	1	Advertising and publicity - Scrapbook of clippings	1942

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176	1	Advertising and publicity - Scrapbook of clippings	1943
139	1	Advertising and publicity - Scrapbook of clippings	1944
	2	Advertising and publicity - Scrapbook of clippings	1945
140	1	Advertising and publicity - Scrapbook of clippings	1946
140	2	Advertising and publicity - Scrapbook of clippings	1947
63	3	Canada Day 1979 - Correspondence and notes re. Canada Day crossword	1979
	4	Canadian Life and Health Association Inc. Display marking 100th anniversary - Correspondence re. CLA's contribution to display, includes some historical documents	1912-1913, 1993-1994
	5	Christmas and New Year greeting cards	1897-1926
141	1	Corporate symbol - Clippings	1968-1975
63	6	Corporate symbol - Clippings, brochures, correspondence, invoices and corporate symbol samples [1 of 4]	1967-1971
	7	Corporate symbol - Correspondence, information sheets, memoranda and client list [2 of 4]	1967-1972
	8	Corporate symbol - Research study, example sheets, correspondence, information sheets, clippings and paper "Company legal corporate symbol" [3 of 4]	1970-1974
	9	Corporate symbol - London Life information kits, brochures and annual reports; correspondence, clippings and logos [4 of 4]	1970-1976
	10	Historical calendars - Corporate distribution lists	1967-1969
	11	Historical calendars (1968) - Mailing list, memoranda and correspondence	1967
64	1	Historical calendars (1968) - Orders, notes and memoranda	1966-1967
	2	Historical calendars (1969) - Correspondence, memoranda, notes and invoice	1968-1969
	3	Historical calendars (1970) - Correspondence, memoranda, notes, invoices and calendar order forms	1969-1970
	4	Mayor's blood donor clinics - Scrapbook of clippings and pamphlets [photographs]	1961-1969
	5	Public relations and advertising - Memoranda, brochures and pamphlets, reports, information sheets and correspondence	1946-1952
141	2	Public relations and advertising - Report of Committee on Business Relations	1947
	3	Sales promotion - Scrapbook of pamphlets and brochures	1963-1964
179	1	Sales promotion - Scrapbook of pamphlets and brochures	1965-1966
141	4	Special advertisements - Scrapbook of clippings	n.d.
64	6-8	Time capsule 1990 - Samples of contents	1990

## 14. Head Office Construction files n.d., 1825-1993

### 1. 18 Toronto Street (Masonic Hall) (1871-1874)

65	1	General file - Leaflet and clipping from <u>Agency Notes</u>	n.d.
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### 2. 23 Toronto Street (Temple Chambers) (1874-1879)

65	2	General file - Clipping from <u>Agency Notes</u>	n.d.
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### 3. 15 Toronto Street (Building and Loan Chambers) (1879-1893)

65	3	General file - Clipping from <u>Agency Notes</u>	n.d.
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### 4. 121 Richmond Street East Building (1893-1955)

65	4	General file - Clippings, sketches, souvenir menu and article re. opening , post card and extracts from minutes of the Board	1887-1981
164	5	General file - Clippings and sketches of building and old court house (1813) on the site of new Head office	n.d., 1891
65	5	Specification, conditions of competition and instructions to architects, plans, memoranda and reports re. construction of building	1889, 1892
	6-7	Architects, specifications and valuation costs re. construction, electrical, elevator, painting, etc.	1889-1892
	8-9	Construction - Miscellaneous accounts and statements	n.d., 1889-1894, 1922
142	1	Construction - Miscellaneous accounts and plans	n.d., 1892-1893
65	10	Construction - Miscellaneous agreements	1890-1892
	11	Construction - Miscellaneous agreements, financial statements, offer to contract and other documents of various companies	1890-1893, 1914
	12-13	Construction - Miscellaneous correspondence, memoranda and notes	n.d., 1889-1895, 1913
	14-15	Construction - Miscellaneous receipts	1890-1895
	16	Construction - Miscellaneous reports	1891-1894
	17	Construction - Miscellaneous tenders, includes some conditions of tenders	1890-1894
193	1	Confederation Life Building Floor plan of offices to let	1893
142	2	Valuation of Head Office building	1903

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66	1	Specifications for erection of an office building on the southwest corner of Queen and Victoria Streets	1907
	2	Alteration of north wing - Invoices, notes and statements of accounts	1907-1908
142	3	Alteration of north wing - Building contracts	1907-1908
66	3	Alteration of north wing - Contracts, includes correspondence, bids and other documents	1907-1910
	4	New Actuarial Department - Specifications of various trades	1907-1919
	5	Extension of smoke stack - Correspondence	1908
	6	Tremont Hotel - Correspondence and specifications re. work required to make certain additions and alterations to hotel	1910
	7	Alteration to men's toilet - Correspondence and contract	1930
	8	Historical designation - Brochures, information kit, correspondence, clippings re. designation of building as a historical building and as an office complex	1975-1987
142	4	Clippings re. destruction of building by fire and its restoration	1976-1988
177	11	Clippings re. destruction of building by fire	1981
<b>5. 321 Bloor Street East Building (1955-1992)</b>			
164	6	Eaton farm property - Early deed to property purchased by CLA and considered for future site of head office	1825
194	1	Eaton farm property - Early deed to property purchased by CLA and considered for future site of head office	1832
142	5	Eaton farm property - Early deed to property purchased by CLA and considered for future site of head office	1846
177	12	General file - Clippings re. excavation of new head office	1949-1954, 1960
66	9	General file - Clippings, memoranda, correspondence, notes and other documents	1950-1973
	10	Correspondence with neighbouring residents, includes clippings and pamphlets	1950-1954
	11	Correspondence, memoranda, clippings, financial information and other documents re. proposed head office, initial stages of construction and rental of space	1950-1955
	12	New Head Office Building Public Relations Committee - Minutes to meetings, memoranda and notice	1952
164	7	New Head Office Building Public Relations Chart showing the various groups interested in the new head office building together with media for advertising them	n.d.
66	13	New Head Office corner stone - Correspondence clippings, notes and other documents	1953-1954
142	6	Clipping (in Spanish) re. Head Office	1954
66	14	News and press releases, includes clippings	1954-1955
66	15	Vault door - Clippings, release and memorandum	1954-1958

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	16	Move to Bloor Street building - Booklets, bulletins, invitation card, notes and illuminated address presented to President	1955
	17	Head Office Building Opening Committee - Minutes to meetings, correspondence and proposed schedule re. opening	1955
	18	Head Office building opening - Minutes to meetings of New Building Opening Projects Committee, memoranda, correspondence, programme and other documents	1955
177	13	Head Office building opening - Poster	1955
66	19	Invitation to attend preview of new building - Invitation list, correspondence, releases and notes	1955
	20	Head Office building opening week projects - Memoranda, minutes to meetings, clippings, announcement and releases	1955
	21	Home Office Building Advisory Committee - Minutes to meetings	1971-1973
67	1	Home Office Building Advisory Committee - Minutes to meetings and notices	1971-1973
	2	Building extension - Invoices, statements, correspondence and sketch re. photographs for building extension and sketch of projected landscape	1971-1973
	3	Building extension - Construction schedule, memoranda, correspondence, releases, bulletins and clippings	1971-1974
<b>6. 1 Mount Pleasant Road Building (1992-1994)</b>			
	4	Adjacent properties - Correspondence, memoranda, plans and other documents re. construction / demolition activities on adjacent properties to head office site	1986-1991
	5	Ground breaking ceremony- Memoranda, faxes and budget re. ground breaking ceremony of new site	1989
	6	Fitness Centre - Minutes to meetings, reports, plans, budgets and other documents	1988-1992
	7	Eastern Construction Co. Ltd. - Proposals and preliminary budget	1989-1990
	8-9	Security - Correspondence, proposals, notes, brochures,, minutes to meetings and other documents	1989-1992
	10-12	Zeidler Roberts Partnership (Architects) / Eastern Construction Co. Ltd. - Progress claims for work completed, includes statutory declarations, contract status logs and correspondence	1989-1991
	13	Zeidler Roberts Partnership (Architects) / Eastern Construction Co. Ltd. - Progress claims for work completed, includes statutory declarations, contract status logs and correspondence	1990-1992
68	1	Zeidler Roberts Partnership (Architects) / Eastern Construction Co. Ltd. - Progress claims for work completed	1992-1993
	2-3	Zeidler Roberts Partnership (Architects) - Specification, 2 volumes	1990
	4	Capitalized expenditures - Management statements and budgets	1990-1992
68	5-6	Eastern Construction Co. Ltd. - Cash allowances - Price change forms re. price changes in various construction materials and work and correspondence	1990-1993

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69	1-3	Eastern Construction Co. Ltd. - Cash allowances - Price change forms re. price changes in various construction materials and work and correspondence	1990-1993
	4-5	Eastern Construction Co. Ltd. - Construction contracts and correspondence	1990-1992
	6-8	Eastern Construction Co. Ltd. - Minutes to owner / architect meetings	1991-1992
	9-10	Eastern Construction Co. Ltd. - Direct charges - Invoices, purchase orders, correspondence and other documents	1992
	11	Michael Snow sculpture - Catalogue, press release and correspondence	1992

## 15. Purchasing Committee records 1944-1964

70	1	Minutes of Paper Control Committee meetings, lists of goods purchased, statements of blanket purchases and comparative statements of accounts	1944
	2	Minutes of meetings	1944
	3	Minutes of meetings, comparative statements of supplies purchased, lists of goods purchased, statements of blanket purchases and Staff House purchase lists	Jan.-June 1949
	4	Minutes of meetings, lists of goods purchased, statements of blanket purchases and Staff House purchase lists	July-Dec. 1949
	5	Lists of goods purchased, statements of blanket purchases and Staff House purchase lists	1954
	6	Minutes of meetings	1954
	7	Lists of goods purchased	1959
	8	Statements of blanket purchases and Staff House purchase lists	1959
	9	Weekly details of regular purchases	1964

## 16. Gallery of Canadian History records 1957-1994

71	1	Articles re. paintings published in the <u>Courier</u>	1967-1969
	2	Canada 125 - Tour of art collection for 1992 - Correspondence, information kit and information sheets on galleries and museums	1989-1990
	3	"Canada's First Railway" - Loan of painting to "Le notaire et la vie quotidienne" exhibition, Montreal, P.Q., Sept. 1986 - Correspondence, brochure forms and publication	1986
	4	"Captain George Vancouver" - Loan of painting to Vancouver Maritime Museum, Vancouver, B.C., June 1992 - Jan. 1993 - Faxes, correspondence and agreement	1991-1994
	5	Catalogue - <u>La Galleria d'histoire du Canada de la Confédération Vie</u>	1991
	6	Catalogues - Hardcover binding - Correspondence, notes, fact sheets and receipts	1991-1992
	7	Catalogues - List of sales	1991-1993
	8	Catalogues - Tax information - Correspondence, memoranda, and instructions, application form and fact sheets re. retail sales tax	1981-1992
	9	Catalogues and prints - Order forms, information sheets re. prices and memoranda	1991-1993
	10	<u>Confederation Gallery of Canadian History / Galleria d'histoire de la Confédération du Canada</u> - Brochure	1967
	11	Conservation / restoration - Correspondence, faxes and invoices	1975-1994
	12	Copyright on paintings - Correspondence and memoranda	1974-1993
	13	Corporate art collections - Correspondence, newsletters, notes, brochures, and catalogues	1985-1991
	14	Correspondence (general)	1970-1994
	15	Credit to cashier forms	1990-1993
	16	Exhibitions - Dartmouth City Hall, Dartmouth, N.S., Apr. 1963 - Clippings	1963
177	14	Exhibitions - Dartmouth City Hall, Dartmouth, N.S., Apr. 1963 - Clipping	1963
71	17	Exhibitions - Halifax Naval Week Celebrations, Halifax, N.S., July-Aug. 1963 - Clippings and programme	1963
	18	Exhibitions - Beaverbrook Art Gallery, Fredericton, N.B., Feb.-Mar. 1964 - Clippings, report, invitation card and post card	1964
177	15	Exhibitions - Beaverbrook Art Gallery, Fredericton, N.B., Feb.-Mar. 1964 - Clipping	1964
71	19	Exhibitions - Fathers of Confederation Memorial Building, Charlottetown, P.E.I., May-Oct. 1964 - Clippings	1963-1964
	20	Exhibitions - Queen Elizabeth Hotel, Montreal, P.Q., Sept. 1965 - Correspondence, news release, programme, invitation cards and floor plan	1965

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71	21	Exhibitions - Pacific National Exhibition, Vancouver, B.C., Aug.-Sept. 1966 - Correspondence, clippings and invitation cards	1966
	22	Exhibitions - Kingston Public Library, Kingston, Ont., July-Aug. 1984 - Correspondence, information sheets and lists	1983-1984
	23	Exhibitions - Correspondence with art galleries and museums re. scheduling of 1991-1992 tour	1991-1992
	24	Exhibitions - Schedules, agreement, correspondence and notes re. 1991-1992 tour	1991
	25	Exhibitions - Public Archives of Nova Scotia, Halifax, N.S., Oct.-Dec. 1991 - Correspondence, clippings, invitation card, agreement, press release and itinerary	1991-1992
142	7	Exhibitions - Public Archives of Nova Scotia, Halifax, NS, Oct.-Dec. 1991 - Clippings and CBC fall radio calendar	1991
71	26	Exhibitions - Beaverbrook Art Gallery, Fredericton, N.B., Mar.-Apr. 1992 - Correspondence, memoranda, clippings, notes, schedules and agreement	1991-1993
72	1	Exhibitions - Provincial Museum of Alberta, Edmonton, Alta., May-June 1992 - Correspondence, clippings, agreement and lists	1991-1992
	2	Fathers of Confederation - Centennial gift by CLA to Parliament Buildings - Newsletter, clippings and sketches	1965-1966
	3	Fathers of Confederation - Clippings and information sheets re. sidewalk chalk art form of painting at Canada's National Exhibition	1985
	4	Fathers of Confederation - Correspondence, clippings, transcripts of speech and programme re. presentation of restored painting to Parliament Buildings	1969
	5	Fathers of Confederation - Individual portfolios nos. 1-33	1964
188	1	Fathers of Confederation - Scrapbook of clippings	1965-1969
164	8	Information kit - Clipping and 2 prints of paintings	n.d., 1989
72	6	Information kit - Press release, brochures and list of paintings	1991
	7	Insurance information re. moving of paintings - Correspondence, memoranda, brochure and information sheets	1974-1992
	8	Invoices (paid)	1990-1994
	9	Loaned material (outstanding) - List	1989-1991
	10	Loans of paintings - Correspondence	1983-1991
	11	Loans of transparencies and photos - Correspondence	1981-1991
	12	Miscellaneous - Clippings	1973-1990
142	8	Miscellaneous - Clippings	1973, 1989
72	13	Miscellaneous - Clippings, postcards and Christmas cards illustrating various paintings	1957-1971
	14	Miscellaneous - Correspondence, clippings, notes and information sheets	1964-1968
	15	Paintings - Background information, includes some copies in French	1973

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72	16	Paintings - Fact sheets, includes notes and lists	1975-1992
	17	Paintings - Inventories, includes floor plan of CA Head Office indicating locations of paintings	n.d., 1993-1994
	18	Permission to reprint - Correspondence re. permission to reproduce paintings	1978-1986
	19-20	Permission to reprint - Correspondence re. permission to reproduce paintings and list of addresses	1986-1994
73	1	Prints - Correspondence, brochures and notes	1967-1987
	2	Prints - Inventories, includes correspondence	1986-1989
	3	Prints - Thank-you correspondence	1988-1993
	4	Prints and catalogues - Correspondence with Legal Dept. Re. selling of prints and catalogues, and extensions of exhibitions	1988-1992
	5	Prints requests - Correspondence	1987-1988
	6	Prints requests - Correspondence	1991-1992
	7	Prints requests - Lists of addresses	1982-1989
	8	Reprints in books and other publications - Correspondence, articles, periodicals, bulletins and clippings	1972-1993
142	9	Reprints in books and other publications - Calendars and print	n.d., 1968, 1992
177	16	Reprints in books and other publications - Clippings from <u>The Globe and Mail</u> re. "Fathers of Confederation" painting and "The Constitution Comes Home" special issue	1982
73	9	Slides - Inventories, includes correspondence	1986-1989
	10	Sound-filmstrip programme - Agreements, correspondence and brochure re. reproduction of paintings in film strips and slide sets	1980-1981
	11	Transparencies - Inventories	1989

## 17. Confederation Life Archives 1912-1989

73	12	Correspondence, booklet, catalogue and notes	1982-1988
	13	Correspondence re. CLA historical items, includes some miscellaneous historical documents	1912-1989
	14	Fort Steele 1904 calendar - Correspondence	1967-1968
	15	Inventories and lists	1955-1974

## 18. Confederation Life publications n.d., 1894-1992

### 1. Canada - External publications

74	1	<u>Autograph letters from a few of the prominent policy-holders of the Confederation Life Association, of Toronto giving their opinion of life insurance and especially their policies in this company</u>	1894
	2	Canadian individual mission statement	ca.1992
	3	<u>Confederation Life's new family policy</u> (2 issues)	n.d.
	4	<u>The endowment policy</u> - Booklet on endowment insurance	n.d.
	5	Miscellaneous brochures and pamphlets	n.d., 1926-1957
	6	Miscellaneous brochures and pamphlets	n.d., 1941-1959
	7	Miscellaneous brochures and pamphlets	n.d., 1941-1970
	8	<u>Our programmed security service: know what you life insurance will do</u>	1947
	9	<u>A place to grow</u> - Brochure re. a sales career with Confederation Life	n.d.
	10	<u>Planning for retirement: Confederation Life's new flexible annuity</u> - Information folder describing benefits which are not guaranteed	1969
	11	<u>A progress report</u> re. CLA's activities and progress in 1969	1970
	12	<u>This is our Company Confederation Life Association</u>	n.d.
	13	<u>Work and opportunity with Confederation Life Association</u> - Information booklet directed at university graduates with brief descriptions of some job openings	n.d.
	14	<u>Your career with Confederation Life Association</u> - Booklet for prospective career employees	n.d.

### 2. Canada - External publications (financial)

15		<u>Focus on 1963 A report on operations from Confederation Life Association</u>	1963
16		<u>High grade securities</u> - List of CLA investments in bonds, stocks and debentures	1931
17		Offering circular - Prospectus containing information on Confederation Life and subordinated bonds	1993
18		<u>Schedule and summary of investments</u>	1931

### 3. Canada - Internal publications

74	19	Club booklets salute to the men of the month	1961
	20	<u>Confederation and convention year 1927</u> - Booklet outlining plans re. CLA and Canada's jubilee year	1927
	21	<u>Confederation life group pension program for salaried staff</u>	1974
	22	<u>Co-operative group life insurance for members of the Field Staff of the Confederation Life Association in Canada and Newfoundland</u>	1928
	23	<u>Les échelons du succès</u>	n.d.
	24	"Evidences of superiority" - Booklet for personal use of agents as a secondary means of assistance in securing applications for insurance (2 copies)	1892
	25	<u>Field Staff pension fund</u> - Includes copies in French and Spanish and a copy for United States staff	1951, 1953
	26	<u>Group insurance Life Sickness and accident Death and dismemberment</u>	1930, 1938
	27	Group insurance program - Pamphlets and brochures	1959-1968
	28	<u>Group pensions administrative manual</u> - Information and instructions re. administration of employee's's group pension security plan	n.d.
75	1	Human relations booklets re. various phases of getting along well with people	1940
	2	<u>Improving my agency</u> , series of letters from C.M. Devlin, Assistant General Manager	n.d.
	3	<u>Managers' pension fund</u>	1942-1954
	4	<u>Manual of instructions to agents</u>	1909
	5	<u>Manual of instructions to Branch Office Staff</u> - A guide to the conduct of the office and of the detail work to be done there, includes a second copy with notes	1926
	6	<u>Manual of rules and regulations</u>	1922
	7	<u>Monthly income Disability insurance</u>	1932
	8	<u>My Husband's career and my part in it</u> - Panel discussion of responsibilities of the wives of career life underwriters	ca.1953
	9	<u>Our story Confederation Life</u> - Booklet for new staff members	1956
	10	<u>Regulations and instructions for cashiers at branch offices</u>	1914
	11	<u>The revised Uniform Life Insurance Act Canada</u> - Includes a CLA booklet with comments on the revision	1962
	12	<u>Staff savings and benefit fund</u>	1924-1960
	13	<u>Staff security benefits for salaried staff and their dependants</u>	n.d.
	14	<u>Staff security benefits for the salaried staff of Confederation Life Association and their families</u> , includes head office news bulletin and revisions	1957, 1959
	15	Statements of policy	1971-1979

<i>Vol.</i>	<i>File</i>	<i>Subject</i>	<i>Dates</i>
	16	<u>Stenographers &amp; secretaries handbook</u>	ca.1962
75	17	<u>This is our work plan</u> - Booklet for new staff members	n.d.
	18	<u>Une carrière avec CLA endoctrinement</u>	n.d.
	19	<u>A war-time programme for Confederation Life Representatives</u>	ca.1943
	20	<u>Welcome to Confederation Life</u> - Informational booklets and draft sheets	n.d., 1974

#### **4. Canada - Internal publications (directories)**

	21	<u>Confederation Life officers</u>	1971
	22-23	Directories, includes members of Board of Directors, executive and administrative organization, field organization and mortgages branches	1952-1972
	24	<u>Directors and officers</u>	1975, 1978
	25	<u>Representative employers who protect their employees with Confederation Life</u>	n.d.
	26	Telephone directories	1957-1971

#### **5. United Kingdom**

76	1	<u>Buying your own home</u>	1984
	2	<u>Company profile</u>	ca.1983
	3	<u>Confederation Life's new family policy</u>	1957
	4	<u>Group insurance manual of standard plans</u>	1934
	5	<u>Group insurance sales manual</u>	1934
	6	<u>Group manual</u> re. employer - employee group insurance	n.d.

#### **6. United Kingdom (financial)**

	7	Prospectuses	1909-1938
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## 19. Journals, newsletters and bulletins 1894-1994

77	1	<u>Achievers</u> - Bulletins re. results for leading Sales Managers award (President's Trophy)	1981-1985
	2	<u>Achievers</u> - Bulletins re. results for individual branch standings	1982-1985
	3	<u>Achievers</u> - Bulletins re. results for individual branch standings	1985
	4	<u>Achievers</u> - Bulletins re. results for branch standings based on submitted traditional business	1986
	5	<u>Achievers</u> - Bulletins re. results for individual branch standings	1986
	6	<u>Achievers</u> - Bulletins re. results for President's Trophy, National Achievement Trophy and leading Field Sales Managers award	1986
	7	<u>Achievers</u> - Bulletins re. results for individual branch standings	1987
	8	<u>Achievers</u> - Bulletins re. results for President's Trophy, leading Field Sales Managers award and case rate bonus reports	1987
	9	<u>Achievers</u> - Bulletins re. results for top ten producers based on submitted traditional business	1987
78	1	<u>Achievers</u> - Bulletins recognizing Representatives' sales productions, also includes other bulletins re. life insurance sales recognition	1989
	2-6	<u>Agency Bulletin</u> (continued from <u>Agency Notes</u> ) - Monthly publication for Field Staff	1921-1926
79	1-6	<u>Agency Bulletin</u>	1926-1932
80	1-7	<u>Agency Bulletin</u>	1932-1939
81	1	<u>Agency Bulletin</u> (continued as <u>Confederation Life Bulletin</u> )	1939-1940
	2-8	<u>Agency News Letters</u> - Newsletter to CLA Managers	1939-1945
	9-11	<u>Agency Notes</u> - Circular bulletin to CLA agents at various intervals during the year and then as a quarterly in 1908	1903-1913
82	1-3	<u>Agency Notes</u>	1914-1922
	4-5	<u>Boletin de Agencias</u> - Monthly issues for Mexico, Central America and the Caribbean branches (in Spanish)	1929-1931, 1938-1939
	6	<u>Boletin Mensual la Familia Confederation</u> - Issue for Dominican Republic (in Spanish)	1989
	7-10	<u>Branch Office Bulletins</u> nos. 1-218 - Loose-leaf bulletins with specific instructions and business changes, and used to update Branch Office staff <u>Manual of Instructions</u>	1932-1941
83	1-2	<u>Branch Office Bulletins</u> , nos. 219-293 - Includes index in file 2	1941-1945
	3-8	<u>Bulletin des Agences</u> (French editions of <u>Agency Bulletin</u> )	1922-1927
84	1-10	<u>Bulletin des Agences</u>	1928-1938
85	1	<u>Bulletin des Agences</u>	1938-1939
	2-5	Bulletins to Field and Office Staffs	1893-1926
85	6	Bulletins to the Head Office Staff	1920, 1925, 1932

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	7	<u>Buzz</u> - News bulletins by the CLA War Service Club for staff members who were on active service	1941-1946
	8	<u>Caribbean Managers' Letter</u> - Regional newsletter to CLA Divisional Managers in the Caribbean re. marketing and expense rate objectives	1966-1969
	9	<u>Circular Newsletters</u> (unnumbered)	1930-1938
	10	<u>The CLAN</u> [Confederation Life Association News] - Official newspaper of Confederation Life staff activities	1946-1947
86	1-8	<u>The CLAN</u>	1947-1955
87	1-9	<u>The CLAN</u>	1955-1964
88	1-2	<u>The CLAN</u> - Includes no. 1 issue for 1960 only in file 2	1965-1967
	3-6	<u>Communiqué</u> - Monthly publication for CLA Canadian field staff	1971-1974
	7	<u>Communiqué</u> - Includes some editions in French	1975
	8-10	<u>Communiqué</u>	1976-1978
	11	<u>Communiqué</u> - Special editions re. Agents' Marketing Advisory Council meetings	1978-1984
89	1	<u>Communiqué</u>	1979
	2-9	<u>Communiqué</u> - Quarterly issues for Confederation Life Insurance Co. individual field and administrative staff	1980-1988
	10-11	<u>Communiqué</u> - French editions	1980-1981
90	1-6	<u>Communiqué</u> - French editions	1982-1988
	7	<u>Communiqué-Performance</u> - Bulletins re. leading sales producers	1980-1981
	8-9	<u>Confederation Life Bulletin</u> (continued from <u>Agency Bulletin</u> ) - Monthly publication for Field Staff	1940-1942
91	1-7	<u>Confederation Life Bulletin</u>	1942-1949
92	1-2	<u>Confederation Life Bulletin</u>	1949-1951
	3	<u>Confederation Life Bulletin</u> - Includes issues in Spanish and French	1951
	4	<u>Confederation Life Bulletin</u>	1952-1953
	5	<u>Confederation Life Bulletin</u> - Includes issues in Spanish and French	1953-1954
	6-7	<u>Confederation Life Bulletin</u>	1954-1956
	8	<u>Confederation Life Bulletin</u> - Includes issues in Spanish and French	1956-1957
93	1-6	<u>Confederation Life Bulletin</u> - Includes issues in Spanish and French	1957-1963
94	1-2	<u>Confederation Life Bulletin</u> - Includes issues in Spanish and French in file 1	1963-1965
	3-4	<u>Confederation Life Bulletin</u> - Bi-monthly publication for CLA field staff, includes issues in French in file 3	1965-1967
94	5	<u>Confederation Life Econogram</u> - Bulletins to members of CLA family promoting efficiency and economy	1961

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	6-7	<u>Contact</u> - Monthly journal for United Kingdom branch	1938-1940
	8-10	<u>Contact</u>	1957-1960
95	1-11	<u>Contact</u>	1961-1968
96	1-9	<u>Contact</u>	1969, 1971-1974
142	10-11	<u>Courier</u>	1967-1969
143	1-4	<u>Courier</u>	1970-1973
144	1-3	<u>Courier</u>	1974-1976
145	1-2	<u>Courier</u>	1977-1978
96	10	<u>Courier</u>	1979
97	1-8	<u>Courier</u>	1980-1987
	9	<u>Courier</u> - 2 issues	June, 1988, June 1989
	10	<u>The Estate Planner</u> - Issues prepared exclusively for CLA Field Force by the Estate Planning Department	1983
	11	<u>Field Sales Managers Award</u> - Bulletins re. results of Sales Managers performances, also includes other bulletins re. life insurance sales production	1989
98	1-2	<u>For Your Information</u> - General information bulletins re. life insurance industry, issues and activities	1944-1954
	3	<u>Group News</u> - Bulletins for members of the Field Staff	1935
	4	<u>Group News</u>	1935-1943
	5-6	<u>Head Office Bulletins nos. 1-199</u> - Series of bulletins re. changes made in CLA departments and Head Office, includes index in file 6	1932-1962
	7-8	<u>Head Office News Bulletins</u>	1970-1971
99	1	<u>Head Office News Bulletins</u>	1972
	2-4	<u>How to Build Your Future in the 80's</u> - Bulletins re. life insurance products	1982-1985
	5	<u>Impact</u> - Quarterly publication providing Canadian Life and Health Insurance Association activities and industry issues	1993
	6-7	<u>Just Among Ourselves</u> - Bulletins for Managers, Executive Officers at Head Office and members of Board of Directors	1932-1937
	8	<u>Just Among Ourselves</u> - Bulletins to Managers	1966-1967
	9	News Letters - Numerical index 1937-1968	n.d.
	10	News Letters - Subject index 1937-1953	n.d.
	11	<u>News Letters</u> (unnumbered)	1934-1937
	12-13	News Letters	1938-1940
100	1-10	<u>News Letters</u>	1941-1950
101	1-4	<u>News Letters</u>	1951-1954
	5	<u>News Letters</u> - Subject index 1955	1955

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	6-7	<u>News Letters</u>	1955-1956
102	1-9	<u>News Letters</u>	1957-1961
103	1-10	<u>News Letters</u>	1961-1966
104	1-4	<u>News Letters</u> - Includes indexes	1966-1968
	5-8	<u>Newsletters</u> - Canada - Includes annual numerical lists of contents	1974-1986
	9	<u>Newsletters</u> - Company - Includes annual numerical lists of contents	1968-1970
105	1-3	<u>Newsletters</u> - Company - Includes annual numerical lists of contents	1971-1986
	4	<u>Newsletters</u> - Control - Includes annual numerical lists of contents	1968-1973
	5	<u>Newsletters</u> - Corporate Actuarial and Finance - Includes annual numerical lists of contents	1983-1986
	6	<u>Newsletters</u> - Corporate Area - Includes annual numerical lists of contents	1974-1983
	7	<u>Newsletters</u> - Corporate Development	1984
	8	<u>Newsletters</u> - Data Processing (succeeded by Information Services) - Includes annual numerical lists of contents	1983-1984
	9-10	<u>Newsletters</u> - Group - Includes annual numerical lists of contents	1968-1973
	11-12	<u>Newsletters</u> - Individual - Includes annual numerical lists of contents	1968-1973
	13	<u>Newsletters</u> - Information Services (continued from Data Processing) - Includes annual numerical list of contents	1985-1986
106	1	<u>Newsletters</u> - Investment - Includes annual numerical lists of contents	1968-1986
	2	<u>Newsletters</u> - Legal - Includes annual numerical lists of contents	1971, 1975-1986
	3-6	<u>Newsletters</u> - Personnel - Includes annual numerical lists of contents	1968-1986
	7	<u>Newsletters</u> - Secretarial	1969
	8-9	<u>Newsletters</u> - U.K. [United Kingdom] - Includes annual numerical lists of contents	1971-1983
	10	<u>Newsletters</u> - United Kingdom - Includes annual numerical list of contents	1984-1986
	11	<u>Newsletters</u> - United States and Caribbean - Includes annual numerical lists of contents	1974-1980
107	1	<u>Newsletters</u> - United States and Caribbean - Includes annual numerical lists of contents	1981-1986
	2	<u>Newsletters</u> - United States and Caribbean - Personnel - Includes annual numerical lists of contents	1984-1985
145	3	Newsletters and bulletins subject lists - Numerical lists of Head Office bulletins, Branch Office bulletins, News Letters, Head Office Pink Bulletins and Agency News Letters	1938-1949

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146	1	Newsletters and bulletins subject lists - Numerical lists of News Letters, Head Office News (Pink Bulletins) and Head Office Bulletins	1950-1959
	2	Newsletters and bulletins subject lists - Numerical lists of News Letters, Head Office Bulletins and Head Office News Bulletins	1960-1964
	3	Newsletters and bulletin subject lists - Numerical lists of News Letters and Head Office News Bulletins	1964-1968
107	3	<u>On the Move / On s'argrandit</u> - Newsletters re. CLA's move to new Head Office at 1 Mount Pleasant Road	1988-1992
	4	<u>Opportunities of the 80's</u> - Bulletins re. life insurance sales production	1982
	5	<u>Perspectives</u> - Quarterly publication discussing company goals, products and policies	1990-1993
	6	<u>Rapport</u> - Monthly publication sharing news and information about the company and its people	1990-1994
	7	<u>Ratings and rankings</u> - Listings re. leading life insurance companies, life insurers, private companies, etc	1992
108	1	<u>Shutterbug</u> - Newsletters for the Confed Camera Club	1972-1981
	2	<u>Work and Play</u> - Newsletters published by Editorial Committee informing Head Office Staff of CLA activities	1927-1931

**20. Canadian Association of Actuaries /  
Canadian Institute of Actuaries  
reports  
1946-1972**

108	3-10	Minutes of meetings and reports	1946-1956
109	1	Minutes of meetings and reports, includes proceedings of 50th anniversary dinner	1956-1957
	2-4	Minutes of meetings and reports	1957-1960
	5	Minutes of meetings and reports, includes programme to 1961 annual meeting	1960-1961
	6-7	Minutes of meetings and reports	1961-1963
110	1	Minutes of meetings and reports, includes Senate of Canada bill "An Act to incorporate The Canadian Institute of Actuaries"	1963-1964
	2-7	Minutes of meetings and reports	1964-1970
111	1-2	Minutes of meetings and reports	1970-1972
	3	Proceedings - Reports, discussions, criticisms and minutes of annual general meetings	1969-1971

## 21. Monographs 1800-1987

### 1. GENERAL

- 149 Accident & Sickness Manual, Accidental Life Insurance Company of California, n.d.
- The Actuarial Society of America 1947 year book
- American Institute of Actuaries 1947 year book
- Canada insurance returns from 1870 to 1875 (1875) Ottawa: McLean, Roger & Co.
- The eyes have it in selling life insurance comp. Kenilworth H. Mathus (1929) [5th prize in Macdonald-Devlin contest presented to W.M. Ireton July 1930] Rochester, New York: The Mutual Underwriter Company
- History of life insurance in its formative years by Terence O'Donnell (1936) Chicago: American Conservation Company
- Insurance: a practical exposition for the student and business man by T.E. Young (1939) London: Sir Isaac Pitman & Sons, Ltd.
- Insurance blue book. Centennial issue. An insurance annual (1877) New York: C.C. Hine
- 150 International classification of diseases: manual of the international statistical classification of diseases, injuries, and causes of death Vol. 1 (1957) Geneva: World Health Organization
- The E.B. Eddy handbook of printing production (1952) 2nd ed., Hull: The E.B. Eddy Company, Fine & Specialty Papers Division
- Is it any wonder by Edward Ruse (1961) Toronto: The Life Underwriters Ass'n of Canada
- 147 The Leading Financial and Business Men of Toronto (1912)
- 150 Life insurance correspondence by Clifford A. Burns and Walter G. Frisby (1933) Toronto: Sir Isaac Pitman & Sons (Canada) Ltd.
- Life insurance statements and accounts by E.C. Wightman (1952) New York: Life Office Management Association
- 148 1 Life marketing presents fifty years of cooperative research in life insurance 1916-1966 (1966)
- 150 Medical examinations for life insurance by J. Adams Allen (1869) Chicago: J.H. and C.M. Goodsell
- Medical impairment code and description of mortality cards by Association of Life Insurance Medical Directors and Actuarial Society of America (1924)
- Occupation code and alphabetical index to occupations by Joint Committee on Mortality Association of Life Insurance Medical Directors and Actuarial Society of America 1926
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