

Vol. # # de vol.	File # # de dossier	Access code Code d'accès	Title Titre	Place of creation Lieu de création	Media Support	Date
TECHNICAL SERVICE COUNCIL FONDS						
1. Constitution, Bylaws and Minutes						
1	1	90	Constitution and Bylaws - Includes petition, correspondence, article, pamphlet, extracts from minutes and other documents	Ontario	Textual / Textuel	1928-1950
1	2	90	Executive Committee meetings	Ontario	Textual / Textuel	1928-1939
1	3	90	Executive Committee meetings	Ontario	Textual / Textuel	1940-1955
1	4	90	Executice Committee meetings	Ontario	Textual / Textuel	1956-1964
1	5	90	Executive Committee meetings	Ontario	Textual / Textuel	1965-1969
1	6	90	Executive Committee meetings	Ontario	Textual / Textuel	1982-1990
1	7	90	Board of Directors meetings	Ontario	Textual / Textuel	1970-1975
1	8	90	Board of Directors meetings	Ontario	Textual / Textuel	1976-1980
1	9	90	Board of Directors meetings	Ontario	Textual / Textuel	1981-1984
1	10	90	Board of Directors meetings	Ontario	Textual / Textuel	1985-1989
1	11	90	Board of Directors meetings	Ontario	Textual / Textuel	1989-1990
2. Financial Records						
1	12	90	Annual statements and summaries on placement activities and costs of operations, includes notes	Ontario	Textual / Textuel	1948-1955
1	13	90	Budget and Salary - Proposed and suggested operating budgets, budgets and other financial statements	Ontario	Textual / Textuel	1947-1957

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1	14	90	Corporation income tax return	Ontario	Textual / Textuel	1991
1	15	90	Financial statements	Ontario	Textual / Textuel	1928-1939
1	16	90	Financial statements	Ontario	Textual / Textuel	1940-1952
2	1	90	Financial statements	Ontario	Textual / Textuel	1966-1974
2	2	90	Financial statements	Ontario	Textual / Textuel	1975-1980
2	3	90	Financial statements	Ontario	Textual / Textuel	1981-1985
2	4	90	Financial statements	Ontario	Textual / Textuel	1986-1989
2	5	90	Financial statements	Ontario	Textual / Textuel	1990-1991
2	6	90	Reports on Finances - Statements of receipts and disbursements, progress report and minutes of meeting	Ontario	Textual / Textuel	1947-1959
			3. Reports			
2	7	90	Annual reports	Ontario	Textual / Textuel	1928-1933, 1974-1986
2	8	90	Director's reports	Ontario	Textual / Textuel	1928-1946
2	9	90	Engineering, Manpower, Demand and Supply: Further Estimates - Study by Edward B. Harvey and K.S. R. Murthy examining replacement requirements for engineering manpower	Ontario	Textual / Textuel	1976
2	10	90	"Evaluation of Public relations and sales Promotion Activities of Technical Service Council" - Report prepared by Rapport Relations Ltd.	Ontario	Textual / Textuel	1968
2	11	90	An Organization Review of Technical Service Council (Toronto) - Report by Hickling-Partners Inc., Toronto	Ontario	Textual / Textuel	1981

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2	12	90	Hickling-Partners Inc. - Organizational review, correspondence, reports	Ontario	Textual / Textuel	1981-1982
2	13	90	Pension Plan - Reports and financial statement	Ontario	Textual / Textuel	1976, 1987-1991
2	14	90	Progress report on membership campaign, includes statement of receipts, list of member companies and correspondence	Ontario	Textual / Textuel	1957
2	15	90	"Recommended Five-Year Plan Growth Pattern 1969-1974 Technical Service Council" - Report by R.S. Philips and D.W. Betty determining the likely areas of growth of the TSC	Ontario	Textual / Textuel	1969
2	16	90	Reports of activities, includes correspondence and financial statement	Ontario	Textual / Textuel	1952-1956
2	17	90	Monthly reports on placement activities, membership, financial position and other items	Ontario	Textual / Textuel	1988-1991
2	18	90	Review of Professional Employment - Study by Neil A. Macdougall	Ontario	Textual / Textuel	1988
2	19	90	Secretary-Treasurer - Annual reports, includes correspondence, financial statements and memoranda	Ontario	Textual / Textuel	1938-1955
2	20	90	Statistical summaries on membership, placement work, staff absences, etc.	Ontario	Textual / Textuel	1977-1985
2	21	90	"Technical Service Council Development of Salary Standards for Management and Specialist Positions" - Report prepared by S.J. Jones, Edward N. Haig & Associates of Canada Ltd., Toronto	Ontario	Textual / Textuel	1966
4. Placement Reports						
3	1	90	Monthly reports from TSC Toronto Office - Includes occupation, education, salary and location of people placed	Ontario	Textual / Textuel	1967-1971
3	2	90	Monthly reports from TSC Toronto Office	Ontario	Textual / Textuel	1972-1977
3	3	90	Monthly reports from TSC Toronto Office	Ontario	Textual / Textuel	1978-1980

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3	4	90	Monthly reports from TSC Toronto Office	Ontario	Textual / Textuel	1981-1984
3	5	90	Monthly reports from TSC Toronto Office	Ontario	Textual / Textuel	1985-1990
5. Correspondence						
3	6	90	Bryce, Robert A. (President, Macassa Mines Ltd.) - Includes memoranda	Ontario	Textual / Textuel	1928, 1940-1955
3	7	90	Bryce, Robert A. (President, Macassa Mines Ltd.) - Correspondence	Ontario	Textual / Textuel	1956-1964
3	8	90	Draper, P.M. (Vice-President and Secretary, Canron Ltd., Montreal) - Correspondence on job placements	Ontario	Textual / Textuel	1958-1971
3	9	90	Harrison, G.F. (Member of Executive Committee)	Ontario	Textual / Textuel	1957
3	10	90	Macdougall, Neil A. (Member of Executive Committee) - Correspondence and organization chart on group interviews and TSC office organization	Ontario	Textual / Textuel	1953-1957
3	11	90	Scott, C.B.C. (Assistant General Manager - Personnel, Hydro-Electric Power Commission of Ontario) - Includes progress reports and nomination ballot	Ontario	Textual / Textuel	1957, 1967
3	12	90	Secretary-Treasurer - Replies to appeals to companies for subscription	Ontario	Textual / Textuel	1953-1956
6. Subject files						
3	13	90	Association of Professional Engineers of the Province of Ontario - Correspondence, reports and receipts	Ontario	Textual / Textuel	1946-1954
3	14	90	Bryce, Haultain & Associates - Lists of jobs starts, expense summaries, summaries of assignments, memoranda and other documents	Ontario	Textual / Textuel	1975, 1980-1989
3	15	90	Canadian Association of Advertising Agencies - Financial statements, Trustee's report on survey of professional recruiting costs and report on recruitment of senior advertising personnel	Ontario	Textual / Textuel	1961-1962
3	16	90	Canadian Imperial Bank of Commerce - Letters certifying TSC officers, and TSC resolution on TSC officers, CIBC and financial transactions	Ontario	Textual / Textuel	1946-1970

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3	17	90	Classification Indexes - Lists of headings and fields in various engineering and technical areas, correspondence and evaluation report	Ontario	Textual / Textuel	1961-1981
3	18	90	Income Tax - Correspondence	Ontario	Textual / Textuel	1930-1954
3	19	90	Income Tax Exemption - Correspondence	Ontario	Textual / Textuel	1943-1949, 1968-1970
3	20	90	Membership invoices	Ontario	Textual / Textuel	1993-1994
3	21	90	Membership invoices - Cancelled	Ontario	Textual / Textuel	1993-1994
3	22	90	Incentive formulas and costs	Ontario	Textual / Textuel	1977-1991
3	23	90	Miscellaneous documents	Ontario	Textual / Textuel	1937-1987
7. ADDITIONAL MATERIAL SERIES						
4	1	90	Technical Service Council. Annual Reports	Canada	Textual / Textuel	1966-1973, 1987-1990
4	2	90	Technical Service Council. Financial Statement	Canada	Textual / Textuel	1992
4	3	90	Technical Service Council. "TSC Newsletter"	Canada	Textual / Textuel	Sept. 1977-Apr. 1978
4	4	90	Technical Service Council. "Resume"	Canada	Textual / Textuel	[1978]
4	5	90	Technical Service Council. "The Pathfinder"/"Le Dépisteur"	Canada	Textual / Textuel	Apr. 1978
4	6	90	Technical Service Council. "The Resume"	Canada	Textual / Textuel	Sept. 1983-Dec. 1988
4	7	90	Technical Service Council. "Comment" No. 1-3	Canada	Textual / Textuel	c.1987

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4	8	90	Technical Service Council. "Reversing the 'Brain Drain'", Report for the Ministry of State, Science and Technology	Canada	Textual / Textuel	Sept. 1987
4	9	90	Technical Service Council. Administration - Memos, Tables	Canada	Textual / Textuel	1953-1991
4	10	90	Technical Service Council. Clients - Applications and Resumes	Canada	Textual / Textuel	n.d., 1962-1983
4	11	90	Technical Service Council. Clients - Inter-office Memos	Canada	Textual / Textuel	n.d., 1971-1988
4	12	90	Technical Service Council. Clients - Job Hunting Strategies	Canada	Textual / Textuel	1971-1988
4	13	90	Technical Service Council. Clients - Successful Placements	Canada	Textual / Textuel	c.1988
4	14	90	Technical Service Council. Clients - Relocation Vignettes and Draft Article	Canada	Textual / Textuel	1981-1982
4	15	90	Technical Service Council. General Description - Article, Brochures	Canada	Textual / Textuel	1949-1990
4	16	90	Technical Service Council. Internal Forms	Canada	Textual / Textuel	n.d.
4	17	90	Technical Service Council. "Your Benefit Program", Package for Employees of TSC	Canada	Textual / Textuel	1989
4	18	90	Technical Service Council. G. Maurice Gibert - "Relocation Counselling" Guide	Canada	Textual / Textuel	1973
4	19	90	Technical Service Council. "Notes on Employment Interviewing" - Course, Program	Canada	Textual / Textuel	c.1977
4	20	90	Technical Service Council. "Employment Interviewing for Line Managers" - Course, Program	Canada	Textual / Textuel	Nov. 1978
4	21	90	Technical Service Council. "Career-Life Planning" - Course, Program	Canada	Textual / Textuel	c.1987
4	22	90	Technical Service Council. Articles and Press Clippings	Canada	Textual / Textuel	1951-1991

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4	23	90	Technical Service Council. Public Relations - Press Releases	Canada	Textual / Textuel	1950-1957
4	24	90	Technical Service Council. Williams, John. "How to Job Hunt" - Slide Show, Notes	Canada	Textual / Textuel	Apr. 1971
			8. NEIL A. MACDOUGALL SERIES	Canada		
4	25	90	Macdougall, N.A. Biographical Sketch	Canada	Textual / Textuel	n.d.
4	26	90	Macdougall, N.A. Brazilian Traction, Light & Power Co. Ltd. Advertising for Technical Personnel - Check list, Research & Analysis	Canada	Textual / Textuel	1950-1951, 2008
4	27	90	Macdougall, N.A. Brazilian Traction, Light & Power Co. Ltd. - "Survey of Stenographic Salaries, August 1951, Report	Canada	Textual / Textuel	13 Sept. 1951
4	28	90	Macdougall, N.A. [Brazilian Traction, Light & Power Co. Ltd.] Group Interviewing Guide & Discussion Problems	Canada	Textual / Textuel	1952
4	29	90	British American Oil Co. Ltd., Marketing Training Dept. "A Conference Leader's Guide"	Canada	Textual / Textuel	n.d.
4	30	90	Macdougall, N.A. "Make Your Personnel Advertising Dollar Count" - Article	Canada	Textual / Textuel	May 1952
4	31	90	Macdougall, N.A. "We Can Use The Cream" - Article, Draft and Research on the Brain Drain	Canada	Textual / Textuel	1951 -1955
4	32	90	Bryce, Robert A. Letter to N.A. Macdougall	Canada	Textual / Textuel	19 May 1955
4	33	90	Macdougall, N.A. "The Group Oral in Canada" - Article	Canada	Textual / Textuel	Apr. 1956
4	34	90	Macdougall, N.A. "Selecting Supervisory Personnel" - Article	Canada	Textual / Textuel	Fall 1961
4	35	90	Macdougall, N.A. "Trends in Manpower: The Changing Demand for Engineers, Scientists and Executives" - Conference Paper	Canada	Textual / Textuel	May 1964
4	36	90	Macdougall, N.A. "Characteristics of the Canadian Professional Job Market" - Report (2)	Canada	Textual / Textuel	1968, 1970

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4	37	90	Macdougall, N.A. ed. "Review of Professional Manpower"	Canada	Textual / Textuel	1981, 1982, 1988-1989
4	38	90	Macdougall, N.A. ed. "La Revue du Marché pour Cadres"	Canada	Textual / Textuel	1982, 1988-1989
5	1	90	Macdougall, N.A. Technical Service Council - Documents	Canada	Textual / Textuel	1975-1991
5	2	90	Macdougall, N.A. Letters to Editors	Canada	Textual / Textuel	1957, 1963
5	3	90	Macdougall, N.A. Newspaper Articles	Canada	Textual / Textuel	1957-1970
5	4	90	Macdougall, N.A. Draft Articles	Canada	Textual / Textuel	1950-1972
5	5	90	Macdougall, N.A. "Chemistry in Canada" - Articles	Canada	Textual / Textuel	1962-1968, 1981
5	6	90	Macdougall, N.A. "Design Engineering" - Articles	Canada	Textual / Textuel	1962-1973
5	7	90	Macdougall, N.A. "Design Engineering" - Articles	Canada	Textual / Textuel	1976-1998
5	8	90	Macdougall, N.A. "Ontario Technologist" - Articles	Canada	Textual / Textuel	1970-1974
5	9	90	Macdougall, N.A. "Ontario Technologist" - Articles	Canada	Textual / Textuel	1975-1991
5	10	90	Macdougall, N.A. "Cost and Management" - Columns	Canada	Textual / Textuel	1971-1976
5	11	90	Macdougall, N.A. "CMA Magazine" - Columns	Canada	Textual / Textuel	1985-1991
5	12	90	Macdougall, N.A. "La Revue CMA" - Columns	Canada	Textual / Textuel	1985-1991
5	13	90	Macdougall, N.A. Canadian Journals - Articles	Canada	Textual / Textuel	1965-1990

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5	14	90	Macdougall, N.A. Queen's University - Personnel and Human Resources Management Seminar, Presentations	Canada	Textual / Textuel	May 1989
5	15	90	Macdougall, N.A. Queen's University - Personnel and Human Resources Management Seminar, Presentations	Canada	Textual / Textuel	May 1990
5	16	90	Macdougall, N.A. Queen's University - Personnel and Human Resources Management Seminar, Presentations	Canada	Textual / Textuel	May 1991
5	17	90	Macdougall, N.A. Canadian Foundation for Professional Administration - Agreement	Canada	Textual / Textuel	Jan.-Mar. 1991
5	18	90	Canadian Foundation for Professional Administration/ Fondation canadienne pour l'administration professionnelle. Annual Report for 1991	Canada	Textual / Textuel	1992
5	19	90	Cuddihy, Basil Robert. "How to Give Phased-Out Managers a New Start" - Article	Canada	Textual / Textuel	[July-Aug 1974]
		90	Conference. "Where are all the CAs Gone?" Audio Cassette	Canada	Carto	[c.1980]